

# DINÉ COLLEGE

THE ORIGINAL TRIBALLY-CONTROLLED COLLEGE • ESTABLISHED IN 1968



**2012 - 2013  
General Catalog**

**[www.dinecollege.edu](http://www.dinecollege.edu)**

## Academic Calendar for 2012-2013

2012 Fall Semester		2013 Spring Semester	
		Nov. 30	<b>Spring 2013 Admission Deadline</b> <i>For New and Transfer Students only</i>
Aug. 22	Student Orientation (9am–1pm)	Jan. 09	Student Orientation (9am–1pm)
Aug. 23–24	On-Site Registration	Jan. 10–11	On-Site Registration
Aug. 26	Residence Halls Open (9am–7pm)	Jan. 13	Residence Halls Open (9am–7pm)
Aug. 27	Instruction Begins	Jan. 14	Instruction Begins
Aug. 27–28	Late Registration w/fee	Jan. 14–15	Late Registration w/fee
Aug. 31	Last Day to ADD classes	Jan. 18	Last Day to ADD classes
Sept. 03	Labor Day (Holiday)	Jan. 21	Martin Luther King Jr. Day (Holiday)
Sept. 10	Last Day to Drop/Withdraw without “W”	Jan. 28	Last Day to Drop/Withdraw without “W”
Oct. 12	Intercampus Day @ Shiprock Campus No Classes—Read/Study day for students	Feb. 22	Intercampus Day @ Shiprock Campus No Classes—Read/Study day for students
Oct. 15–19	Midterm Exam Week	Mar. 04–08	Midterm Exam Week
Oct. 19	Last Day for Student Drops/Withdrawals	Mar. 08	Last Day for Student Drops/Withdrawals
Nov. 02	Last day for Instructor Drops	Mar. 11–15	Spring Break
Nov. 12	Spring '13 Early Registration	Mar. 18	Summer '13 Early Registration
Nov. 22	Thanksgiving Day (Holiday)	Mar. 22	Last Day to file Graduation Petitions to participate in 2013 May ceremony
Nov. 23	Diné Family Day (Holiday)	Mar. 22	Last Day for Instructor Drops
Nov. 30	<b>Spring 2013 Admission Deadline</b> <i>For New and Transfer Students only</i>	Apr. 01	Fall '13 Early Registration
Dec. 07	Last Day of Instruction	Apr. 25	Academic Achievement Awards
Dec. 10–13	Final Exams	May 03	Last Day of Instruction
		May 06–09	Final Exams
		May 10	Commencement Ceremony

2013 Summer Session	
April 26	<b>Summer 2013 Admission Deadline</b> <i>For New and Transfer Students only</i>
May 23–24	Summer Session I On-Site Registration
May 27	Memorial Day (Holiday)
May 27	Residence Halls Open (9am–7pm)
May 28	Summer Session I
May 28	10-Week Instruction Begins
May 28–29	Late Registration for Summer Session I
June 27-28	Summer Session II On-Site Registration
June 28	Summer Session I Instruction Ends
July 01	Summer Session II Instruction Begins
July 01 - 02	Late Registration for Summer Session II
July 04	Independence Day (Holiday)
	Summer Session II/10-Week Instruction
Aug 02	Ends

**NO LATE REGISTRATION** for any ONLINE Courses; Classes begin on 1<sup>st</sup> day of Session/Semester

(Note: faculty must post grades after each session)

**Diné College**  
**GENERAL CATALOG**  
**2012-2013**

**TSAILE, ARIZONA 86556**  
**1-877-988-DINE**

This Catalog sets forth the official policies, rules, and regulations which apply to every student attending the College.

Diné College reserves the right to change without notice any of the material, information, requirements, or regulations published in this catalog.

**The Higher Education Institution of the Navajo Nation since 1968**

## Rights to Change

Diné College reserves the right to make changes at any time to any provision of this catalog. Students will be notified of changes to the catalog by updated catalog addendums.

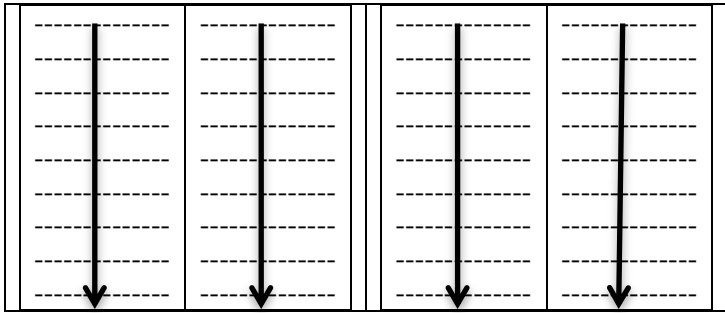
## Photographs

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## How to Read this Catalog

The text in this Catalog is arranged in columns and flows in the direction of the arrows displayed here.



## College Administration

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*Eastern Navajo Agency*

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Member  
*Superintendent of Diné Schools*

Theresa Hatathlie  
Member  
*Western Navajo Agency*

Jonathan Hale  
Member  
*NN Council Representative*

Robin McGee  
Member  
*President, Associated Students of Diné College*



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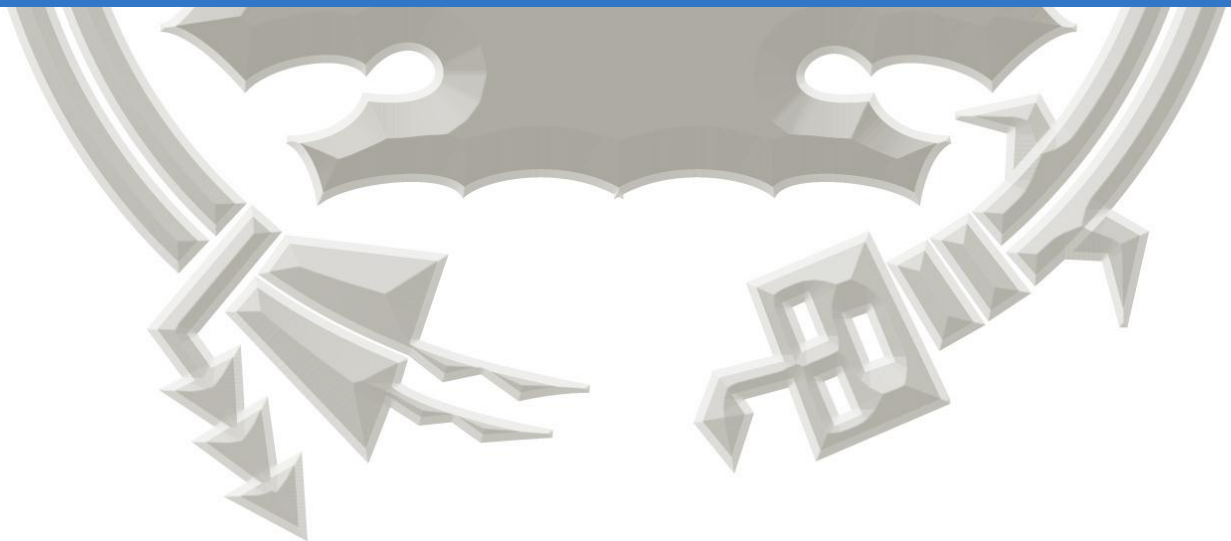








# ABOUT DINÉ COLLEGE



# ABOUT DINÉ COLLEGE

## Message from the President



Yá'át'ééh,

I am pleased that you have chosen to become a part of the Diné College community. Diné College is the first tribal college founded and chartered by a sovereign tribal nation in the United States.

Since its inception in 1968, Diné College is known for offering courses and degree programs that focus on the Diné culture, history, and language. The mission of our College embraces and applies the Sa'ah Naaghái Bik'eh Hózhóón principles to advance student learning through the principles and values of Nitsáhákees (Thinking), Nahatá (Planning), Iná (Living), and Sihasin (Assuring).

Diné Wódaigo Bidziilgo bi'ólta' bibee na'nitin dóó óhoo'aahígíí éi bee t'áá hó ájit'éego binahjí' hanitsáhákees, hanahat'a', hwe'iina' dóó bee náasdi sihasin dooleel.

Diné College's degree offerings prepare students for further studies and employment in a multicultural world and strive to foster social responsibility, community service, and scholarly research that contribute to the social, economic, and cultural well-being of the tribal, state, national, and global communities.

Diné College provides opportunities for our tribal members and others to have access to higher education and lifelong learning. Our faculty and staff play a key role in helping students achieve academic success through quality instruction, support services, and a rich learning environment.

Education is an investment that requires care and persistence that aligns with the Diné teachings of t'áá hó ájit'éego. I invite you to embrace these Diné principles and let them guide your educational journey.

Sincerely,

A handwritten signature in blue ink that reads "Maggie George". The signature is written in a cursive, flowing style.

Maggie George, Ph.D.  
President

# ABOUT DINÉ COLLEGE

## Vision Statement

Diné College embraces the values and principles of Nitsáhákees (Thinking), Nahatá (Planning), Iná (Living), and Siihasin (Assuring).

Diné Wódaigo Bidziilgo bi'ólta'bibee na'nitin dóó óhoo'aahígíí éi bee t'áá hó ájit'éego binahji' hanitsáhákees, hanahat'a', hwe'iina' dóó bee náasdi siihasin dooleel.

## Mission Statement

Diné College applies the Sa'ah Naaghái Bik'eh Hózhóón principles to advance student learning through:

- Harmony with Nitsáhákees (Thinking), Nahatá (Planning), Iná (Living), and Siihasin (Assuring);
- The study of Diné language, history, and culture;
- Preparation for further studies and employment in a multicultural world; and
- Fostering social responsibility, community service, and scholarly research that contribute to the social, economic, and cultural well-being of the tribal, state, national, and global communities.

## 2012-2016 Strategic Goals

The Strategic Goals are guided by the Sa'ah Naaghái Bik'eh Hózhóón principles to achieve:

1. Student Success: Achieve student success through quality instruction and a rich learning environment.
2. Access: Increase access to higher education and lifelong learning.
3. Four-year Status: Evaluate future development of baccalaureate degrees.
4. Capacity Building: Maximize collaboration with the Navajo Nation and other partners.
5. Transparency and Accountability: Ensure financial needs are met through appropriate institutional governance and resource development and management.
6. Integrity: Align academic and institutional practices with policies.

## Educational Philosophy

The educational philosophy of Diné College is Sa'ah Naaghái Bik'eh Hózhóón, the Diné traditional living system, which places human life in harmony with the natural world and the universe. The philosophy provides principles both for protection from the imperfections in life and for the development of well-being.

Diné College bi'óhoo'aah bitsésiléi éi Sa'ah Naaghái Bik'eh Hózhóón. Nitsáhákees, Nahat'á, Iná dóó Siihasin t'áá shá bik'ehgo bee hahodít'é. Naayée'ee k'ehgo na'nitin bine' oodáál dóó Hózhóóji k'ehgo na'nitin bee hózhóogo oodáál. Díí bee óhoo'aah dóó naanish silá.

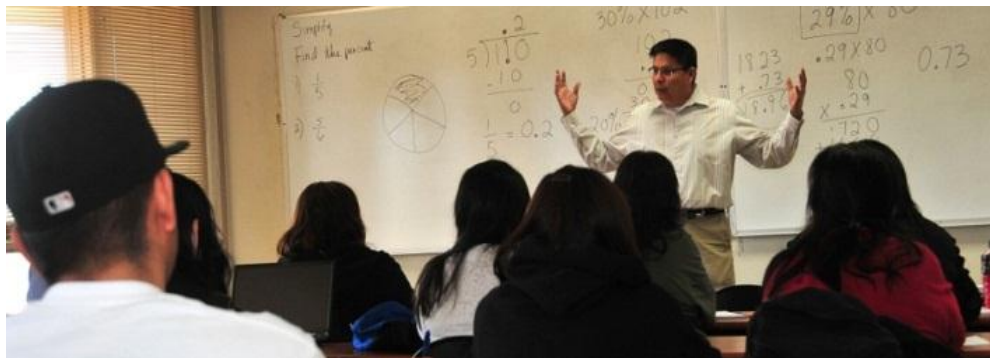
## Diné College History

Diné College is the first tribally controlled and fully accredited community college in the United States. Established in 1968 as Navajo Community College, it was later renamed Diné College. The Navajo Nation sought to create an institution of higher education that encouraged Navajo youth to become contributing members of the Navajo Nation and the world. Under the direction of an eight-member Board of Regents, appointed by the Navajo Nation President and confirmed by the Government Services Committee of the Navajo Nation Council, the College continues its goals for student success.

Today, Diné College serves a predominantly Navajo student population across the 26,000 square miles of the Navajo Nation that spans the states of Arizona, New Mexico, and Utah. The College offers General Education courses that provide students with a high-quality experience while earning degrees and certificates in areas important to the economic, political, environmental, and social development of the Navajo Nation.

## Accreditation and Associations

Diné College is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, 30 North LaSalle Street, Suite 2400, Chicago, IL 60602-2504, (800) 621-7440, <http://www.hlcommission.org>.



# ABOUT DINÉ COLLEGE

## One College, Multiple Sites

Tsééhilí, the “place where the stream flows into the canyon,” is also known as Tsaile, Arizona, the location of the main campus. In addition to the main campus are seven regional sites located in Arizona and New Mexico. The Arizona sites are Window Rock, Chinle, Ganado, Kayenta, and Tuba City. The New Mexico sites are Shiprock and Crownpoint.

All locations offer General Education courses and programs to support post-secondary learning and to prepare students for further study or future employment.

## Diné College Site Contacts

List of sites with contact information:

### *Tsaile Main Campus*

1 Circle Dr. Route 12  
Tsaile, AZ 86556  
Ph: (928) 724-6600



### *Shiprock Branch*

1228 Yucca St.  
PO Box 580  
Shiprock, NM 87420  
Ph: (505) 368-3500



The Shiprock Campus has two locations. The North Site is west of the Northern Navajo Medical Center and the South Site is located between the Navajo Shopping Center and Shiprock High School.

### *Chinle Site*

Hwy. 191 - Tseyi Shopping Center  
PO Box 1997  
Chinle, AZ 86503  
Ph: (928) 674-3319  
DC Extension: 7100  
Fx: (928) 674-8488



The Chinle site is located on the south end of the Tseyi Shopping Center.

### *Crownpoint Site*

Hwy. 371 - Route 9  
PO Box 57  
Crownpoint, NM 87313  
Ph: (505) 786-7391  
DC Extension: 7200  
Fx: (505) 786-5240



The Crownpoint site is located 0.4 miles south of Bhasas.

### *Ganado Site*

Hwy 264 - Ganado Chapter House  
PO Box 387  
Ganado, AZ 86505  
Ph: (928) 755-3555  
DC Extension: 7300  
Fx: (928) 755-3403



The Ganado site is located south of Ganado Chapter House.

### *Kayenta Site*

Hwy. 163 - Bhasas' Shopping Center  
PO Box 1790  
Kayenta, AZ 85033  
Ph: (928) 697-8537  
DC Extension: 7400  
Fx: (928) 697-8545



The Kayenta site is located on the northeast corner of Kayenta Shopping Center.

### *Tuba City Site*

600 Edgewater Dr.  
PO Box 1716  
Tuba City, AZ 85045  
Ph: (928) 283-6860  
DC Extension: 7500  
Fx: (928) 283-5350



The Tuba City site is located next to Tuba City Dialysis Center.

### *Window Rock Site*

Tribal Hill Dr.  
PO Box 1924  
Window Rock, AZ 86515  
Ph: (928) 871-2230  
DC Extension: 7600  
Fx: (928) 871-2395



The Window Rock site is located north of Tribal Hill Drive, about a quarter mile north of the Education Building.

# ABOUT DINÉ COLLEGE

## Non-Discrimination Policy

Diné College is committed to the policy of equal opportunity and non-discrimination in employment and education regardless of race, ethnicity, religion, national origin, sex, age, or disability. The College complies with the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, the Americans with Disabilities Act and Sections 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans Readjustment Act of 1975, Age Discrimination in Employment Act of 1967 as amended, and the Navajo Preference in Employment Act.

## Notification of Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their educational records. (An “eligible student” under FERPA is a student who is 18 years of age or older or any student who attends a postsecondary institution.)

These rights include:

1. The right to inspect and review the student's education records within 45 days after the day the [postsecondary institution (“School”)] receives a request for access. A student should submit to the registrar, dean, head of the academic department, or other appropriate official a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student’s education records that the student believes is inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the school to amend a record should write the school official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the school decides not to amend the record as requested, the school will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student along with the notification of the right to a hearing.

3. The right to provide written consent before the university discloses Personally Identifiable Information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The school discloses education records without a student’s prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the [School] in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health services staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of the [School] who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent, or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the [School].

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5920

For additional information regarding FERPA: (202) 260-3887 (voice), (800) 877-8339 (TDD)  
<http://www2.ed.gov/policy/gen/guid/fpco/ferpa/ps-officials.html>



# ABOUT DINÉ COLLEGE

## Drug-Free and Zero Tolerance Policy

The College is committed to the Drug Free Schools and Communities Act Amendments of 1989 specified by P.L. 101-226. This is demonstrated in the College Drug-Free and Zero Tolerance policy and in accordance with the Navajo Nation policies prohibiting the manufacture, possession, distribution, or use of alcohol or controlled substances by students, employees and campus guests in the workplace and facilities owned or leased by the College. Smoking and the use of smokeless tobacco are also prohibited in College buildings and vehicles.

## Campus Crime Information

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as part of the Higher Education Act of 1965, Diné College provides information regarding campus safety and crime policies outlined in the Student Code of Conduct. This Code of Conduct contains information about reporting crimes, sexual harassment policy, drug/alcohol policy, etc.

To obtain a copy of the Student Code of Conduct, visit the college's website at [www.dinecollege.edu](http://www.dinecollege.edu).

## Student Complaints

Students have the right to file a grievance utilizing the Incident Report form that can be found within the Student Code of Conduct.

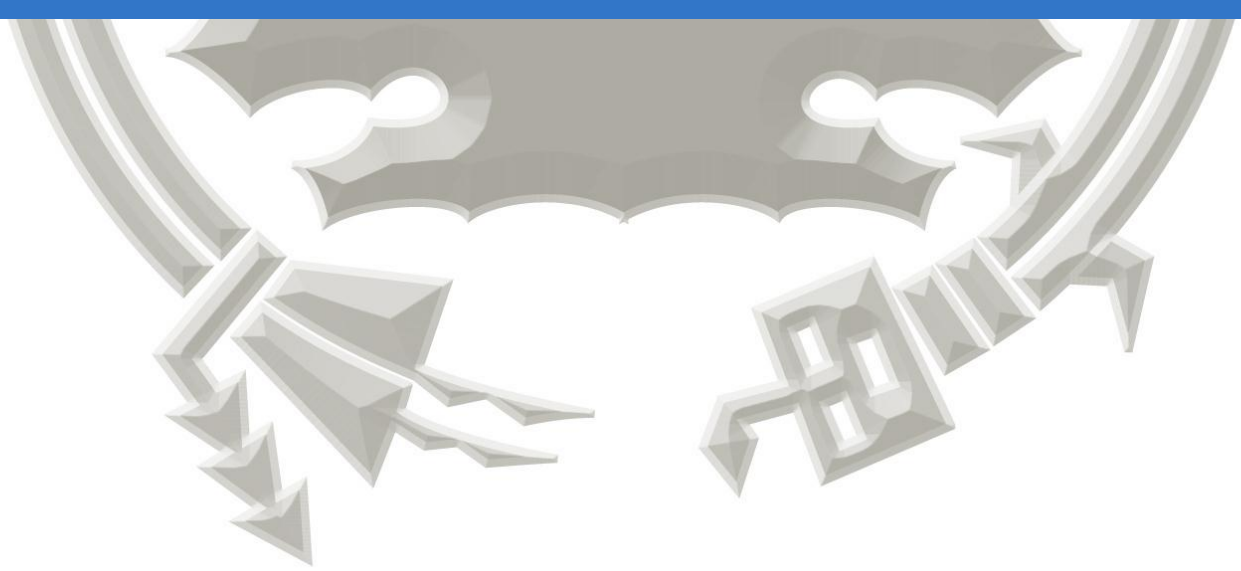
The nature of the complaint must be described thoroughly, including any evidence that supports the complaint.

To obtain a copy of the Student Code of Conduct, visit the college's website at [www.dinecollege.edu](http://www.dinecollege.edu).





# ADMISSION POLICIES & PROCEDURES



# ADMISSION POLICIES & PROCEDURES

## Admission Requirements

For undergraduate admission to Diné College, first-time and transfer students must complete and submit the following documents:

- Diné College admission application with a non-refundable \$20 application fee
- Official Certificate of Indian Blood (CIB) or enrollment card (applies to American Indian students only)
- Official high school transcript or General Education Development (GED) Certificate
- Official college transcript(s) from other accredited colleges/universities

## Letter of Admission

Students who have fulfilled the admission requirements will receive an official Letter of Admission from the Records and Admissions Office.

## Denial or Cancellation of Admission

The College reserves the right to deny or cancel admission, re-admission, or registration of any student. An admitted student found to have willfully concealed information or made false statements on his/her application may be subject to penalties pursuant to tribal, state, or federal codes and may be subject to immediate expulsion.

## International Students

International students must submit the following documents to the Records and Admissions Office before being issued an I-20 form. All documents must be translated into English.

- Official high school transcript
- Official college transcript(s) (if applicable)
- TOEFL Scores
- Verification of Financial support

For more information, contact the Records and Admissions Office at (928) 724-6632.

## Degree-Seeking Students

Students seeking an associate or bachelor degree or a certificate are classified as degree-seeking students. Degree-seeking students who provide documentation of having earned an associate or higher degree do not need to take the placement test.

### First-Time Freshman

A new student is an individual who has never enrolled in any college credit classes at Diné College before.

### Transfer Students

Students who attended other accredited colleges or universities prior to enrollment at Diné College are considered transfer students and must submit official transcripts. Diné College evaluates and accepts a maximum of 40 credit hours below the 300 course level with grades of "C" or better. Transfer courses will not be included in the student's Cumulative Grade Point Average (CGPA) and will be shown without designated Diné College equivalents. Transfer credits remain on a student's permanent transcript.

### Continuing Students

Continuous enrollment is defined as attendance in at least one course at Diné College for each semester in any one calendar year. If continuous enrollment is not maintained, the Catalog in effect the year in which the student is readmitted will be used to determine graduation requirements. It is important for students to work closely with advisors and use the Degree Checklists to progress toward graduation.

### Returning Students (Re-admission)

Any student who has not attended Diné College for two consecutive semesters (excluding summer sessions) must apply for re-admission.



# ADMISSION POLICIES & PROCEDURES

## **Full-Time/Part-Time Student Status**

Students who officially register for 12 or more credit hours per semester are considered to be full-time students. Students who register for fewer than 12 credit hours per semester are considered to be part-time students.

## **Non-Degree-Seeking Students**

Students who are taking classes at Diné College and are not pursuing a degree are considered non-degree. These students must submit an application for admission and pay the application fee, tuition, and other required fees. Non-degree students are not eligible for federal financial aid through Diné College.

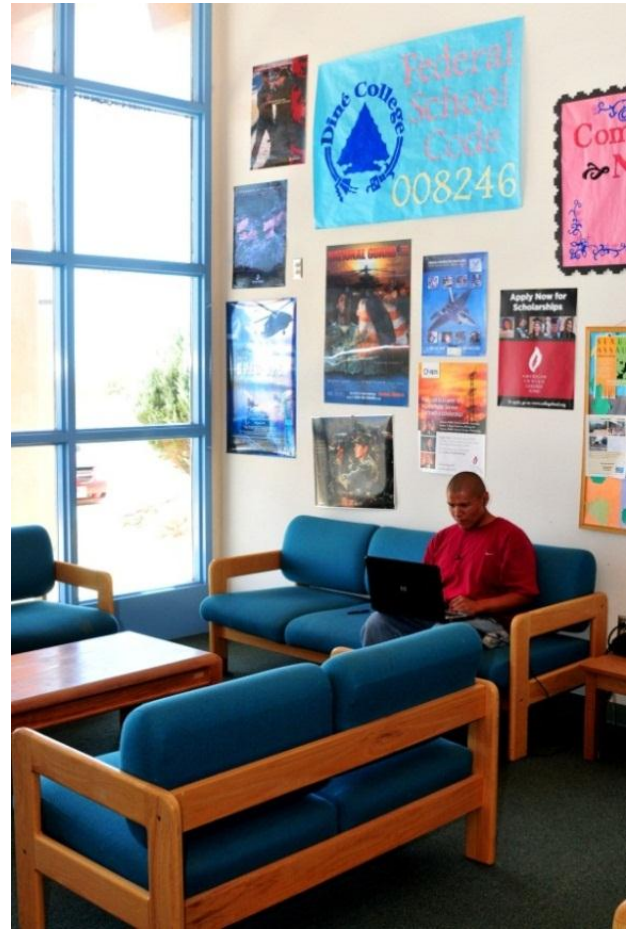
Non-degree students who already have an associate or higher degree do not need to take the placement test or submit an official high school transcript or GED Certificate.

## **High School Concurrent Enrollment (Non-Degree)**

High school students or home-schooled students who have completed their sophomore year may enroll for a maximum of two Diné College courses per semester and one course per summer session. Students must have 3.0 CGPA or above. Students must provide a completed and signed High School Concurrent Enrollment Form, admission application, and a high school transcript. The student must take the college placement test before registration. Students must maintain a “C” average to continue taking courses at Diné College while attending high school. Concurrently enrolled high school students must meet the same prerequisite and course requirements as other students. Upon completion of courses, college credit will be awarded, grades will be recorded, and permanent academic records will be established at the College. Concurrently enrolled high school students are not permitted to audit classes.

## **Dual Enrollment (Degree-Seeking)**

An institution interested in dual enrollment of its students should contact the Vice President of Academics to collaborate on inter-institutional agreements.

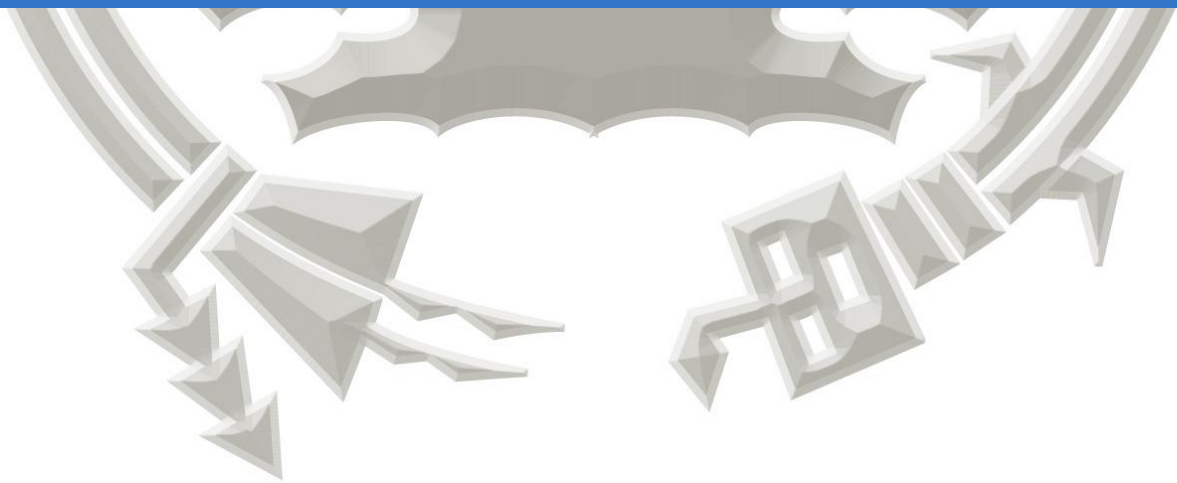








# REGISTRATION



# REGISTRATION

## Academic Advising

Academic Advising at Diné College is a collaborative partnership between the student, advisor, faculty, and the college to provide guidance to students to enable them to make well-informed educational plans to meet their goals. All enrolled students are required to meet with their assigned advisors on a regular basis. Students planning on enrolling for the next semester must meet with an advisor before registering.

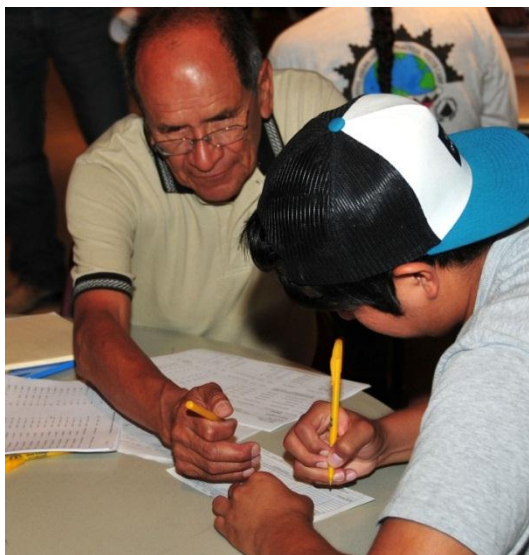
Academic Advising Services include the following:

- Developing an Advising Worksheet or Graduation Degree Checklist
- Discussing and developing an education, career, or life plan
- Completing interest inventories and receiving career counseling
- Reviewing resources available on campus, such as tutoring, library services, and computer labs
- Discussing and planning to transfer to a four-year institution

For Shiprock North Campus advisement, please call (505) 368-3564. For Tsaile Campus, call (928) 724-6736.

## New Student Orientation

New Student orientation is designed to help students be successful by connecting them with the many programs, services, and resources that Diné College offers. New students are required to attend orientation, which is held at the beginning of the Fall and Spring Semesters. For more information, contact the Division of Student Services at (928) 724-6736.



## Placement Test

All “New” degree-seeking students are required to take a placement test in the three subject areas of reading, writing, and mathematics. “New” students are high school graduates or GED recipients. The placement test must be taken prior to registration. The test results will assist advisors in course placement during registration. A “challenge” test is an option for the student to retake a test which can be recommended by an advisor or faculty if:

- 1) An improved result will advance the student to the next course sequence level or
- 2) The result is not acknowledged by the student. “Challenge” tests must be taken prior to registration. Challenge tests for reading and mathematics will be conducted at the testing site, and the writing test will be processed by the Chairperson of the Humanities Department.

All “Transfer” students must take the placement test. A student who has attended another postsecondary institution must present transcripts at the placement testing site. A student pursuing a degree may have their writing or mathematics test waived upon evaluation of transcripts. The reading test must be taken to meet the Reading Proficiency Requirement for graduation.

A student who has earned an associate or higher degree may be exempt from the placement test.

Diné College recommends students retake the placement test after not attending school for four (4) years .

Contact the Learning Center in Tsaile at (928) 724-6725/26, Shiprock at (505) 368-3564, or the Offices at the regional sites.

## Other Testing Services

Testing services available at Diné College include the following:

- **Ability-to-Benefit** – Eliminates federal student aid eligibility for students without a “certificate of graduation from a school providing secondary education or the recognized equivalent of such a certificate.” Students who have completed secondary school education in a home-school setting that is treated as a home school or private school under State law may be exempt.
- **General Education Development (GED) Testing** - Arizona GED: The Division of Student Services at Tsaile administers the GED tests to individuals who are at least (16) years of age and have not completed high school. A candidate who successfully completes and passes the entire battery of tests will receive a high

# ADMISSION POLICIES

school equivalency diploma from the Arizona Department of Education.

- **New Mexico GED:** The Learning Center at Shiprock Campus administers the GED Tests to individuals 16 years and older who have not completed high school. A candidate who successfully complete and passes the entire battery of tests will receive a New Mexico High School Diploma from the New Mexico Public Education Department.

*Note: GED Test administration fee is \$60.00, which covers all (5) tests, and \$12.00 per subject if retesting is necessary.*

- **Navajo Language Proficiency Test** - Authorized by the Department of Diné Education, the College administers the proficiency test for oral and written Navajo language. The test requires a \$65.00 fee. For more information or to schedule a test, contact the Tsaile Campus Center for Diné Studies at (928) 724-6663 or (928) 724-6658.







## TUITION & FEES





# TUITION & FEES

## Tuition

The cost of tuition for the Elementary Education BA Program is \$120 per credit hour for all courses, upper and lower division, or up to \$1,440 for full-time students (12 credits).

All other degree and certificate programs are \$30 per credit hour, or up to \$360 for full-time students (12 credits).

## Payment Options

- Payments can be made at all sites with cash, money order, debit, or credit card (only VISA and MasterCard). No personal checks are accepted.
- Deferred Payments are available for eligible students.
  - Students who may not qualify for Financial Aid may set up a deferment plan with the Business Office.

## Non-Payment

A student who fails to pay their outstanding financial obligations to the College may be denied enrollment, official transcripts, degrees, and/or certificates until the amount is settled in full. A student who withdraws from college after being granted a payment plan is liable for payment of their bill. All financial obligations to the College must be met before official transcripts will be released. Students may not be allowed to enroll in subsequent semesters until all previous financial obligations to the College have been met.

## Fees

### (Non-Refundable)

Application (one time for new students)	\$20
Registration	\$20
Late Registration	\$20
Technology Fee	\$20
Activity Fee	\$25
Vehicle Parking Permit	\$5
Meal Ticket/ID Replacement	\$5
Graduation Petition and Diploma	\$25
Late Graduation Petition	\$10
Official Transcript (per copy)	\$5
Rush Transcript (Walk-in Only)	\$15
GED Administration Test	\$60
GED Administration Re-Test per Subject	\$12
Credit by Exam (per credit hour)	\$30
Improper Housing Check Out	\$30
Residence Life Cleaning Fee	\$50
Residence Hall Lost Keys	\$10
Residence Hall Damage	Varies

## Activity Fee

All students are charged a \$25 Activity Fee each Fall and Spring Semester. This fee pays for activities that take place on campus. Activities such as lecture series, cultural events, games, rodeos, Halloween parties, sub/pizza/hot dog/ice cream socials take place throughout the academic year. For more information, look for posted flyers around campus, stop by the Student Union Building (SUB), or contact the Student Activities Office at (928) 724-6743.

## Technology Fee

All students are required to pay a \$20 Technology Fee each semester. This fee pays for the costs of maintaining technology in support of student education. The fee pays for computer labs/usage, software, distance education, ITV, and WarriorWeb.

## Refund Policy

### Cancelled Course Policy

A student will receive full tuition refund if a course is cancelled by the College. This does not include the non-refundable fees (i.e., registration, technology, and activity fees, where applicable).

## Fall or Spring Semester Refunds

Tuition Refund	
<b>Tuition is refunded from the date instruction begins as follows:</b>	
Before instruction begins	100%
01-14 calendar days	80%
15-21 calendar days	60%
22-28 calendar days	40%
29-35 calendar days	20%
After 35 calendar days	No Refund

Fall/Spring Semester Refund: Books	
<b>*Starting from First Day of Instruction</b>	
01-05 calendar days	100%
06-14 calendar days	80%
15-21 calendar days	60%
After 21 calendar days	No Refund

Fall/Spring Semester Refund: Housing, Meals	
<b>*Starting from Day of Check-in</b>	
01-05 calendar days	100%
06-14 calendar days	80%
15-21 calendar days	60%
After 21 calendar days	No Refund

# TUITION & FEES

## Summer Session Refunds (Five Weeks)

Five- Week Summer Session I & II Refunds	
Tuition for each session is refunded from the date instruction begins as follows:	
Before instruction begins	100%
1-3 calendar days	75%
4-5 calendar days	50%
6-7 calendar days	25%
After 7 calendar days	No Refund

Five-Week Summer Session Refund: Books *Starting from First Day of Instruction	
1-3 calendar days	100%
4-7 calendar days	75%
After 7 calendar days	No Refund

Five-Week Summer Session Refund: Housing Refunds *Starting from Day of Check-in	
1-3 calendar days	100%
4-7 calendar days	75%
After 7 calendar days	No Refund

## Summer Session Refunds (Ten Weeks)

Ten-Week Summer Session II Refunds	
Tuition for each session is refunded from the date instruction begins as follows:	
Before instruction begins	100%
1-3 calendar days	75%
4-5 calendar days	50%
6-7 calendar days	25%
After 7 calendar days	No Refund

Ten-Week Summer Session Refund: Books *Starting from First Day of Instruction	
1-3 calendar days	100%
4-7 calendar days	75%
After 7 calendar days	No Refund

Ten-Week Summer Session Refund: Housing Refunds *Starting from Day of Check-in	
1-3 calendar days	100%
4-7 calendar days	75%
After 7 calendar days	No Refund



## Textbook Refunds

Refunds after Instruction Begins	
1-5 calendar days	100%
6-14 calendar days	80%
15-21 calendar days	60%
After 21 calendar days	No Refund

*Return Policy: Students may receive a full refund for books returned within the first five (5) days of class if they have a receipt and books are in their original condition. CDs, InfoTrac pass code, internet pass codes, or software included with a book or sold alone must be intact in the original packaging to receive a full refund.*

E-Books, now available at all sites, are non-refundable once activated.

# TUITION & FEES

## Residence Hall

Student housing is available only at Tsailie Campus. Students are responsible for adhering to Residence Life terms and conditions. For more information, contact the Residence Life Office at (928) 724-6782.

Note: Housing cost for each session is refundable based on the date of check-in at the residence hall as shown above under "Refunds."

### Housing Cost by Semester

Fall/Spring Semester	Single/Family Occupancy	Double Occupancy
1 Semester	\$990	\$640

Summer Session	Single/Family Occupancy	Double Occupancy
5 Weeks	\$290	\$190
10 Weeks	\$580	\$380

## Residence Hall Student Meal Plan

The following meal plan options are available.

Meal Plan for Resident Students	
<b>19-meal plan</b> <ul style="list-style-type: none"> <li>Three meals a day M thru F</li> <li>Two meals a day on weekends</li> </ul>	\$1,672
<b>15-meal plan</b> <ul style="list-style-type: none"> <li>Three meals a day M thru F</li> </ul>	\$1,320
<b>14-meal plan</b> <ul style="list-style-type: none"> <li>Two meals a day M thru S</li> </ul>	\$1,232
<b>10-meal plan</b> <ul style="list-style-type: none"> <li>Two meals a day M thru F</li> </ul>	\$840
Meal Plan for Commuters & BA Students	
<b>5-meal plan</b> <ul style="list-style-type: none"> <li>One meal a day M thru F</li> </ul>	\$480





## FINANCIAL AID



# FINANCIAL AID

School Code: 008246

Diné College administers federal, state, tribal, and institutional grants and scholarship programs to assist students based on financial need or academic merit. Available funds are used to provide assistance to qualified students. Students are responsible for initiating the application process for financial assistance and scholarships. Students are encouraged to apply as early as possible.

The Financial Aid & Scholarship Office supports the College's mission by providing access and equal opportunity for financial assistance to eligible students through federal, tribal, state, institutional, and private sources regardless of sex, color, age, or other circumstance.

The Financial Aid Office support students by providing them with the means for financing their education. We are committed to helping students meet the rising cost of education through grants, part-time work, and scholarships.

Students are eligible for federal financial aid if they are enrolled in a certificate or degree program. The degree program should be at least one academic year in length and the student must make satisfactory academic progress (SAP), have a high school diploma or equivalent, and must be a U.S. citizen or eligible non-citizen. Male students must comply with Selective Service registration requirements.

All students must complete the following:

- Free Application for Federal Student Aid (FAFSA), available at Diné College's Financial Aid & Scholarship Office at Tsaile, Shiprock and regional sites, any high school counselor's office, or online at [www.fafsa.gov](http://www.fafsa.gov).
- Financial Aid Data Forms and other financial aid information available at Diné College's Financial Aid & Scholarship Office and online at <http://www.dinecollege.edu>.

## Satisfactory Academic Progress Policy (SAP)

Federal regulations require Diné College to establish satisfactory academic progress standards for students that are receiving Title IV financial assistance. Diné College's Financial Aid & Scholarship Office reviews grades at the end of each semester and measures satisfactory academic progress in the following areas: grade point average (GPA), completion rate or pace, and maximum timeframe.

If students with disabilities can demonstrate equal or higher academic performances as their typical college peers and/or demonstrate the ability to maintain satisfactory academic progress, they may be considered eligible for accommodations such as course substitutions. Course substitutions could be a workshop, independent study, special topic classes, or practicum experiences.

The substitute course must be at the freshman and sophomore levels, and closely related in content, objectives, and outcomes to the original required course. Such accommodations will be considered on a case-by-case basis to ensure students with disabilities meet the necessary and required coursework for the specific degree or certificate program.

A financial aid student must make satisfactory academic progress toward the completion of a certificate or degree program. Diné College has both a qualitative and quantitative measure of academic progress:

- **Qualitative Standard:**
  - o Minimum grade point average (GPA)
- **Quantitative Standards (Pace):**
  - o The maximum timeframe a student has to complete a degree,
  - o A minimum percentage of courses attempted must be passed, and
  - o A maximum number of courses from which a student is allowed to withdraw or drop.

Semester Hour Load	67% Minimum Completion Rate per semester
Full-time (12 or more credits)	Must satisfactorily complete 8 credits
3/4 time (9–11 credits)	Must satisfactorily complete 6 credits
1/2 time (6–8 credits)	Must satisfactorily complete 4 credits
< 1/2 time (1–5 credits)	Must satisfactorily complete the number of hours funded (i.e., if a student is funded for 4 credits, the student must complete 4 credit hours).

NOTE: Grades of F, I, W, or IP are not accepted as passing and could affect eligibility for future financial aid. (See "Non-Grade Designation Table" below).



# FINANCIAL AID

## Completion Rate/Pace & Maximum Timeframe

(Effective: Fall 2012)

Classification	Credit Hours	GPA
Freshman	0–32	1.500
Sophomore	33–64	1.750
Junior	65–96	2.000
Senior	97–128	2.000

### Maximum Timeframe / Pace

The US Department of Education places a credit hour limit on funding for all financial aid students. Funding is available until a student has reached 150% of the credit hours required to complete their program. This includes all double majors, additional degrees, repeat credits, and transfer credits (example: AA in Bus Admin. = 69 credits  $\times$  150% = 103 credit hour maximum timeframe)

### Financial Aid Probation / Warning

Recipients of financial aid will receive a financial aid probation notice after any semester in which their semester/term grade point average falls below 2.0 and/or they fail to satisfactorily complete 67% of the credit hours in which they are enrolled.

The financial aid probation letter serves as a **WARNING** to the student that he/she did not maintain satisfactory academic progress during the most recent semester of attendance at Diné College. Failure to meet one of the academic progress standards for one semester results in financial aid probation. **Students on financial aid probation are eligible for Title IV Funds.** Students will be removed from probationary status after completing the following semester in good academic standing.

### Financial Aid Suspension

Recipients of financial aid will be suspended from aid if they fail to meet the semester grade point average and/or to complete 67% of their enrollment for 2 semesters of academic coursework. Failure to meet one of the academic progress standards for two consecutive semesters may result in financial aid suspension. Students on financial aid suspension are not eligible for Title IV Funds.

### Reinstatement of Financial Aid Eligibility

A student may lose federal and institutional aid eligibility because he/she is not meeting the SAP GPA or Pace standards.

A student may regain eligibility in one of the following ways:

1. Submit a Satisfactory Academic Progress (SAP) Appeal Form with supporting documentation. A student must be advancing

toward a degree and show progress within the SAP Academic plan for graduation.

2. Complete one semester using own resources or utilize Diné College's Deferred Payment Plan with at least half-time enrollment (6 or more credit hours). Courses taken must be chosen in consultation with an Academic Advisor. A student must advance toward attaining a degree and adhere to the Degree Checklist.

*Once eligibility is restored, a student will be awarded aid for the following terms, subject to availability of funds.*

Students who lose federal and institutional aid eligibility because they are not meeting the SAP Timeframe standard may regain eligibility by submitting a SAP appeal form for approval.

## SAP Impact of Course Repetition, Withdrawals, Incompletes, Transfer Credits, Changes in Major

### Course Repetition

Repeat credits are applied when a student repeats a course in order to improve a grade. Students are allowed to repeat any previously passed course and have it count toward enrollment for financial aid eligibility only once. Each attempt at the course, however, will count toward a student's pace and maximum timeframe.

### Official Withdrawal

A school's SAP policy cannot exclude "W" grades in SAP reviews. Withdrawal hours are assigned when a student withdraws from a class after the drop period. Withdrawal hours count as credit hours attempted toward both pace and maximum timeframe.

### Unofficial Withdrawal

A student who does not successfully complete any course (receives all "F" grades), stopped attending classes, and did not complete any coursework is considered an unofficial withdrawal. An unofficial withdrawal may be required to repay up to 50% of their financial aid received for the term. Student who never attended any of their classes and did not complete any course work are required to repay 100% of the financial aid received for the semester or summer term. Non-attendance does not relieve students of the financial responsibility for tuition charges once they are registered for a class.

### Incompletes

Incomplete (I) is a temporary grade that is assigned only in exceptional circumstances. It will be given only to students who

# FINANCIAL AID

cannot complete the work of a course on schedule because of illness or other circumstances beyond their control.

## Transfer Credits

Coursework taken at another institution that is accepted and officially transfers as transfer credit by Diné College will count as both attempted and completed credit hours toward pace and maximum timeframe. Students who exceed the maximum timeframe can submit an SAP Appeal to determine if their aid can be reinstated.

## Change in Major

Students who have changed majors or are pursuing a second degree may reach their maximum timeframe before their program of study is complete. All credits attempted are treated in the quantitative, qualitative, and maximum timeframe standards for SAP.

## Additional Degree(s)

A student who already has an equivalent of an AA or AS degree (or higher) does not qualify for additional Pell Grant funds (see below) unless he or she is seeking a Bachelor of Arts degree in Elementary Education.

## Changes That May Impact Eligibility (Consolidated Appropriations Act of 2012: Effective July 1, 2012)

- **Federal Pell Grant Duration of Eligibility** – Beginning award year 2012–2013, the duration of a student’s eligibility to receive a Federal Pell Grant is reduced from 18 semesters or its equivalent to 12 semesters or its equivalent. The calculation of the duration of a student’s eligibility will include all years of the student’s receipt of Federal Pell Grant funding.
- **Pell Grant Lifetime Limit** – Beginning Fall 2012, students are now limited to receiving 12 semesters of Pell Grant eligibility during their lifetime. This change affects all students regardless of when or where they received their first Pell Grant. Students may view their percentage of Pell Grant used by logging into [www.NSLDS.ed.gov](http://www.NSLDS.ed.gov). Your ‘Lifetime Eligibility Used’ percentage will be displayed in the ‘Grants’ section.

## Repeat

Students may repeat courses previously taken at the college to better their understanding or to improve their grade. A transcript shows that the course was repeated, but only the higher grade is used to compute the student’s Cumulative Grade Average.

## Retake

Courses may be retaken, but only one retake of a course counts towards a student’s eligibility for financial aid purposes.

## Return to Title IV (Refund & Repayment Policy)

If students receiving federal financial aid withdraw from the College, the amount of the financial aid to be repaid or refunded is calculated using a formula supplied by the U.S. Department of Education. The last day of attendance is used to calculate the total amount to be repaid. A refund is the difference between the amounts paid toward institutional cost (including financial aid and/or cash paid) and the amount the school may retain under the appropriate refund policy. See the Financial Aid Student Handbook for detailed information on the Title IV Refund/Repayment policy.

The order of refund of Title IV funds to the programs from which the student received aid during the payment period or period of enrollment is in the following, up to the net amount disbursed from each source:

1. Unsubsidized Federal Stafford loans\*
2. Subsidized Federal Stafford loans\*
3. Unsubsidized Direct Stafford loans (other than PLUS loans)
4. Subsidized Direct Stafford loans
5. Federal Perkins loans
6. Federal PLUS loans
7. Direct PLUS loans
8. Federal Pell Grants for which a return of funds is required
9. Academic Competitiveness Grant for which a return of funds is required
10. National Smart Grants for which a return of funds is required
11. Federal Supplemental Educational Opportunity Grant (FSEOG) for which a return of funds is required
12. Federal TEACH Grants for which a return is required.

NOTE: \*Diné College does not participate in the Federal Student Loan Program and will not certify enrollment or share information with potential lenders.

# FINANCIAL AID

## Student Consumer Information

Diné College provides current information through annual publications on students' rights and responsibilities concerning financial aid. Students may request copies of the Financial Aid Student Handbook and the Student Guide at the Financial Aid & Scholarship Office in person, by mail, by telephone, or online at [www.dinecollege.edu](http://www.dinecollege.edu).

## Deferred Payment Plan

Other resources available to help pay for educational related expenses include Work Study, Tribal Scholarships, etc. Diné College also offers an affordable monthly payment plan if a student is not eligible for financial aid. See Payment Options under "Student Fees & Finance" for more information.

## Financial Aid Appeal Process

Students who fail to maintain satisfactory academic progress and are notified of financial aid suspension may appeal their eligibility to the Financial Aid Appeals Committee. The Committee will review the appeals. An appeal should be based on extenuating circumstances as documented by the student. The results of the appeal will be sent to the student following the Financial Aid Appeals Committee's consideration and decision. Information and forms are available at the Financial Aid Office or online at [www.dinecollege.edu](http://www.dinecollege.edu).

NOTE: Students are encouraged to seek other available resources including the Deferred Payment Plan / Payment Options with Dine College pending final approval by the FA Appeal Committee.

## Financial Aid Office Location/Contact

The Financial Aid Office is located in the SUB-Tsaile Campus and Shiprock North Campus.

For more information, call:

Tsaile Campus  
Phone: (928) 724-6956  
Fax: (928) 724-6740

Shiprock Branch  
Phone: (505) 368-3513  
Fax: (505) 368-3512



# FINANCIAL AID

## Grants and Scholarships

These scholarships are established by public sources and private donors. Support is based on the availability of funds.

### Navajo Nation Scholarship and Financial Assistance (ONNSFA)

For ONNSFA requirements, see ONNSFA Policies and Procedures or Financial Aid Student Handbook. The Chinle Agency Office is located in the SUB. All applicants must apply at their respective agency.

#### *Chinle Agency*

Email: [onnsmachinle@navajo-nsn.gov](mailto:onnsmachinle@navajo-nsn.gov)

PO Box 25-B

Tsaile, AZ 86556

Toll Free: (800) 919-9269

Fax Number: (928) 724-2208

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#### *Crownpoint Agency*

Email: [onnsmacrownpoint@navajo-nsn.gov](mailto:onnsmacrownpoint@navajo-nsn.gov)

PO Box 1080

Crownpoint, NM 87313

Toll Free: (866) 254-9913

Fax Number: (505) 786-2178

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#### *Ft. Defiance Agency*

Email: [onnsmacentral@navajo-nsn.gov](mailto:onnsmacentral@navajo-nsn.gov)

PO Box 1870

Window Rock, AZ 86515

Toll Free: (800) 243-2956

Fax Number: (928) 871-6561

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#### *Shiprock Agency*

Email: [onnsmashiprock@navajo-nsn.gov](mailto:onnsmashiprock@navajo-nsn.gov)

PO Box 1349

Shiprock, NM 87420

Toll Free: (866) 223-6457

Fax Number: (505) 368-1338

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#### *Tuba City Agency*

Email: [onnsmatubacity@navajo-nsn.gov](mailto:onnsmatubacity@navajo-nsn.gov)

PO Box 370

Tuba City, AZ 86045

Toll Free: (866) 839-8151

Fax Number: (928) 283-3215

## Navajo Nation Chapter Scholarships

Navajo Nation Chapter Assistance is available at each chapter throughout the Navajo Nation. Applicants must be a registered member with their respective chapter.

## Utah Navajo Trust Fund

The Utah Navajo Trust Fund makes financial aid available to Navajo residents of Utah. The office is located in Blanding, Utah. Applications are available at the Financial Aid and Scholarship Office.

## Other Scholarships

Many students are awarded scholarships by local organizations such as churches, businesses, and civic groups. Others receive assistance from employers, credit unions, corporations, foundations, or professional associations. The Financial Aid and Scholarship Office has information about the following:

- American Indian College Fund
- American Indian Education Foundation / National Relief Charities
- American Indian Services
- Gates Millennium Scholarships
- Indian Health Service Scholarships
- Project Love Scholarships
- Navajo Tribal Utility Authority
- Navajo Nation Oil & Gas Company
- Arizona Public Service's Scholarship
- Catching the Dream Scholarship
- Other Tribal Scholarships







# STUDENT SERVICES & RESOURCES





# STUDENT SERVICES & RESOURCES

The purpose of Student Services and Resources is to create experiences for students that promote involvement, learning, and success. The Student Services staff assist and collaborate with various programs on campus, providing activities and services to develop traditions, teach leadership skills, celebrate diversity, and enhance the overall quality of student life.

Not all services are provided at the Shiprock Branch, and limited services are provided at the regional sites. Services include Financial Aid and Scholarships, Student Activities, and Student Development, which includes academic advising and career counseling. Other services include Student Orientations, Referral Services, GED Testing, Transfer Assistance, and Veterans' Services.

## Adult Basic Education Program

Diné College offers educational opportunities for everyone. The Adult Basic Education (ABE) Program is available for individuals who need to work on their reading, writing, and mathematics skills. The program also helps to prepare students for the official GED Test. For information about ABE, contact the Learning Center in Tsailé at (928) 724-6725/6726 or in Shiprock at (505) 368-3569.

## Associated Students of Diné College (ASDC)

The Associated Students of Diné College (ASDC) serves as a communication link between students and the administration. All currently enrolled students are members of ASDC. The motto of ASDC is "Students Helping Students," and members can take advantage of many student government opportunities in terms of leadership development, college and community life functions, student development, and group interactions in both intellectual and social settings. For more information call (928) 724-6745.

## Athletics

Since 1968, Diné College has supported athletic teams. In the past forty years the College has developed an overall sports and intercollegiate athletic program that ranks with the very best in community college circles nationwide.

Nicknamed the "Warriors," Diné College teams have won many conference, regional, and national championships in a variety of sports. Winning teams have become a tradition at Diné College in both men's and women's sports. Community support for intercollegiate athletics at Diné College has been outstanding. The caliber of coaching, the quality of uniforms and equipment, the training and medical facilities, and the opportunity to play against worthy competitors are superior. Diné College Athletic Programs aspire to the highest

level of intercollegiate competition, sportsmanship, and academic excellence.

Athletics Web Site: <http://www.dinecollege.edu/gowarriors>.

## Financial Support for Athletes

Athletic scholarships, grants-in-aid, and special inducements or privileges for athletes do exist at Diné College in accordance with rules governing community college athletics. Beyond athletic aid, student athletes are attracted to Diné College for its excellent educational opportunities, its tradition of winning teams, the outstanding coaching staff, and the opportunity to participate and compete as student athletes on a level that often leads to athletic scholarship offers from four-year colleges after graduation from Diné College.

## Intercollegiate Athletics for Men and Women

Archery, Rodeo, and Cross-country teams participate, and excel, in the National Archery Association, United States Collegiate Athletic Association, and National Intercollegiate Rodeo Association.

## Eligibility for Intercollegiate Sports

For a student to be eligible for any intercollegiate competition, the student must conform to the following regulations:

- A student must be a graduate of an accredited high school with a diploma or have earned a General Education Development (GED).
- A student must be enrolled in a recognized academic program and be making progress toward a two- or four-year degree at the attending college.
- A second-semester student must receive passing grades in 12 credit hours his/her first term and must have a GPA of 2.00
- A student must receive passing grades in 24 credit hours during the two preceding terms of attendance.
- After accumulating 24-48 credit hours, a student must have achieved a 2.00 cumulative GPA.
- Summer and inter-term credit hours can be used to satisfy the 12/24 credit hour rule and GPA requirement.
- Summer credit hours should be attached to the preceding Spring Semester for eligibility purposes.

An Eligibility form must be filed with the Office of Records & Admissions prior to participation in intercollegiate sports. Student athletes are not permitted to participate in athletic competition without proper documentation.

## Athlete's Class Attendance

Student athletes must be duly admitted and maintain regular attendance in each course. Athletes are responsible for maintaining the attendance requirements as described in the course syllabi.

# STUDENT SERVICES & RESOURCES

## *Athletes on Satisfactory Academic Progress (SAP)*

Student athletes must demonstrate satisfactory progress with a 2.00 GPA or higher to continue athletic participation and must maintain enrollment of 12 credit hours. Student athletes who drop below 12 hours and/or whose GPA falls below 2.00 are immediately ineligible for athletic participation.

## *Satisfactory Completion*

To be eligible for the next semester, a student athlete must have passed 12 or more credit hours with a 2.00 GPA or higher.

## *Falsification of Records*

Student athletes who falsify their academic records shall become immediately ineligible from further participation and competition.

## **Bookstore**

The bookstores at Tsaille and Shiprock provide textbooks, art supplies, office supplies, personal items, snacks, books on Native American topics, and official Diné College merchandise. At regional sites, textbooks are available for a limited time at the beginning of each semester. For more information, call (928) 724-6751/6750.

## **Cafeteria**

Located in the middle of the Tsaille Campus is a full-service cafeteria managed by Aramark. The cafeteria provides breakfast, lunch, and dinner with a self-serve salad and beverage bar. Menus are available and posted around campus. Everyone is welcome.

## **Campus Security**

Tsaille and Shiprock Campus Security Department operates 24/7, year-round. Security Officers are here to serve and protect people and property on the campus. All sites are covered by the Navajo Nation Department of Law Enforcement. For more information, call (928) 724-6628/6802.

## **Childcare Services**

Childcare services are available through the Navajo Nation Childcare Services and Headstart. Students must apply with their respective agencies as early as possible prior to the beginning of a semester because space is limited. Interested parties should contact: Tsaille Head Start Program (928) 724-2209, or Tsaille Childcare at (928) 724-6909.

## **Computer Services**

The Information Technology Department (ITD) provides an array of computer-related services. Computer labs are located across the main campus and at the various regional sites for student use. Wireless access is available at all regional sites. Students who have their own computers must have current anti-virus protection installed in order to gain access to the Internet with the College. Students who do not have current anti-virus software must contact ITD for more information. The College reserves the right to monitor all Internet activity.

## *WarriorWeb*

WarriorWeb is the official portal to the Diné College community. WarriorWeb provides students, staff, and faculty with exclusive 24-hour access to internal college information and resources. Those with a WarriorID and password will be able to access online courses and important announcements, news, and events.

WarriorID is used for:

- Diné College computers
- Student information on the Diné College's portal, WarriorWeb (grades, schedule, Financial Aid, and Student Billing)
- Diné College e-mail account
- Networked Student Folder (S drive)
- Online classes through WarriorWeb eRacer (formerly LMS) or Blackboard
- Diné College wireless access points

## **Development Office**

The Development Office oversees the Diné College Foundation, the Alumni Association, the Grants and Sponsored Projects Office, the Marketing and Public Relations Office, Legislative Affairs, External Technical Assistance, and the Institutional Research Review Board. The Institutional Research and Planning Office provides strategic support for the College's focus on improving its academic programs.

## **Disability Resources**

The College is committed to providing college-wide educational support and assistance for students with documented disabilities through the Office of Student Disability Services. The staff assists eligible students with documented disabilities to reach the objectives of academic success, personal responsibility, and leadership development. The College is committed to providing reasonable and appropriate accommodations to instruction and services that are also made available to the general student population. The college's disability service is committed to each student's development of self-advocacy skills so that qualified students with disabilities function independently within the

# STUDENT SERVICES & RESOURCES

academic, social, and recreational environment of the college. For information and questions, contact the Disabilities Coordinator/Counselor at (928) 724-6723.

## Diné Policy Institute

The Diné Policy Institute was established in 2005 by the Navajo Nation Council as a research institute at Diné College that would “mesh” Western research practices with Diné Bi Beehaz’áannii (the Fundamental Laws of the Diné) and Diné philosophy. The institute is instructed to advise Navajo Nation law- and policy-makers by developing innovative policies and solutions for the Navajo Nation and the Diné people. Through its unique approach to research, Diné Policy Institute identifies, articulates, analyzes, and applies Diné paradigms to issues facing the Navajo people. As complementary tools, mainstream qualitative and quantitative research methodologies are also employed. The institute consults with an Advisory Circle, composed of traditional knowledge holders and Navajo scholars, to provide valuable insights and wisdom related to the institute’s research areas. The Advisory Circle is an integral part of the research process at several levels, including baseline research, analysis, and evaluation.

Both undergraduate and graduate research internships are available at the Diné Policy Institute on projects pertinent to the Diné and the Navajo Nation. Interns will conduct independent research under the mentorship of DPI researchers. Interns will study and engage in Navajo philosophical concepts, using this knowledge as a basis to analyze and research contemporary Navajo issues, such as Public Health, Sustainable Community and Economic Development, Education, Social Service, Cultural Rights, and Government.

The Diné Policy Institute is housed at the Tsaile Campus of Diné College, Ned Hatathli Center (NHC) 632.  
<http://www.dinecollege.edu/institutes.php>  
For more information, call (928) 724-6945.

## Diné Environmental Institute

The Navajo Nation Council approved the creation of the Diné Environmental Institute (DEI) in 2001. The purpose of the Institute is to combine classroom instruction and curriculum development with outreach and research in local communities. The research approach at the Institute combines Navajo philosophy and traditional wisdom with Western science. The Institute promotes the Diné traditional living system, which places life in harmony with the natural world. Research is organized around the four sacred elements:

- Earth – Research in Agriculture and Remediation using native plants.
- Water – Improving water quality and quantity on

- Navajo reservation lands
- Air – Improving air quality and reducing environmental impacts from energy development
- Fire/Light – Promoting renewable energies and recycling

The Institute has many collaborative partnerships with nearby colleges and universities and encourages experienced interns to participate in bridge programs at a four-year college of their choice the summer prior to or immediately following graduation with their AS Degree in math, science, or technology. Research interns are expected to attend conferences and participate in poster sessions, research presentations, and community meetings regarding their research.

For more information about current research programs go to <http://www.dinecollege.edu/institutes/dei.php> or call (505) 368-3556.



Research is conducted at the Institute year-round, and a variety of internships and opportunities are available to students at all levels of education:

### Environmental Research and Education (EvER) Internship

Students can work in Canyon de Chelly with the National Park Service; participate in water-quality testing, phytoremediation, or uranium remediation; study indoor coal stove use, design of native landscaping, planting & maintenance, ant biodiversity, air quality; and conduct community surveys. Sustainability is emphasized in greenhouse native plant growing/gardening & recycling. This internship is designed for Science, Technology, Engineering & Mathematics (STEM) majors but non-STEM majors will be considered. The program is available at Tsaile, Shiprock, and the Tuba City Center.



# STUDENT SERVICES & RESOURCES

## **Geographic Information System (GIS) Lab**

DEI's Summer Internship program offers interns an opportunity to gain experience using Global Positioning Systems (GPS) and GIS software/technology. GIS using GPS integrates hardware & software to capture, manage, analyze, and display geographically referenced information. The GIS lab is based at the Shiprock campus and also uses mobile GIS technology at the Tsaile campus. GIS and other geospatial technology are available.

## **National Library of Medicine – Tox Town**

Tox Town is an interactive media website (<http://www.toxtown.nlm.nih.gov/index.php>) which brings to the viewer an understanding of the toxic chemicals and environmental health risks that might be encountered in everyday life, in everyday places. The website, developed in conjunction with Diné College in Shiprock and the National Library of Medicine, highlights locations associated with environmental health concerns impacting the Navajo and others living in the Southwest region of the United States. Tox Town features abandoned mines, coal-fired power plants, dust storms, hydraulic fracturing, agricultural canals & ditches, oil & gas fields, sheep/cattle ranching, uranium disposal cells, unregulated water wells, windmills, etc.



Established collaborative partnerships benefitting STEM students:

**Ecological Society of America (ESA)–Strategies for Ecology Education, Diversity and Sustainability (SEEDS)**  
SEEDS is part of ESA's Education and Diversity Programs.

Its mission is to diversify and advance the ecology profession through opportunities that stimulate and nurture the interest of underrepresented students not only to participate in ecology, but to lead. Focused mainly at the undergraduate level, with extension services for communities, high schools, graduate students, and international collaborations, the SEEDS program promotes an ecology profession with wide representation to ensure environmental understanding and a sustainable future for all. DEI's partnership with ESA-SEEDS helps facilitate/promote environmental educational opportunities for STEM students through a student led club, the Diné Ecology (DECO)/SEEDS Chapter.

## **All Nations Louis Stokes Alliance for Minority Participation (ANLSAMP)**

Diné College is working toward growing and improving the pipeline for Native Americans and underrepresented minorities in STEM through the All Nations Louis Stokes Alliance for Minority Participation (ANLSAMP). The goal of the program is to increase the number of Native Americans (NA) and underrepresented minorities (URM) majoring in STEM. In order to achieve this goal and related supporting objectives, the ANLSAMP program has built activities through lessons learned and constructive input from its established cohort of partner institutions. Thirty-eight institutions of higher learning have again come together to continue the effort toward broadening the participation of NA and URM in STEM, and to transition students from the associate level to the baccalaureate level. STEM majors at Diné College are eligible to apply for the program each semester. The All Nations program provides a stipend and assists with travel opportunities for eligible scholars. For further inquiries, Diné College STEM students should contact the AMP Program Liaison at (505) 368-3575.

## **Collaboration between Diné College-DEI, Governmental Entities, and Major Universities**

Diné College-DEI & USEPA, DOE, USDA, NM Tech, U of Nevada-Reno, U of Arizona, NMSU, NAU, National Science Foundation (NSF), Harvard University, and others are collaborating on projects to develop educational research opportunities advancing students and communities of the Navajo Nation. Objectives of these collaborations include offering Diné College students research and field experiences in STEM areas to enable hypothesis-driven research to be used in undergraduate biology, environmental science, and geology courses and summer research projects. These projects have a lasting impact on Diné College's ability to provide field and research experience to its students. Furthermore, they promote community service/outreach activities and social responsibility.

# STUDENT SERVICES & RESOURCES

## Land Grant Office (LGO)

Through an act of congress all tribally controlled colleges were granted Land Grant status in 1994, which means that they are eligible to receive federal funds with certain restrictions. To uphold the Land Grant mission the Diné College Board of Regents established the Institute for Integrated Rural Development in 1996 and subsequently changed the name to the Land Grant Office. The Land Grant mission is to serve the consumers through higher education programs, community outreach, and research. In doing so, the Land Grant Office has developed informal education which is disseminated as community outreach activities and projects, research, and extension in the areas of Natural Resource Management and Agriculture. Projects include large animal herd health workshops and presentations, developing farms at Tsaille and Shiprock campus, drip irrigation and hoop house construction workshops, Environmental Youth Camps, Sheep is Life Celebration, and 4-H clubs and recruitment. For more information, call (928) 724-6940.

## Land Grant Internship

Available to students in any major. Students must maintain a GPA of 2.5. Student projects include the demonstration farms at Tsaille or Shiprock, and assisting with community events involving agriculture, nutrition, or 4-H programs. This internship is designed for students considering a career as an extension agent or working with the USDA.

## General Education Development (GED)

The GED program prepares individuals for the official GED test. Individuals who are 16 years of age or older and have not received their high school diploma are eligible for the program. Upon enrollment and a pre-assessment screening, classes are provided to prepare for the test. For information about the program and the GED test, contact Student Services in Tsaille at (928) 724-6727 or in Shiprock at (505) 368-3565.

## Health Services

Health services are available to all Diné College American Indian students through the U.S. Public Health Service. Non-Indian students who are not eligible for Public Health Services are responsible for any health care costs incurred while they are students at Diné College.

Indian Health Service (IHS) facilities are within walking distance from the Tsaille and Shiprock campuses.

Tsaille Health Center: Phone: (928) 724-3600

Shiprock Northern Medical Center: Phone: (505) 368-6001

## Learning Centers

Learning Centers are located at the Tsaille and Shiprock campuses. For the Tsaille center, contact (928) 724-6725/6726, and for Shiprock, contact (505) 368-3564. The Centers provide academic support to students, including:

- Placement Testing for incoming students, Proctor Testing for institutions, online courses, or GED Testing
- Free One-on-One tutoring by peers
- Computer Labs: Microsoft and Macintosh based Operating Systems
- Internet access, telephone, proctoring, printing, copying, faxing, and scanning
- Academic Advising





# STUDENT SERVICES & RESOURCES

## Library Services

The Diné College Library system is located on the Tsaile, Shiprock (south campus), and Crownpoint sites. Library access and services are provided to students, staff, and community. Diné College library services extend beyond the local library system and include an interlibrary loan program. If a book is not in our library system, we can borrow it from another library. At the Tsaile Campus, the Kinyaa'aanii Library houses the R.C. Gorman Collection, a large movie and documentary selection, an extensive juvenile literature section, and a large selection of Navajo and Native American books/research journals in the Moses-Donner Indian Collection. At the Crownpoint site, the library houses the Mary Shepardson Collection, a must-see for Navajo researchers.

For more information, call Tsaile (928) 724-6757, Shiprock (505) 368-3542, or Crownpoint (505) 786-7391, ext. 7205.

## Library Card

Student ID Cards can be activated as library cards. A student can take his/her Student ID and a current class schedule to the library for activation. Library Cards are needed to access the system, check out materials, and use the computers.

## Ned Hatathli Museum

The museum is a component of the Center for Diné Studies and is located on the third and fourth floors of the Ned Hatathli Center at Tsaile Campus. It features a variety of audiovisual exhibitions, traveling exhibits, workshops, and lectures. The permanent collection consists of historical manuscripts, photographs, Navajo and other tribal artifacts. For information on scheduled exhibits and events, call (928) 724-6654.

## Residence Life Program

Residence halls are available for students at Tsaile Campus only. Priority is provided to students with a GPA of 2.00 from the prior semester and to new incoming students. Every two rooms share a restroom. Students must provide their own linens and are responsible for the cleanliness of their rooms and common areas. Coin-operated washing machines/dryers are available in each residential hall.

Housing policies and regulations can be obtained from the Residence Life Office or on the Diné College website under Residence Life.

## Application Requirements:

- Housing Application
- Signed Terms and Conditions form

- A current class schedule
- Unofficial transcript – if applying for the Honors dorm – minimum 3.33CGPA

## Family Housing (Married/Single Parents)

Parents must purchase meal plans for their dependents 2 years to 12 years of age residing in residence halls. For health and safety reasons no more than 2 children, 0–12 years of age, are permitted to live with their parent(s).

Married students must provide a copy of their marriage license, or if Common Law, students must provide a copy of the child's birth certificate listing both parents. Both parents must be full-time students.

## Guest Housing

Overnight guest(s) may rent a room for \$25 for a single-occupancy room or \$35 for a double-occupancy room per night. Current registered students may rent a room for \$10 per night depending on availability. Reservations must be made 24 hours in advance with the Residence Life Office. Housing policies and regulations apply to overnight guests.

## Parking Permit

Diné College requires all residence hall students to display a current parking permit.

For more information regarding student housing, call (928) 724-6782.

## Retention Office

This office strives to ensure that students are academically successful throughout their enrollment at Diné College. The Retention Office is located within the Division of Student Services. The office focuses on providing academic advising, monitoring student progress, and implementing academic intervention plans.

For more information, call (928) 724-6728.



# STUDENT SERVICES & RESOURCES

## Student Activities

A fun part of student life is the activities offered throughout the academic year. Activities include talent shows, guest speakers, live performances, music & dance events, Navajo traditional games, arts & crafts, health fairs, conferences, workshops, movies, food festivals, and more! For information, call (928) 724-6743.

### *Student Identification (ID) Card*

The Diné College Student Activities office issues student ID cards that are used for events, meal plans, libraries, and other resources. ID cards are issued for all Diné College sites. Check with your site offices regarding scheduled times for ID card processing. The replacement fee for lost ID cards is \$5. For more information, call (928) 724-6743.

## Student Clubs/Organizations

While at Diné College, students are encouraged to join and participate in the many clubs and organizations that are sanctioned by the Associated Students of Diné College (ASDC). For more information, visit the Student Activities Office or call (928) 724-6743.



## Title III

The program provides students with the following services and resources: academic advisement, tutoring, learning workshops, transfer and career planning, counseling, and disability services. Title III's focus is to create, develop, and implement intervention strategies that are specific to academic placement and support, student engagement, goal setting, and professional development in curriculum and instruction. For more information, please call (928) 724-6852.

## Veteran Services

The Veteran Services Office at Diné College is primarily to help returning soldiers who are seeking financial aid in the form of Veterans Administration Education Benefits. Diné College curricula and courses are approved by Arizona's and New Mexico's State Approving Agency for training of veterans and eligible dependents. Students who are eligible to receive VA Education Benefits must comply with all VA regulations governing the specific GI Bill under which the student is granted Education Benefits.

Please contact the nearest campus for information and assistance from school Certifying Officials:

### Tsaile Campus, Chinle, Ganado & Window Rock Center

Edison Curtis  
Certifying Official  
Phone (928) 724-6727  
Fax # (928) 724-6740

**Shiprock Campus**  
Norma Willis  
Certifying Official  
Phone: (505) 368-3513  
Fax: (505) 368-3512

**Tuba City Center**  
Shirley Yellowhair  
Certifying Official  
Phone: (928) 283-7503  
Fax: (928) 283-5350

**Crownpoint Center**  
Patrick Sandoval  
Certifying Official  
Phone: (505) 786-739  
Fax: (505) 786-5240

**Kayenta Center**  
Francine Little  
Certifying Official  
Phone: (928) 697-7403  
Fax: (928) 697-8545



# ACADEMIC POLICIES



# ACADEMIC POLICIES

In order for students to be successful at Diné College, it is the responsibility of the students to familiarize themselves with the academic policies.

## Academic Course Load

A full course load normally will consist of twelve (12) to sixteen (16) credit hours each semester. Depending upon the student's major and degree of academic preparation, a student may take more than 16 credit hours. The student must have 3.00 cumulative GPA or higher, and obtain approval from an assigned advisor and the Dean, to take 17 to 21 credit hours. Under no circumstances may a student enroll for more than 21 credit hours in one semester. Credits earned through Credit by Examination are not counted in this policy.

## Academic Integrity

Academic integrity is the fundamental value and principle that underwrites the very mission of Diné College. Therefore enrolled students are solely responsible for the integrity of their academic work and upholding professional standards of research, writing, assessment, and ethics in their areas of study. Academic dishonesty, which includes cheating, misrepresentation or plagiarism and other forms of unethical behavior, is prohibited. If a student has violated the academic integrity policy, formal proceedings for disciplinary action will be conducted under the "Student Code of Conduct."

## Academic Probation

Students who do not maintain a semester GPA of 2.00 are subject to academic probation for the next semester of regular attendance. Academic probation is not recorded on the transcript. The criteria for full- or part-time students are:

- Full-time students, upon completion of 12 or more semester credit hours, are placed on academic probation if they have a GPA less than 2.00. If the number of semester credit hours drops below 12 as a result of an "In Progress" (IP) grade (see below), students are still considered to be making satisfactory progress.
- Part-time students, upon completion of 16 or more cumulative semester credit hours, are placed on academic probation when a total of 11 or fewer credit hours of work have been attempted in a semester and cumulative GPA is less than a 2.00.
- Students on academic probation may take no more than 14 credit hours per semester unless approved by an advisor.

## Academic Recognition

Academic recognition can be achieved as follows:

- President's Honor List: Students must achieve a semester GPA of 4.00, complete a minimum of 12 credit hours, and receive no grades of "I" or "IP." "Honor" will be noted on transcript.

- Dean's Honor List: Students must achieve a semester GPA of 3.50–3.99, complete a minimum of 12 credit hours, and receive no grades of "I" or "IP." "Honor" will be noted on transcript.
- Honorable Mention List: Students must achieve a semester GPA of 3.20–3.49, complete a minimum of 12 credit hours, and receive no grades of "I" or "IP."

## Academic Standing

Students must maintain a 2.00 cumulative grade point average (CGPA) throughout their program of study. When students receive final grades of A, B, C, D, or F, they are considered credit hours attempted and earned. W, I, or IP grades earn no credit and are not considered hours completed. Transfer credit hours accepted by Diné College are not calculated in cumulative grade point averages for determining satisfactory progress.

## Academic Status Change

When change of an "Incomplete" (I) or "In Progress" (IP) grade alters a student's academic status (see Table of Non-Grade Designation, below), the student is notified of the change in writing by the Records & Admissions Office.

If the change places the student on academic probation or suspension, this restriction is effective immediately.

## Academic Suspension

Students who do not satisfactorily meet the minimum standards required during the probationary semester will be placed on academic suspension. Academic suspension means the student will not be permitted to enroll in any classes at Diné College for the semester of suspension. Upon returning, the student will be placed on academic probation until minimum standards for satisfactory progress are met. Academic suspension is not recorded on a student's transcript. Students who are placed on academic probation or academic suspension are subject to additional regulations regarding Satisfactory Academic Progress (SAP).

## Administrative Withdrawal

The college reserves the right to withdraw a student from classes for excessive absences or for any other reason when college officials consider this action to be in the best interest of the college or of the students.

## Auditing Courses

With the exception of laboratory courses, if space is available and permission is secured from the faculty, a student may audit a course. Full tuition is assessed for audits and confers no credit, grades, or quality points and does not apply toward graduation. A student must declare audit status at the time of registration. Auditors pay for the course at the same rate as students taking the



# ACADEMIC POLICIES

course for credit. Changes from credit to audit or audit to credit are not permitted after the last day to add a class (See Academic Calendar). Audited courses will be noted on the student's permanent record as "AU" grade.

## Change of Grade

With the exception of the "I" or "IP" grade, a grade may be changed within one academic year from the time it was given. The faculty and Division Chair must approve a grade change. Students wanting to appeal a grade must complete an Academic Grade Appeal form and follow the appeal process.

## Change of Major

Students may change their major at any time by completing the Change of Major Form and submitting it to the Records and Admissions Office. Students who have changed their major must consult with their advisor to determine additional curriculum needs. Change of major may impact a student's Financial Aid eligibility.

## Class Attendance

Students are expected to attend all classes and required labs. An absence does not excuse a student from the responsibility for classwork or assignments that are missed. Repeated absences and tardiness that affect student performance will be reflected in the final grade.

## Course Change or Cancellation

Diné College reserves the right to cancel any scheduled course or to change the day, time, location, or faculty of any course without notice. Students will not be penalized for cancelled courses. Tuition is fully refundable. Registration, technology, and other applicable activity fees are non-refundable.

## Course Substitution

The Course Substitution Request Form is available at all sites and must be submitted to the Records and Admissions Office. Students must consult with their assigned advisor prior to graduation. Request for course substitution must be approved by the appropriate Division Chair and the Dean.



## Credit-by-Examination

A currently enrolled student may apply for Credit-by-Examination in certain courses by contacting the appropriate Academic Chair. The Division Chair grants permission. Students are not permitted to apply for "Credit-by-Exam" for course(s) in which they are currently enrolled, have previously attempted, or in which credit has already been earned at Diné College or at any educational institution. Credit may not be received for a lower-level or prerequisite course when credit has already been received in a higher-level course within the same field. Students must register for examination by the end of the fourth week of classes. No notation is made if a grade of "C," "D," or "F" is earned. Student(s) at the regional locations may need to take the exam at the Tsaile or Shiprock campuses. Students must pay the cost before taking the examination. Students who fail the test will forfeit the exam fee and receive no credit for the course.

Note: Diné College's CR may not be transferrable to other college or universities.

## Definition of a Semester Hour

All academic credits earned are expressed in terms of semester hours. A completed semester hour represents a minimum of eight hundred (800) minutes per credit per semester. The College operates on a 16-week on a semester system. Courses in the summer are offered as sessions varying from five (5) to ten (10) weeks in length.

## Dropping and Adding Course(s)

Students who are dropping course(s) must complete a Drop/Add Form with proper signature(s) required and submit it to the Records and Admissions Office by the Drop/Add Date Deadline (See "Academic Calendar"). Students who fail to fill out the appropriate form and/or stop attending classes will receive an "F" grade. A student who properly drops a course will receive a "W" grade on his/her record. "W" grades do not affect the student's GPA.

## Enrollment Status

The number of credit hours carried per semester indicates a student's enrollment status.

Status	Credits
Full-Time	12 or more credits
Three-Quarter Time	9 –11 credits
Part-Time	6 –8 credits
Less than Half Time	5 or fewer credits



# ACADEMIC POLICIES

## General Grade Appeal

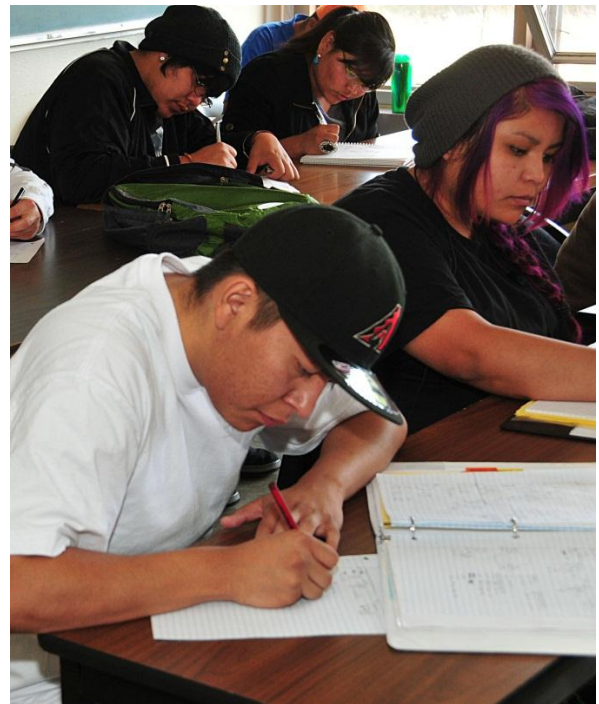
Grades are determined solely by the individual faculty who taught the course for the session(s) or the semester(s). A student who wishes to contest a grade must attempt to resolve the matter with the course faculty.

If the matter cannot be resolved with the faculty, the student may appeal to the appropriate department chairperson. The student must provide the evidence as to why the grade posted by the faculty is in error.

## Grade Point Average (GPA) System

Grade Point Average refers to the average grade at the end of each semester. It is determined by the total number of quality points assigned to a grade and divided by course credits.

Grade	Quality Points	Example of calculation:
A	4	If a student earns:
B	3	A in ENG 101 = 3 credits *4 Quality Points =12
C	2	B in MTH 110 =4 credits * 3 Quality Points =9
D	1	C in PSY 111 = 3 credits * 2 Quality Points =6
F	0	Student earned GPA would be 3.00 (27 quality points/9 = 3.00)



# ACADEMIC POLICIES

Non-Grade Designations		
Letter Code	Description	
<b>I</b>	Incomplete Grade	This grade indicates incomplete coursework. The incomplete grade must be converted to a credit grade at the end of the following regular semester, including the summer session, or it automatically changes to an “F”.
<b>IP</b>	In-Progress Grade	This grade indicates that the student has met attendance requirements and has worked continuously toward meeting the objectives of the course. Re-enrollment in the course in the next semester is required. Therefore, IP may be given only once for the same course and only in the following pre-college courses: ENG 100A, 100B; FST 129, 130, 131, and 133; and MTH 011, 051, and 100.
<b>W</b>	Withdrawal Grade	A student may withdraw from a course and receive a “W”, or the faculty may also drop or withdraw a student for any legitimate reason. A student has the right to appeal an Instructor Drop/Withdrawal by submitting a petition in writing to the appropriate faculty. Refer to the Academic Calendar for Withdrawal Deadline.
<b>AU</b>	Audit Grade	An “AU” is awarded for class participation and does not indicate proficiency in the subject matter. Course credit is not included in the Grade Point Average (GPA) or Cumulative Grade Point Average (CGPA)
<b>CR</b>	Credit Grade	Grade is awarded through a challenge examination. It is included in the total earned credit hours but is not computed in the GPA or CGPA. Refer to Credit-By-Examination above.
<b>R</b>	Repeating a Course	Students may repeat courses previously taken. The transcript will show that the course was repeated, and the higher grade is used to compute a student’s Cumulative Grade Point Average (CGPA). Repeating a course impacts Financial Aid; see the Financial Aid Student Handbook for more information.

## Graduation Requirements

To be eligible for graduation and participation in a commencement exercise, students must meet the requirements for a degree or certificate, plus the following:

### *Graduation Requirements for an Academic Degree or Certificate*

1. File a completed Graduation Petition and Degree Checklist with the Office of Records and Admissions prior to the deadline.
2. Pay the \$25.00 non-refundable filing fee to the Cashier’s Office.
3. Pay all outstanding accounts in full to the College.
4. Return all checked-out materials to the library.
5. Complete the College’s student graduate survey.
6. Fulfill all coursework and degree requirements listed in the Graduation Degree Checklist
7. Cumulative Grade Point Average (CGPA) of “C” or better
8. Completion of Reading Proficiency requirement (Not applicable to Certificate Programs)

### *Reading Proficiency Requirement for Graduation*

Satisfactory skill levels in reading, writing, and mathematics is required for graduation from Diné College with any degree. Graduation with a certificate does not require reading proficiency unless specified by courses required for the certificate. English (writing) and mathematics development are embedded into the General Education course requirements. Although reading courses do not fill any general education requirements, students must demonstrate satisfactory ability to read with comprehension prior to graduation in one of the following ways:

1. Students earn a passing score on the College’s reading placement test during enrollment or when it is offered as part of a reading course in which they are placed.
2. Students who have not passed the reading placement test by the time they have completed one semester of FST 131 Advanced Reading must either take the course again and pass it with at least a “C” or pass the reading test when it is given during the semester.
3. Students who have taken FST 131 a second time and have not passed either the course or the reading test must either:
  - a. Retake and pass FST 131 or
  - b. Retake and pass the reading test.

Students may not retake the reading test more than two times per semester and must wait a minimum of eight weeks between each attempt.

# ACADEMIC POLICIES

## *Graduation Degree Checklist*

A Degree Checklist needs to be completed with the assistance of an academic advisor. The Degree Checklist should be reviewed each semester prior to registering in order to assist a student in selecting courses for registration.

A Degree Checklist for each major or academic degree program includes:

1. General Education requirements
2. Program Requirements

The Degree Checklists are available on WarriorWeb.

## *Graduation Regalia*

Appropriate college cap and gown are required for the commencement exercise. Traditional attire may be worn under the gown. The cap and gown signifies the completion of a college degree program.

## *Graduation Exercise*

Formal commencement exercise is held once each year at the end of the spring semester. Participation in commencement exercises does not in any way infer the awarding or issuance of a degree. Degree conferral hinges solely on the student's satisfactory completion of all requirements.

## *Graduating Catalog Year*

Students maintaining continuous enrollment at Diné College graduate according to the requirements of the catalog in effect at the time of initial enrollment. If continued enrollment is not maintained, the student must meet the requirements for graduation of the catalog in effect at the time they re-enroll. Students enrolling or re-enrolling during a summer term may follow the current catalog or the subsequent catalog.

## *Graduation Petition*

Students must complete and submit a Graduation Petition to the Records and Admissions Office prior to the graduation deadline. Deadlines are posted on the Academic Calendar.

## *Graduation with Honors*

The appropriate honors are recorded on a student's transcript. The honors are based on scholastic achievement and are as follows:

GPA	Honor
3.50 to 3.69	Cum Laude
3.70 to 3.89	Magna Cum Laude
3.90 to 4.00	Summa Cum Laude

## **Hold on Student Records**

Students who fail to meet their obligations to the College, financial or otherwise, will have their academic records placed on hold until the obligation is resolved. No grade report, transcript, or diploma will be issued to the student until obligations are satisfied in full.



# ACADEMIC POLICIES

## Instructor Drop

Students who have been absent from a class or lab session, without notifying the faculty before the absence, may be dropped from the course by the faculty. Instructor drop form must be submitted to the Records and Admissions for processing. Any student dropped by the faculty will be notified of the action by the Records and Admissions Office. A student who wishes to be reinstated in a course from which they have been dropped must receive permission from the faculty and the dean. If the drop is revoked, the student will be responsible for payment of tuition and submit the Drop/Add form to the Records and Admissions Office.

## Midterm and Final Grade Report

The midterm examinations occur during the 8th week of classes. Midterm grades are not entered on the permanent record. Final examinations are scheduled at the end of the semester and must be taken during scheduled times. Students who do not take final examinations may receive a failing grade and jeopardize their academic standing.

## Military Service Credit

Basic training from any military branch of service may be accepted as one (1) physical education credit. The student must show proof of honorable discharge and pass the evaluation of the physical education instructor.

## Participation in College-Sponsored Events

Participation in official college events or activities, such as intramural sports or conference attendance, requires satisfactory academic standing with a 2.00 GPA and completion of a Class Release Form prior to departure.

## Repeating Courses (R)

Students may repeat courses previously taken at the College to better their understanding or to improve their grades. A transcript shows that the course was repeated, but only the higher grade is used to compute the student's Cumulative Grade Point Average (CGPA). Refer to Repeat vs. Retake.

## Student Rights and Responsibilities

All Diné College students have rights and responsibilities identified in the Student Code of Conduct Handbook. A copy may be obtained from any Diné College site or online.

## Transcripts

Students may request an official transcript from the Records and Admissions Office. The Transcript Request Form is available at all sites and on the College website. A fee is required for each Official Transcript. Currently enrolled students may review their unofficial transcript at any time by logging into WarriorWeb. Records and Admissions Office is not permitted to provide transcript services to any current or former student who owes money to the college. Same-day service is available only for in-person requests at Tsailé Campus, for a nominal fee. Diné College cannot send an Official Transcript by email or fax.

## Withdrawal from College

Students must officially withdraw from the College using a Withdrawal Form available from the Records and Admissions Office or respective campus site. Failure to withdraw properly results in the forfeiture of any refunds, and a grade of "F" is given for each course in progress at the time of the unofficial withdrawal. Withdrawal forms must be returned to the Registrar's Office with all the required signatures.









# GENERAL EDUCATION



# GENERAL EDUCATION

## General Education Curriculum

Diné College works with other colleges and universities to achieve full recognition of Diné College general education courses and degree programs. To earn an associate degree or certificate, you must take classes that satisfy the designated general education requirements.

## Course Information

Courses in the General Catalog are offered in any given semester. The College reserves the right to add or delete courses in the list of offerings during the year and to withdraw courses with low enrollment at the beginning of each semester. Students should consult the course schedules published every semester and plan accordingly. Course schedules show course number, title, credit hours, meeting times, days, and location. Additional laboratory hours that may be required are designated in the course description.

Course Number:	Purpose:	Current Exceptions:
<b>097, 197, 297, 397, 497</b>	Practicum- A course with this designation may be for practical application of learning, sometimes referred to as an internship or field experience. Check with the academic area or advisor for specific courses in each program.	CSC 295 Internship or Practicum ECE 108 Field Experience I ECE 110 Field Experience II EDU 297 Practicum in Elementary Education EDU 358 Field Experience I EDU 378 Field Experience II EDU 478 Field Experience III SWO 295 Field Experience I SWO 296 Field Experience II
<b>098, 198, 298, 398, 498</b>	Independent Study- A course with this description must be approved by the faculty and Division Chair.	EDU 498 Student Teaching
<b>099, 199, 299, 399, 499</b>	Special Topics- A course with this designation is designed to meet the special interests of students. A Special Topics course may be taught twice. After that, it must go through Curriculum procedures and be assigned a regular course number. It may not be used to designate a course that is already in this catalog.	EDU 499 Diné Education Seminar



# GENERAL EDUCATION

## General Education Program Requirements

### Mission Statement

The mission of the Diné College general education program is to provide a foundation in Diné history, language, and culture, and to develop the knowledge and skills needed for continued learning and successful employment. Furthermore, the program seeks to empower students to make informed judgments in a world of diverse beliefs and practices.

The program aims to promote:

- 1) Knowledge and understanding of Diné language, history, culture, values, and world view;
- 2) Proficiency in communication, mathematics, reasoning and information literacy;
- 3) Foundational knowledge in the humanities, fine arts, social sciences, and natural sciences;
- 4) Knowledge and understanding of diverse cultures; and
- 5) Self-direction and social responsibility.

Each student enrolled in a Diné College degree program or planning to transfer to a four-year institution should complete the required number of academic credit hours in general education. Students enrolled in a certificate program of study are exempt from all general education requirements. The credits for the general education requirements are distributed across broad discipline areas by degree program.

The following are the General Education requirements for the Associate of Arts Degree (AA, Associate of Science Degree (AS), and Associate of Applied Science Degree (AAS) at Diné College. Both the (AA) and (AS) degrees meet the Arizona General Education Curriculum AGEC-A transfer requirements.

Discipline	AA	AS	AAS
Communications	9	9	6
Humanities/Fine Arts	6	6*	0
Mathematics	4-5	4-5	4
Navajo & Indian Studies	9-10	3-4 NIS 111 and 221 may also be used to meet the Humanities and the Social & Behavioral Sciences requirements	9-10
NIS 111 NIS 221 NAV 101 or 211			
Physical Education	1	1	1
Science	8	8	0
Social & Behavioral Sciences	6	6*	0
<b>Total Credits</b>	<b>43-45</b>	<b>37-39</b>	<b>19-20</b>

\*The second of the two required courses in the Humanities/Fine Arts and in the Social and Behavioral Sciences are embedded in the Navajo Studies requirements: respectively, NIS 111 and NIS 221.



# GENERAL EDUCATION

## Communications Requirements

ENG 101, 102, and 121 for the English Option

NAV 212, 291, 301 for the Navajo Option (These courses do not meet AGECE option A, B, and S, the New Mexico Core Competencies, nor do they satisfy the ENG 101 prerequisite of college-level courses).

ENG 121 is required for New Mexico Core Competencies

Students in the Associate of Applied Science (AAS) degree program must complete six credit hours in any of the following combinations; ENG 100B and ENG 101; ENG 101 and ENG 102; or ENG 101 and ENG 121.

## Humanities & Fine Arts Requirements

For Diné College students earning an AA degree and/or students transferring to Arizona universities, 6 credits are required in the Humanities/Fine Arts. No more than three credit hours may be in one field of study so students are introduced to different areas.

New Mexico transferability requires 6–9 credits in Humanities/Fine Arts and 6–9 credits in social sciences. A total of 15 credits are required in humanities and social science for the New Mexico Common Core. NIS 221 may be used as the extra 3 credits in Humanities above the 6 credits required for Diné College's general education requirements.

All students completing an AA degree must take one history class (HST) which may be used to meet either the Humanities or the Social and Behavioral Sciences requirements.

- Art History (ARH)
- Fine Arts (FA)
- History (HST)
- Humanities (HUM)
- ENG 212, 213, 231, 233, 234
- NIS 101-108, 205, 208, 220, 222, 225, 293

*Note on special requirements: Several courses that meet the Humanities and Fine Arts requirements also fulfill the AGECE special requirements of intensive writing/critical inquiry and/or ethnic/race/gender awareness and are identified under the course descriptions.*

## Mathematics Requirements

MTH 114 College Mathematics or MTH 110 College Algebra or any mathematics class with either of these courses as a pre-requisite is required for the AA and AS degrees. MTH 100 fulfills the requirement for an AAS degree. Students in the Associate

of Applied Science program need to take MTH 100, except for Office Administration students, who can take BUS 142, Business Math, to satisfy their mathematics requirement.

## Navajo and Indian Studies Requirements

Students must complete 9 or 10 credit hours depending on their Navajo Language proficiency. Navajo and Indian Studies courses are required of all students enrolled in all degree programs. Navajo culture, history, language, and philosophy are areas in which courses are taught in Navajo and English. Courses are offered for two tracks of Navajo language ability: speaker and non-speaker.

For speakers of the Navajo language, each of the following courses must be completed.

- Navajo Culture: NIS 111
- Navajo History: NIS 221
- Navajo Language: NAV 211 or 212

For non-speakers of the Navajo language, each of the following courses must be completed.

- Navajo Culture: NIS 111
- Navajo History: NIS 221
- Navajo Language: NAV 101 or 102

Note on special requirements: Several courses that meet Navajo and Indian Studies requirements also fulfill the AGECE special requirements of intensive writing/critical inquiry, ethnic/race/gender awareness, and/or historical awareness, as specified in the respective course descriptions.

For the Associate of Science degree, the required NIS 111 and 221 courses are included in the credit hours for Humanities/ Fine Arts and Social and Behavioral Sciences, respectively.

## Physical Education Requirements

To fulfill the physical education requirements, students must take two separate PEH courses to earn a minimum of two credit hours. The courses are PEH 113 through PEH 148. Requests for exemption from this requirement for health or any other reason must be submitted in writing to the Campus Dean.

*Note: PEH 122 counts as one of the two classes, and a second PEH course must be taken.*

## Science Requirements

The AA and AS degrees require any two science courses with lab.



# GENERAL EDUCATION

## Social & Behavioral Science Requirements

For Diné College students earning an AA degree and/or students transferring to Arizona universities, 6 credits are required in the Social and Behavioral Sciences. Three credit hours must be from HST 101, 102, 135, or 136. Students in the Associate of Arts degree program must complete three credit hours from any one of the fields of study listed below.

- Anthropology (ANT)
- History (HST)
- Sociology (SOC)
- Social Work (SWO)
- Social Science (SSC)
- Political Science (POS)
- Psychology (PSY)

New Mexico transferability requires 6–9 credits in Humanities/Fine Arts and 6–9 credits in Social Sciences.

*Note on special requirements: Many courses that meet the social and behavioral sciences requirements also fulfill the AGEC special requirements of intensive writing/critical inquiry, ethnic/race/gender awareness, and/or historical awareness and are identified under the course descriptions.*

## Transferring General Education Credits

The following is more detailed explanation of the requirements for Arizona and New Mexico college or universities.

## Transfer to Arizona Universities

Diné College's Arizona General Education Curriculum (AGEC) has been approved by the State of Arizona. Students who complete an AGEC are better able to transfer general education courses taken at Diné College as a block, instead of the university evaluating each course for its transferability. Information for students who plan to transfer to Arizona colleges or universities can find more information at <http://az.transfer.org/>.

## Arizona General Education Curriculum (AGEC) Requirements

A 35-semester credit “block” can be completed at any Arizona community college. Because there are differences in the mathematics and science requirements for different degrees, there are three AGEC options. The blocks will transfer without loss of credits between any Arizona public community college or university in the programs designated by AGEC.

- AGEC-A for liberal arts (social science, fine arts, humanities) is a 35 semester-credit, lower division general education curriculum block that fulfills the lower-division general education requirements for the programs listed above.
- AGEC-B for business administration is a 35 semester-credit, lower-division general education curriculum block that fulfills the lower-division general education requirements of business majors.
- AGEC-S for science/mathematics is a 35 semester-credit, lower-division general education curriculum block that fulfills the lower-division general education requirements of majors with more stringent mathematics and mathematics-based science courses.

Completion of all AGEC courses with a grade of C or better and a cumulative GPA of 2.00 guarantees admission to any college or university in the State of Arizona if you are a resident. It also guarantees your ability to transfer your lower-division general studies requirement to any Arizona public university for the majors that articulate with that AGEC. Non-residents must have a grade point average of 2.5 on a 4.0 scale.

The mathematics and science requirements differ among the three forms of AGEC. AGEC-A requires a minimum of college mathematics or college algebra. AGEC-B requires a minimum of brief calculus. AGEC-S requires a minimum of calculus and a minimum of university chemistry, physics, or biology.





# GENERAL EDUCATION

## AGEC-A for Liberal Arts Majors

Subject Area	# of Courses	# of Semester Credits
Freshman Composition	2	6
Mathematics***	1	3+
Arts & Humanities	2-3	6-9
Social & Behavioral Sciences*	2-3	6-9
Physical & Biological Sciences	2	8
Navajo Studies **	2	6
<b>Total Semester Hours</b>		<b>35-41</b>

\* History courses may be counted as social and behavioral sciences or humanities.

\*\* Navajo Studies: two courses from the following three options:

(1) NAV 101 or 211; (2) NIS 111; (3) NIS 221

\*\*\* MTH 110 College Algebra or MTH 114 College Mathematics.

An approved AGECA block must contain intensive writing/critical inquiry (IW/CI), ethnic/race/gender awareness (ERG), and historical awareness (HA) components. These components may be fulfilled by taking Diné College general education courses that are designated in the catalog. Students may need to take one or more courses to meet these requirements. Additional information about these special requirements can be found at <http://az.transfer.org/cas/students>.

## AGEC-B for Business Administration Majors

Subject Area	# of Courses	# of Semester Credits
Freshman Composition	2	6
Mathematics*	1	3+
Arts & Humanities	2-3	6-9
Social & Behavioral Sciences**	2-3	6-9
Physical & Biological Sciences	2	8
Navajo Studies***	2	6
<b>Total Semester Hours</b>		<b>35-41</b>

\* Mathematics requirements: MTH 190.

\*\*History courses are included under social and behavioral sciences.

\*\* Navajo Studies, two courses from the following three options:

(1) NAV 101 or 211; (2) NIS 111; (3) NIS 221.

An approved AGECA block must contain intensive writing/critical inquiry (IW/CI), ethnic/race/gender awareness (ERG), and historical awareness (HA) components. These components may be fulfilled by taking Diné College general education courses that are designated in the catalog. Students may need to take one or more courses to meet these requirements.

Additional information about these special requirements can be found at <http://az.transfer.org>.



# GENERAL EDUCATION

## AGEC-S for Mathematics and Science Majors

Subject Area	# of Courses	# of Semester Credits
Freshman Composition	2	6
Mathematics*	1	3+
Arts & Humanities	2-3	6-9
Social & Behavioral Sciences**	2-3	6-9
Physical & Biological Sciences***	2	8
Navajo Studies****	2	6
<b>Total Semester Hours</b>		<b>35-41</b>

\* Mathematics requirement: MTH 191 or higher.

\*\*History courses may be counted as social and behavioral sciences.

\*\*\*Science requirement: 8 credits of university chemistry or 8 credits of university biology. Choose the science appropriate for your major.

\*\*\*\* For Navajo Studies, two courses from the following three options: NAV 101 or 211, NIS 111, NIS 221.

An approved AGECS block must contain intensive writing/critical inquiry (IW/CI), ethnic/race/gender awareness (ERG), and historical awareness (HA) components. These components may be fulfilled by taking Dine College general education courses that are designated in the catalog.

## Transfer to New Mexico Universities

Designated general education core courses successfully completed at any regionally accredited New Mexico institution of higher education are guaranteed to transfer to other New Mexico college or universities. Additional information on New Mexico transfers can be found at [www.hed.state.nm.us](http://www.hed.state.nm.us).

## The New Mexico General Education Common Core

Subject Area	Areas	# of Semester Credits
Freshman Composition	I	9
Mathematics	II	3
Science with Lab	III	8
Social & Behavioral Sciences**	IV	6-9
Arts & Humanities*	V	6-9
Navajo Studies		6
<b>Total Semester Hours</b>		<b>35-39</b>

\* Humanities and fine arts: Introductory history survey and introductory philosophy, and introductory course in history, theory, or aesthetics of the arts or literature.

\*\* Social/behavioral sciences: Introductory courses only for political science, psychology, sociology, and anthropology, and only macroeconomics & microeconomics for economics.







## DEGREE PROGRAMS



# DEGREE PROGRAMS

## Certificate Programs

- Office Technology
- Small Business Management/Entrepreneurship
- Public Health

## Associate of Applied Science Degree

- Business Management
- Office Administration

## Associate of Arts Degree

- Business Administration
- Computer Information Systems
- Diné Studies
- Early Childhood Education
- Education
- Fine Arts
- Liberal Arts
- Navajo Language
- Social & Behavioral Sciences
- Social Work

## Associate of Science Degree

Public Health Degree with Options

- Health Education (Sociocultural) Option
- Environmental Public Health Option

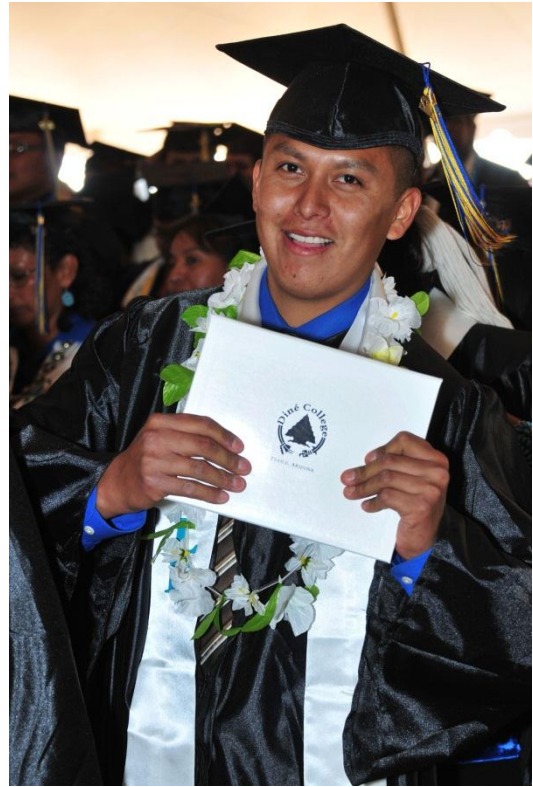
Science Degree with Options

- Biology Option
- Environmental Sciences Option
- General Science Option
- Health Occupation Option
- Mathematics Option
- Physics Option

## Bachelor of Arts Degree

*For General Classroom Teachers*

- Elementary Education





# DEGREE PROGRAMS

## CERTIFICATE PROGRAMS

### Certificate Program

Certificate programs offer practical training for immediate employment. They do not require general education courses. The courses are not designed to transfer to an upper level program of study.

- Office Technology
- Small Business Management & Entrepreneurship
- Public Health

### Office Technology

This program provides training in entry-level office positions. It also offers a foundation for the Office Administration AAS program.

Program Requirements	Credits
<b>BUS 111 Keyboarding I*</b>	3
<b>BUS 121 Records Management</b>	3
<b>BUS 124 Office Procedures</b>	3
<b>BUS 142 Business Math</b>	3
<b>BUS 143 Business English</b>	3
<b>BUS 144 Human Relations</b>	3
<b>BUS 145 Customer Relations &amp; Services</b>	3
<b>BUS 152 Fundamentals of Accounting</b>	3
<b>BUS 214 Word Processing I</b>	3
<b>BUS 216 Word Processing II</b>	3
<b>ENG 100B Communication Workshop II</b>	3
<b>Program Credits</b>	<b>33</b>

\*BUS 111 may be waived if at least one year of keyboarding was completed in high school; a Business elective must be substituted.



# DEGREE PROGRAMS

## CERTIFICATE PROGRAMS

### Small Business Management & Entrepreneurship

This program prepares students to run a small business successfully. It provides assistance to existing small Navajo businesses and provides employment for students who seek managerial positions in retail, wholesale, and industrial entities.

Program Requirements	Credits
BUS 141 Intro to Business	3
BUS 142 Business Math	3
BUS 145 Customer Relations & Services	3
BUS 152 Fundamentals of Accounting	3
BUS 180 Computers in Business	3
BUS 204 Business Law	3
BUS 240 Personal Finance	3
BUS 242 Small Business Management	3
BUS 243 Business Communications	3
BUS 254 Microcomputer Accounting	3
BUS 272 Marketing	3
<b>Program Credits</b>	<b>33</b>

### Public Health

The Certificate in Public Health provides a basic set of courses that prepare the student for meaningful participation in public health programs and research projects, including employment in some of the public health services programs in the Navajo Nation. The courses are taught according to the Diné Education Philosophy following the program development cycle of assessment, planning, implementation, and evaluation.

Program Requirements	Credits
PUH 111 Intro to Public Health	3
PUH 270 Comm. Health Assessment/Plan	3

#### Choose One (1) Option Below:

<b>Option A:*</b>	6
PUH 280 and one of the following: EDU 111; BIO 170, 201; HEE 110, 111; PSY 111, 240, 250; SOC 111, 230, 225; PUH 241, 289	

<b>Option B:*</b>	7
PUH 290 PUH 297	

Program Credits	12-13
<i>NOTE: Student will not be eligible for Title IV Financial Aid in this certificate program. Option B specifically applies these principles to the conduct of public health research. This certificate is jointly awarded by Diné College and by the Mel and Enid Zuckerman College of Public Health at the University of Arizona.</i>	

\*Option A: Calls for PUH 280 and one elective course chosen from the list provided, both of which can be taken during the regular academic year.

\*\*Option B: Specifically applies these principles to the conduct of public health research through participation in the Summer Research enhancement program consisting of PUH 290 and PUH 297.



# DEGREE PROGRAMS

## ASSOCIATE OF APPLIED SCIENCE DEGREES

### Associate of Applied Science Degree Programs

The Associate of Applied Science (AAS) degree prepares students for employment following graduation. Students may also transfer to the University of Arizona campuses to complete the Bachelor of Applied Science degree. A minimum of 64 academic credits must be earned in specified coursework. Associate of Applied Science degrees are awarded in two programs of study:

- Business Management
- Office Administration



### Business Management

Associate of Applied Science Degree (AAS)  
This program provides students with business skills for entry-level positions and for starting and managing their own small businesses. It enables students to pursue further business studies and to apply business and organizational skills in their personal lives. The program features the practical, “real world” application of business concepts to challenges facing Navajos. (Program and General Education Requirements are spelled out on the following page.)

General Education Requirements	Credits
<b>Communications</b> ENG 100B & ENG 101 or ENG 101 & 102 or ENG 101 & 121	6
<b>Mathematics</b> MTH 100 Intermediate Algebra	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111 and 221	9-10
<b>Physical Education</b> PEH	1
<b>General Education Credits</b>	<b>20-21</b>

Program Requirements	Credits
<b>BUS 141 Introduction to Business</b>	3
<b>BUS 142 Business Math</b>	3
<b>BUS 143 Business English</b>	3
<b>BUS 144 Human Relations</b>	3
<b>BUS 152 Fundamentals of Accounting</b>	3
<b>BUS 180 Computers in Business</b>	3
<b>BUS 204 Business Law</b>	3
<b>BUS 211 Business Internship</b>	3
<b>BUS 240 Personal Finance</b>	3
<b>BUS 243 Business Communications</b>	3
<b>BUS 246 Principles of Management</b>	3
<b>BUS 251 Financial Accounting</b>	3
<b>BUS 254 Microcomputer Accounting</b>	3
<b>BUS 272 Marketing</b>	3
<b>Choice of One (1) Course</b> ECO 111, 200, 201	3
<b>Program Credits</b>	<b>45</b>

Degree Earned	Credits
<b>General Education</b>	20-21
<b>Program Requirements</b>	45
<b>Total</b>	<b>65-66</b>

# DEGREE PROGRAMS

## ASSOCIATE OF APPLIED SCIENCE DEGREES

### Office Administration

Associate of Applied Science Degree (AAS)

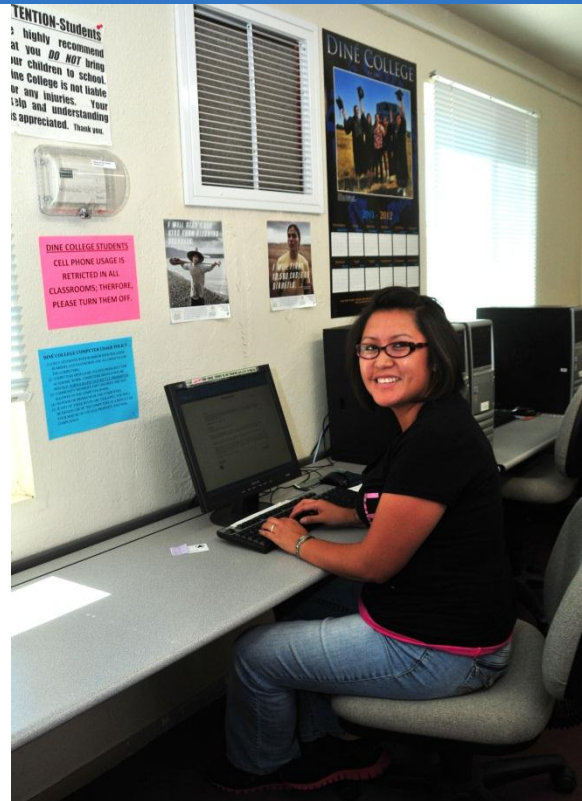
The Office Administration program provides training in business and office management skills required for positions as an administrative professional.

General Education Requirements	Credits
<b>Communications</b> ENG 100B & ENG 101 or ENG 101 & 102 or ENG 101 & 121	6
<b>Mathematics*</b> *Fulfilled in program requirement with BUS 142	0
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111 and 221	9-10
<b>Physical Education</b> PEH	1
<b>General Education Credits</b>	<b>16-17</b>

Program Requirements	Credits
BUS 111 Keyboarding I**	3
BUS 121 Records Management	3
BUS 124 Office Procedures	3
BUS 141 Intro to Business	3
BUS 142 Business Math	3
BUS 143 Business English	3
BUS 144 Human Relations	3
BUS 145 Customers Relations & Services	3
BUS 152 Fundamentals of Accounting	3
BUS 180 Computers in Business	3
BUS 211 Business Internship	3
BUS 214 Word Processing I	3
BUS 216 Word Processing II	3
BUS 240 Personal Finance	3
BUS 243 Business Communications	3
CIS 101 Spreadsheet	3
<b>Program Credits</b>	<b>48</b>

\*\*BUS 111 may be waived if at least one year of keyboarding was completed in high school; a Business elective must be substituted.

Degree Earned	Credits
General Education	16-17
Program Requirements	48
<b>Total</b>	<b>64-65</b>





# DEGREE PROGRAMS

## ASSOCIATE OF ARTS DEGREES

### Associate of Arts Degree

The Associate of Arts (AA) degree is for students who wish to transfer to a four-year program of study at a college or university. A minimum of sixty-four credit hours may be earned in an academic program of study designed to meet general education and program requirements in these majors:

- Business Administration
- Computer Information Systems
- Diné Studies
- Early Childhood Education
- Education
- Fine Arts
- Liberal Arts
- Navajo Language
- Social & Behavioral Sciences
- Social Work



### Business Administration

This program provides a solid foundation for the transfer student pursuing a bachelor degree in business administration or business education.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST; ANT; POS; PSY; SOC; SSC; SWO	3
<b>General Education Credits</b>	<b>40-41</b>

Program Requirements	Credits
<b>BUS 204 Business Law</b>	3
<b>BUS 251 Financial Accounting</b>	3
<b>BUS 252 Managerial Accounting</b>	3
<b>BUS 272 Marketing</b>	3
<b>BUS 180 Computer in BUS (Only NM Campus)</b> or <b>CIS 111 Intro to Computers (Only AZ Campus)</b>	3
<b>MTH 213 Statistics</b>	4
<b>ECO 200 Principles of Macroeconomics</b>	3
<b>ECO 201 Principles of Microeconomics</b>	3
<b>Program Credits</b>	<b>25</b>

Degree Earned	Credits
<b>General Education</b>	40-41
<b>Program Requirements</b>	25
<b>Total Credits Earned</b>	<b>65-66</b>



# DEGREE PROGRAMS

## ASSOCIATE OF ARTS DEGREE

### Computer Information Systems

Associate of Arts (AA)

Students learn to develop and maintain systems that produce information for organizational planning. The coursework prepares students for admission to undergraduate programs in Computer Information Systems at a four-year university and for a career in Computer Information Systems.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102,121	9
<b>Humanities/Fine Arts</b> ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST and any choice of the following; ANT; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>43-44</b>

Program Requirements	Credits
<b>BUS 204 Business Law</b>	3
<b>BUS 251 Financial Accounting</b>	3
<b>BUS 252 Managerial Accounting</b>	3
<b>CSC 150 Programming Fundamentals</b>	3
<b>CSC 200 Object-Oriented Programming</b>	3
<b>CIS 111 Intro to Computers (<i>Only AZ Campus</i>)</b>	3*
<b>ECO 200 Principles of Macroeconomics</b>	3
<b>ECO 201 Principles of Microeconomics</b>	3
<b>MTH 118 Finite Mathematics</b>	3
<b>Program Credits</b>	<b>27</b>

\*Course only offered at AZ Campus.

Degree Earned	*AZ Credits	NM Credits
<b>General Education</b>	43-44	43-44
<b>Program Requirements</b>	27	24
<b>Total</b>	<b>*70-71</b>	<b>67-68</b>
<b>Range of Total Credit</b>	<b>67-71 credits</b>	

### Diné Studies

Associate of Arts (AA)

The purpose of the Diné Studies program is to provide basic principles and information in the major areas of Diné knowledge. The program will prepare students to pursue a baccalaureate degree in Southwest Studies, American Indian Studies, Anthropology, or a related field.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST and any choice of the following; ANT; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>43-44</b>

Program Requirements	Credits
<b>NIS 220 Navajo Oral History</b>	3
<b>NIS/ANT 225 Indians of the U.S. &amp; N.A.</b>	3
<b>NIS/POS 226 Navajo Tribal Government</b>	3
<b>NIS 311 Intro Navajo Holistic Healing</b>	3
<b>NIS 371 Navajo Philosophy</b>	3
<b>Program Credits</b>	<b>15</b>

Electives	Credits
<b>*Any Course</b>	8
<b>Total</b>	<b>8</b>

Degree Earned	Credits
<b>General Education</b>	43-44
<b>Program Requirements</b>	15
<b>Electives</b>	8
<b>Total</b>	<b>66-67</b>

\*Recommended Electives: NIS 101, 103, 105, 107, 108, 150, 205, 208, 222, 261, 290, 292, 293 or NAV courses.

# DEGREE PROGRAMS

## ASSOCIATE OF ARTS DEGREE

### Early Childhood Education

Associate of Arts (AA)

The Associate of Arts in Early Childhood Education program introduces students to working with young children (up to age 8) and prepares them for successful participation in BA-level programs at other colleges & universities and for employment in a related field.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> Any two (2) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 180 Math for Elem School Teachers I	3
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST and any of the following; ANT; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>42-43</b>

Program Requirements	Credits
ECE 111 Intro to Early Childhood Education	3
ECE 116 Lang. & Cognitive Development	3
ECE 220 Creative Arts for Young Children	3
ECE 225 Child Growth & Development	3
ECE 235 K'è Social Dev. & Community	3
ECE 245 Wellness & Special Needs	4
ECE 108 Field Experience I	2
ECE 110 Field Experience II	2
<b>Program Credits</b>	<b>23</b>

Degree Earned	Credits
General Education	42-43
Program Requirements	23
<b>Total</b>	<b>65-66</b>

### Education

Associate of Arts (AA)

The Associate of Arts in Education introduces students to teaching, encourages them to reflect upon and pursue teaching as a career, and prepares them for successful participation in BA-level programs at Diné College and other colleges & universities. Each student develops a portfolio of student learning projects completed during each course in the program.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> FA 227 and; any of the following: ARH, ENG, FA, HUM, or NIS courses	6
<b>Mathematics</b> MTH 110 College Algebra	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST 101,102, 135, or 136	3
<b>General Education Credits</b>	<b>43-44</b>

Program Requirements	Credits
EDU 200 Foundations of Education	3
EDU 238 Children & Youth Literature	4
EDU 240 Intro to Special Education	3
EDU 261 Technology in Education	3
EDU 297 Practicum in Education	1
Any science with lab (life science recommended)	4
MTH 180 Math for Elem School Teachers I	3
MTH 181 Math for Elem School Teachers II	3
<b>Program Credits</b>	<b>24</b>

Degree Earned	Credits
General Education	43-44
Program Requirements	24
<b>Total</b>	<b>67-68</b>

# DEGREE PROGRAMS

## ASSOCIATE OF ARTS DEGREES

### Fine Arts

Associate of Arts (AA)

The Fine Arts program at Diné College offers a visual arts curriculum for students who want to transfer to a four-year program. The curriculum promotes personal development in the arts. It includes studio art courses in Ceramics, Drawing, Commercial Art, Graphics, Painting, Photography, and Sculpture, as well as Art History and Art Education. Interested students should consult the catalogs of four-year institutions that offer Bachelor of Fine Arts programs and speak with Fine Arts advisors. Ceramics, Painting, Photography, and Sculpture are available only at Tsaile.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> Any two (2) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST and any of the following: ANT; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>40-44</b>

Program Requirements	Credits
<b>FA 112 Basic Design</b>	3
<b>FA 115 Beginning Drawing</b>	3
<b>Choice of two (2) courses</b> ARH 211, 213, 214	6
<b>Three (3) courses</b> Nine (9) credit hours of any ARH or FA courses	9
<b>Electives</b> Any course with 3 credit hours	3
<b>Program Credits</b>	<b>24</b>

Degree Earned	Credits
<b>General Education</b>	40-44
<b>Program Requirements</b>	24
<b>Total</b>	<b>64-68</b>

### Liberal Arts

Associate of Arts (AA)

This program offers students a more intensive investigation of ideas and practices in the arts, humanities, and social sciences than is required in the general education program, with an emphasis on critical inquiry and creative expression. It is designed to prepare students to transfer to four-year programs of study in Liberal Arts or related degree programs in the arts, humanities, and social sciences. The range of courses required in the Liberal Arts program is appropriate for all students seeking a Bachelor of Arts degree in these areas.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> Any two (2) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST and any of the following: ANT; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>43-44</b>

Program Requirements	Credits
<b>Literature: Choice of Two</b> ENG 231, 233, 234	6
<b>Humanities: Choice of One</b> ARH 211, 213, 214; HUM 221, 250	3
<b>Creative Arts: Choice of One</b> ENG 212; 213; FA 215; 221; 231;245; 290; NIS 205; 208	3
<b>Social Science: Choice of Two</b> ANT 201; 225; 265; HST 234; 245; PSY 215; 240; 250; SOC 215; 230	6
<b>Diné Studies: Choice of One</b> NIS 220, 226, 371	3
<b>Physical Education*</b>	1
<b>Program Credits</b>	<b>22</b>

\*This requirement waived for students who have earned the graduation requirement of 64 hours.

Degree Earned	Credits
<b>General Education</b>	43-44
<b>Program Requirements</b>	22
<b>Total</b>	<b>65-66</b>

# DEGREE PROGRAMS

## ASSOCIATE OF ARTS DEGREES

### Navajo Language

Associate of Arts (AA)

The purpose of the Navajo Language Program is to prepare students to enter teacher certification programs and become Navajo language teachers or bilingual teachers. Students can also work in interpretation, anthropology, linguistics, and related fields.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> Any two (2) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST and any choice of the following: ANT; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>43-44</b>

Program Requirements	Credits
NAV 212 Navajo Lit & Gram for Speakers II	3
NAV 289 Navajo Linguistic	3
NAV 301 Navajo Descriptive & Narrative Writing	3
NAV 350 Teaching Navajo to Nat Speakers	4
NAV 351 Teaching Navajo as Sec Lang	4
NAV 401 Navajo Grammar & Applied Ling	3
NIS 371 Navajo Philosophy	3
<b>Program Credits</b>	<b>23</b>

Degree Earned	Credits
<b>General Education</b>	43-44
<b>Program Requirements</b>	23
<b>Total</b>	<b>66-67</b>

\* These courses fulfill partial requirements for New Mexico teaching endorsements in English as a Second Language, Bilingual/Bicultural Education, and Modern, Classical, and Native American Languages. Individuals seeking the Navajo Language Endorsement in New Mexico or Arizona are required to take the Navajo Language Proficiency Test. Diné College is authorized by the Navajo Nation to administer this test. In addition to the courses listed here, other courses in Navajo language studies are also offered: NAV 231, NAV 291, NAV 478; NIS 220, NIS 226, NIS 293; EDU 200, EDU 292.

### Social and Behavioral Sciences

Associate of Arts (AA)

The Social and Behavioral Sciences (SBS) degree is an interdisciplinary, liberal arts program designed to introduce students to the foundations of human behavior and cultures. SBS disciplines include Anthropology, History, Political Science, Psychology, Social Work, and Sociology. The SBS AA program prepares students for transfer to a four-year degree program and provides basic training for work in the social sciences.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102,121	9
<b>Humanities/Fine Arts</b> Any two (2) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> ANT; HST; POS; PSY; SOC; SSC; SWO	3
<b>General Education Credits</b>	<b>40-41</b>

Program Requirements	Credits
<b>Choice of Six (6) Courses</b> ANT; HST; POS; SOC; SSC; or SWO	18
<b>Choice of One (1) Course</b> HST 101, 102, 135, 136	3
<b>Electives</b> Any course with 3 credit hours	3
<b>Program Credits</b>	<b>24</b>

Degree Earned	Credits
<b>General Education</b>	40-41
<b>Program Requirements</b>	24
<b>Total</b>	<b>64-65</b>

# DEGREE PROGRAMS

## ASSOCIATE OF ARTS DEGREES

### Social Work

#### Associate of Arts (AA)

This program provides the skills and knowledge needed to become a technician or paraprofessional in a social welfare program. It fulfills requirements for transferring to a four-year college or university. Some courses are equivalent to junior- and senior-level courses. Students who plan to transfer to a four-year college or university should check with that institution before selecting their Social Work courses.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> Any two (2) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211; NIS 111, 221	9-10
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> HST and any choice of the following: ANT; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>43-44</b>

Program Requirements	Credits
<b>SWO 111 Social Work as a Vocation</b>	1
<b>SWO 211 Intro to Social Work</b>	3
<b>SWO 242 Community Social Service Skills</b>	3
<b>SWO 243 Community Social Service &amp; Culture</b>	3
<b>SWO 250 Client Processing</b>	3
<b>SWO 295 Field Experience I</b>	3
<b>SWO 296 Field Experience II</b>	3
<b>Electives</b> Any course with 3 credit hours	3
<b>Program Credits</b>	<b>22</b>

Degree Earned	Credits
<b>General Education</b>	43-44
<b>Program Requirements</b>	22
<b>Total</b>	<b>65-66</b>





# DEGREE PROGRAMS

## ASSOCIATE OF SCIENCE DEGREES

### Associate of Science Degree Programs

Students completing these Associate of Science (AS) degree programs will be prepared to enter the job market in positions that require a two-year degree or to transfer to a four-year college or university. The program and General Education requirements are outlined below.

#### Public Health Degrees

- Option A: Health Education (Sociocultural)
- Option B: Environmental Public Health

#### Science Degrees

- Biology
- Environmental Sciences
- General Science
- Health Occupation
- Mathematics
- Physics



### Public Health

Associate of Science (AS)

This program is designed for health professionals, including those who want to pursue a career in community and population health. It promotes Navajo concepts of health and wellness. The AS in Public Health can be a terminal degree or can be used to transfer to a college or university that offers four-year programs in public health, health education, health promotion, or community health. The program offers two options: Health Education (Sociocultural) and Environmental Public Health.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> NIS 111 and one (1) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211	3-4
<b>Physical Education</b> PEH	1
<b>Science*</b> *Science courses are fulfilled in program requirements.	0*
<b>Social &amp; Behavioral Sciences**</b> NIS 221	3**
<b>General Education Credits</b>	<b>26-27</b>

\*\*Three additional SBS hours fulfilled in program requirements.

Program Requirements	Credits
<b>Choice of One (1) Course</b> BIO 100 or 181	4
BIO 205 Microbiology	4
PUH 111 Intro to Public Health	3
PUH 270 Comm. Health Assessment & Planning	3
PUH 275 Health Services & Policy	3
PUH 295 Public Health Sciences	3
Sociology (SOC) Elective	3
<b>Program Credits</b>	<b>23</b>

Continues onto next page.

# DEGREE PROGRAMS

## ASSOCIATE OF SCIENCE DEGREES

Choose Option A or B	Credits
<b>Option A:</b>	
PUH 280 Implementation and Evaluation of Public Health Interventions	3
<b>Elective</b> EDU 200; BIO 170, 201; PSY 111, 240, 250; SOC 111, 225; PUH 241, 289	3
<b>Total</b>	<b>6</b>

Option B:	Credits
PUH 290 Public Health Research Methods	4
PUH 297 Practicum	3
<b>Total</b>	<b>7</b>

Choose Specialization Option A or B	Credits
<b>Option A: Health Ed. (Sociocultural)</b>	
HEE 110 Intro to Wellness	3
HEE 111 Personal & Community Health	3
PUH 200 Principles of Health Educ.	3
<b>Total</b>	<b>9</b>

Option B: Environmental Public Health	Credits
PUH 201 Prin. of Environ. Public Health	3
PUH 202 Uranium & Environ. Health	3
ENV 101 or 160	3-4
<b>Total</b>	<b>9-10</b>

Degree Earned	Credits
General Education	26-27
Program Requirements	23
Choose Option A or B	6-7
Specialization	9-10
<b>Program Credits</b>	<b>64-67</b>

\*\* Three additional SBS hours fulfilled in program requirements



## Biology

Associate of Science Degree (AS)

Students selecting this option will complete a broad program in biological and related physical sciences. They will be prepared to pursue employment or further studies in fields such as zoology, botany, microbiology, ecology, wildlife biology, molecular biology, biotechnology, as well as many other fields of biology according to their interests.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> NIS 111 and a choice of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211	3-4
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> NIS 221 and a choice of the following: ANT; HST; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>37-38</b>

Program Requirements	Credits
<b>BIO 181 General Biology I</b>	4
<b>BIO 182 General Biology II</b>	4
<b>Choice of One (1) Pair</b> CHM 151* & 152* or CHM 130 & 230	8-10
<b>Choice of One (1) Course</b> MTH 190, 213; PSY 213	4-5
<b>Biology Electives</b> BIO 184 or higher	8
<b>Program Credits</b>	<b>28-31</b>

\* Pre-professional students are advised to complete the CHM 151-152 sequence.

Degree Earned	Credits
General Education	37-38
Program Requirements	28-31
<b>Total</b>	<b>65-69</b>

# DEGREE PROGRAMS

## ASSOCIATE OF SCIENCE DEGREES

### Environmental Science

Associate of Science Degree (AS)

Students selecting this option will be prepared to transfer to Bachelor of Science degree programs in Environmental Biology, Environmental Science, Wildlife Management, or Resource Management. Majors can receive internship support for research during both the academic year and the summer if they maintain good academic standing.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102,121	9
<b>Humanities/Fine Arts</b> NIS 111 and one (1) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211	3-4
<b>Physical Education</b> PEH	1
<b>Science</b> Fulfilled in program requirements	0
<b>Social &amp; Behavioral Sciences</b> NIS 221 and a choice of the following: ANT; HST; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>29-30</b>

Program Requirements	Credits
BIO 181; BIO 182; ENV 101; ENV 230	16
Choice of One (1) Pair CHM 151* & 152* or GLG 101 & 102 or PHY 110 & 111	8-10
<b>Choice of One (1) Course</b> MTH 190 or 213	4-5
<b>Restricted Electives:</b> Choose one or two classes to fulfill program requirements: BIO 184, 205, 223; CHM 200 or above; ENV 105 or any ENV or GLG; MTH 190 or above; PHY 110 or above; PUH 201	8
<b>Program Credits</b>	<b>36-39</b>

\* Pre-professional students are advised to take CHM 151-152.

\*\*AGEC-S block for Math and Science majors requires MTH 191.

Degree Earned	Credits
<b>General Education</b>	29-30
<b>Program Requirements</b>	36-39
<b>Total</b>	<b>65-69</b>

### General Science

Associate of Science Degree (AS)

This option provides maximum flexibility and is appropriate for students in pre-medicine, pharmacy, dental, medical technology, and other professional fields. It would also be the program of choice for geology and chemistry students.

General Education Requirements	Credits
<b>Communications</b> ENG 101; ENG 102, 121	9
<b>Humanities/Fine Arts</b> NIS 111 and one (1) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or NAV 211	3-4
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> NIS 221 and a choice of the following: ANT; HST; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>37-38</b>

Program Requirements	Credits
<b>Choose Two (2) Pairs</b> CHM 151 & 152*	10
CHM 130 & 230 or BIO 181 & 182 or PHY 110 & 111 or PHY 121 & 131 or GLG 101 & 102* <i>* Pre-professional students must complete the CHM 151-152 sequence and may not choose CHM 130&amp;230 for their section option.</i>	8
<b>Choice of One (1) Course</b> MTH 190*; MTH 213 <i>*The AGEC-S block for Math &amp; Science majors requires MTH 191.</i>	4-5
<b>*Science/Math Electives</b> MTH 190 or above; CHM 130 or above; any PHY 110 or above; BIO 180 or above; any GLG 101 or above; any ENV class; CSC 150.	8
<b>Program Credits</b>	<b>30-31</b>

Degree Earned	Credits
<b>General Education</b>	37-38
<b>Program Requirements</b>	30-31
<b>Total</b>	<b>67-69</b>

# DEGREE PROGRAMS

## ASSOCIATE OF SCIENCE DEGREES

### Health Occupation

Associate of Science Degree (AS)

This option is appropriate for students who plan to enter nursing or other allied health professions. Upon completion of this degree students will be prepared to transfer to programs at four-year universities or technical schools. Math 114 is a recognized option to meet the General Education requirements for the State of Arizona and also meets the requirement for a math course in the nursing programs at NAU and ASU.

General Education Requirements	Credits
<b>Communications</b> ENG 101, 102, 121	9
<b>Humanities/Fine Arts</b> NIS 111 and one (1) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211	3-4
<b>Physical Education</b> PEH	1
<b>Science</b> Fulfilled in program requirements	0
<b>Social &amp; Behavioral Sciences</b> NIS 221; PSY 111	6
<b>General Education Credits</b>	<b>29-30</b>

Program Requirements	Credits
<b>BIO 201; BIO 202; BIO 205</b>	12
<b>Choice of One (1) Course</b> CHM 151 or 130	4-5
<b>Choice of One (1) Course</b> ANT 111; NAV 231; SOC 111	3
<b>Choose Four (4) or Five (5) Courses</b> BIO 181*, 182, 184, 190, 240, 242; MTH 213*; CHM 152; PHY 110; PSY 240*; PUH 141*, 241* *Recommended for transfer to most nursing programs.	16-17
<b>Program Credits</b>	<b>35-37</b>

Degree Earned	Credits
<b>General Education</b>	29-30
<b>Program Requirements</b>	35-37
<b>Total</b>	<b>64-67</b>

### Mathematics

Associate of Science Degree (AS)

Students selecting this option will receive a foundation in pure mathematics and selected topics in physical sciences or economics. Students will be prepared to pursue employment or further studies in fields such as mathematics, physics, chemistry, biology, or engineering.

General Education Requirements	Credits
<b>Communications</b> ENG 101, 102, 121	9
<b>Humanities/Fine Arts</b> NIS 111 and one (1) of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211	3-4
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> NIS 221 and one (1) of the following: ANT; HST; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>37-38</b>

Program Requirements	Credits
MTH 190 Pre-Calculus	5
MTH 191 Calculus I	5
MTH 192 Calculus II	4
MTH 220 Calculus III	4
<b>Choice of Two (2) Courses</b> MTH 213 Statistics MTH 221 Ordinary Differential Equations MTH 225 Elementary Linear Algebra	6-7
<b>Unrestricted Electives</b> As needed to meet the 64 credit hour graduation requirement	3
<b>Program Credits</b>	<b>27-28</b>

Degree Earned	Credits
<b>General Education</b>	37-38
<b>Program Requirements</b>	27-28
<b>Total</b>	<b>64-66</b>



# DEGREE PROGRAMS

## ASSOCIATE OF SCIENCE DEGREES

### Physics

Associate of Science Degree (AS)

This option provides a foundation in physics as preparation for further studies at a four-year college or university.

General Education Requirements	Credits
<b>Communications</b> ENG 101, 102, 121	9
<b>Humanities/Fine Arts</b> NIS 111 and a choice of the following: ARH; FA; HST; HUM; ENG 212, 213, 231, 233, 234; NIS 101-108, 205, 208, 220, 222, 225, 293	6
<b>Mathematics</b> MTH 110 or 114	4
<b>Navajo &amp; Indian Studies</b> NAV 101 or 211	3-4
<b>Physical Education</b> PEH	1
<b>Science</b> Any life and/or physical science courses with lab	8
<b>Social &amp; Behavioral Sciences</b> NIS 221 and one (1) of the following: ANT; HST; POS; PSY; SOC; SSC; SWO	6
<b>General Education Credits</b>	<b>37-38</b>

Program Requirements	Credits
PHY 121 Calculus Based Physics I	4
PHY 131 Calculus based Physics II	4
MTH 190 Pre-Calculus	5
MTH 191 Calculus I	5
MTH 192 Calculus II	4
MTH 220 Calculus III	4
CSC 150 Programming Fundamentals	3
CHM 151 General Chemistry I	5
CHM 152 General Chemistry II	5
<b>Program Credits</b>	<b>39</b>

Degree Earned	Credits
<b>General Education</b>	<b>37-38</b>
<b>Program Requirements</b>	<b>39</b>
<b>Total</b>	<b>76-77</b>





# DEGREE PROGRAMS

## BACHELOR OF ARTS IN ELEMENTARY EDUCATION

### Bachelor of Arts in Elementary Education

The Bachelor of Arts in Elementary Education program prepares prospective teachers develop the necessary values, knowledge, skills, and confidence so they can promote children's academic skills and competent cultural identities in English and Navajo.

To assess student learning, each candidate develops a working portfolio in Semesters I-III that reflects the candidate's unique experiences, aims, and desires as measured against the goals and competencies of the semester's courses and apprenticeship activities. From the working portfolio, candidates develop a Presentation Portfolio in Semester IV that is presented to the college community.

The program is offered at Tsaile campus on a full-time basis only. Individuals may apply any time of the year but are formally considered in spring and must enter the program in the fall.

Admission criteria include:

- 1) Completion of an AA in Elementary Education (based on the College's 2009-2010 or more recent catalog) with a cumulative grade point average of 2.5 or better;
- 2) Passing score on the AEPA Content Knowledge exam;
- 3) Current Navajo Nation tribal background check;
- 4) Current Fingerprint Clearance Card from the state of Arizona;
- 5) Application with essay and unofficial transcripts;
- 6) Personal interview with an admissions committee.

Applications from individuals who hold an AA from another institution or from Diné College prior to fall 2009, or in a different academic specialization, are reviewed on a case-by-case basis. These individuals may need to take additional lower-division coursework.

The application deadline for an upcoming fall cohort is **June 1**. This allows for an admission decision prior to the Navajo Nation Scholarship deadline. More information is available at: <http://www.dinecollege.edu/cdte>.



# DEGREE PROGRAMS

## BACHELOR OF ARTS IN ELEMENTARY EDUCATION



### Professional Preparation Coursework

SEMESTER I	
EDU 345 Human Development	3
EDU 352 Methods of Teaching Diné Educational Philosophy in K-8 Schools	3
EDU 353 Diversity in Navajo & American Indian Education	3
EDU 354 Emergent Literacy, Language Learning, & Assessment in Bilingual/ESL Settings	3
EDU 358 Field Experience I	2
<b>Program Credits</b>	<b>14</b>

SEMESTER II	
EDU 360 Special Education in Indigenous Classrooms	3
EDU 361 Methods for Language Diverse Students I	3
EDU 362 Integrated Elementary Teaching Methods for Bilingual/ESL Classrooms I	3
EDU 374 Bilingual/ESL Reading Methods, Management, and Assessment	3
EDU 378 Field Experience II	2
<b>Program Credits</b>	<b>14</b>

SEMESTER III	
EDU 474 Bilingual/ESL Writing Methods, Management, and Assessment	3
EDU 475 Methods for Language Diverse Students II	3
EDU 476 SEI/ESL for Linguistically Diverse Students II	3
EDU 477 Integrated Elementary Teaching Methods for Bilingual/ESL Classroom II	3
EDU 478 Field Experience III	2
<b>Program Credits</b>	<b>14</b>

SEMESTER IV	
EDU 496 School Law	2
EDU 498 Student Teaching	8
EDU 499 Diné Education Seminar	1

NAV 102 or 212	3-4
NAV 201 or 301	3-4
NAV 202 or 289	3-4
<b>Program Credits</b>	<b>20-23</b>

Degree Earned	Credits
<b>Total</b>	<b>62-65</b>





## COURSE DESCRIPTIONS





# COURSE DESCRIPTIONS

## Course Descriptions

Course Title	Course Code
Anthropology	ANT
Astronomy	AST
Biology	BIO
Business	BUS
Chemistry	CHM
Computer Information System	CIS
Computer Science	CSC
Early Childhood Education	ECE
Economics	ECO
Education	EDU
Engineering	EGR
English	ENG
Environmental Science and Technology	ENV
Fine Arts	FA
Foundation Studies	FST
Geology	GLG
Health Education	HEE
History	HST
Humanities	HUM
Mathematics	MTH
Navajo and Indian Studies	NIS
Navajo Language	NAV
Physical Education and Health	PEH
Physics	PHY
Political Sciences	POS
Psychology	PSY
Public Health	PUH
Sociology	SOC
Social Science	SSC
Social Work	SWO



## ANTHROPOLOGY (ANT)

### **ANT 111 Introduction to Cultural Anthropology (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

This course is an introduction to the study of human cultural diversity. It includes subfields of anthropology, subdisciplines and topics, historical origins, influences, key figures, theory and methods, and an introduction to the comparative study of cultures. The course emphasizes the general education special requirements of ethnic/race gender awareness (ERG).

### **ANT 112 Physical Anthropology (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

This course is an in-depth survey of topics and methods in physical anthropology, including paleoanthropology, geology, genetics, primatology, and hominid evolution.

### **ANT 201 Ethnographic Methods (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

Ethnographic Methods introduces students to methods of conducting research into human cultures and provides guidance and supervision as students conduct research in the community on an aspect of Navajo life.

### **ANT 210 Ancient Societies in Prehistoric Times (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

ANT 210 is an exploration of prehistoric human societies and cultures throughout the world based on archaeological studies of the remains of ancient dwellings, ceremonial sites, and artifacts.

### **ANT 225/NIS 225 Indians of the United States and North America (3)**

*Prerequisite: ENG 101 or concurrent enrollment. Cross-listed with NIS 225.*

This course surveys the indigenous groups of the U.S. and Canada with an emphasis on changing economic and political forces that influence various tribal groups. Students will be called upon to focus on origins, language, arts, and habitats.

### **ANT 250 Principles of Archaeology (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

An introduction to the history of archaeological research and a survey of concepts and methods in the study of prehistoric cultures with an emphasis on modern theories and techniques.

# COURSE DESCRIPTIONS

## **ANT 265 Archaeology of the Southwest (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

A survey of the prehistory of the American Southwest from the Pleistocene to the Spanish historical period, this course focuses on prehistoric cultures of Arizona and New Mexico. The general education special requirements of ethnic/race/gender and historical awareness are emphasized. (ERG and HA).

## **ART HISTORY (ARH)**

### **ARH 211 Survey of Native American Art (3)**

*Prerequisite: Reading proficiency; ENG 101 or instructor's permission.*

This course provides an overview and develops an appreciation of Native American Art through both historical and contemporary perspectives. This course emphasizes the general education special requirements of ethnic/race/gender awareness (ERG).

### **ARH 213 Survey of World Art, Prehistoric to 1500 (3)**

*Prerequisite: Reading proficiency plus ENG 101 or instructor's permission.*

This course provides knowledge of and appreciation for Western and Eastern Art from the Prehistoric Age until the 1500s. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

### **ARH 214 Survey of World Art, 1500 to Present (3)**

*Prerequisite: Reading proficiency plus ENG 101 or instructor's permission.*

This course provides knowledge and appreciation of Western and Eastern Art from 1500 to contemporary art movements. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

## **ASTRONOMY (AST)**

### **AST 100 Fundamentals of Astronomy (4)**

*Prerequisite: ENG 100B, FST 131, MTH 051, or instructor's permission*

Students will be introduced to the planets, solar system, and galaxy: sun, moon, and other satellites; stars and constellations; black holes; and other celestial bodies. Navajo stories of creation are related to the scientific view. A nighttime laboratory is required. This course meets for three hours lecture and three hours laboratory per week.

## **BIOLOGY (BIO)**

### **BIO 100 Biology Concepts (4)**

*Prerequisite: ENG 101 and FST 131*

This one-semester non-major introductory course covers basic principles and concepts of biology, including how organisms get and use energy, reproduction, heredity, evolution, and response to the environment. Environmental issues affecting life, such as global warming, are introduced.

### **BIO 156 Introduction Biology for Allied Health (4)**

*Prerequisite: MTH 051, FST 131 plus ENG 101 or instructor's permission.*

For allied health majors, this is an introductory course with an emphasis on the human body. Includes instruction in fundamental concepts of cell biology, histology, genetics microbiology, and principles of the scientific method.

### **BIO 160 Introduction to Human Anatomy and Physiology (4)**

The principles of the scientific method are emphasized in this course. Students examine the structure and function of the major systems of the human body. Basic principles and concepts of organization, homeostasis, and control mechanisms are studied. This course does not meet nursing program prerequisites.

### **BIO 165 Cancer Prevention and Control (3)**

Cancer Prevention and Control focuses on the core concepts of biology and public health as they relate to cancer. The course addresses both the biological processes within cells that may result in cancer and public health approaches to cancer, including cancer epidemiology, education, screening, early detection, and treatment options. Special emphasis is placed on the impact of language and cultural issues in developing and implementing cancer prevention programs. Numerous basic concepts of biology and public health are covered, so students should have taken at least one course in introductory biology and one course in introductory public health before enrolling in this course.

### **BIO 170 Medical Terminology (3)**

*Prerequisite: Reading proficiency requirement or concurrent enrollment in FST 131.*

Basic tools are provided, such as root words, prefixes, and suffixes, for building an effective verbal and written biomedical vocabulary.



# COURSE DESCRIPTIONS

## **BIO 181 General Biology I (4)**

*Prerequisite: FST 131, MTH 100, plus ENG 101 or instructor's permission.*

One year of high school chemistry or one semester of college chemistry recommended.

This course entails basic principles of structure and function of living things at the molecular, cellular, and system levels of organization. This course meets for three hours lecture and three hours laboratory per week.

## **BIO 182 General Biology II (4)**

*Prerequisite: BIO 181 or instructor's permission.*

Students deepen their understanding by learning additional principles of structure and function of living things at molecular, cellular, and higher levels of organization. This course meets for three hours lecture and three hours laboratory per week.

## **BIO 184 Plant Biology (4)**

*Prerequisite: Instructor's permission.*

The study of principles and processes in plant biology with emphasis on vascular plants. Students survey the plant kingdom. This course meets for three hours lecture and three hours laboratory per week.

## **BIO 201 Human Anatomy and Physiology I (4)**

*Prerequisite: One semester of college-level biology and one semester of college-level chemistry or equivalent, or instructor's permission.*

Anatomy and physiology is the study of the structure and function of the human body. Selected topics include cells, tissues, and the integumentary, skeletal, muscular, and nervous systems. This course meets for three hours lecture and three hours laboratory per week.

## **BIO 202 Human Anatomy and Physiology II (4)**

*Prerequisite: BIO 181; BIO 201.*

This course is a continuation of the study of the structure and function of the human body. Selected topics include the endocrine, circulatory, respiratory, digestive, urinary, and reproductive systems. This course meets for three hours lecture and three hours laboratory per week.

## **BIO 205 Microbiology (4)**

*Prerequisite: One semester of college-level biology or instructor's permission.*

One semester of college-level chemistry is recommended. Students study micro-organisms and their relationship to health, ecology, and related fields. The field of microbiology is extensive, and in this class emphasis will be on basic principles and their application in medical microbiology. The class will meet for three hours lecture and four hours laboratory per week.

## **BIO 223 Vertebrate Zoology (4)**

*Prerequisite: Minimum grade of "C" in BIO 181.*

This course is a study of the evolution, diversity, distribution, and ecology of the vertebrates. It meets for three hours lecture and three hours lab per week. This class is only offered at Shiprock.

## **BIO 226 Ecology (4)**

*Prerequisite: ENV 101 or BIO 181 or BIO 182.*

Students are introduced to the concepts and principles of ecology, including organization, function, and development of ecosystems; biogeochemical cycles; population dynamics; and other related topics. This course meets for three hours lecture and three hours laboratory per week, which includes field studies and possible weekend field trips.

## **BIO 240 Human Pathophysiology (3)**

*Prerequisite: BIO 201, BIO 202 or instructor's permission. BIO 205 recommended.*

Faculty provide a survey of disease processes affecting the major organ systems of the body, beginning with cell injury and death, inflammation, repair and defense mechanisms, and disorders of cellular differentiation. Concepts learned will form a basis for understanding the altered physiological states that will be encountered in the health care professions.

## **BIO 242 General Genetics (4)**

*Prerequisite: One semester of college-level biology or instructor's permission.*

One semester of college-level chemistry is recommended. Students will survey mechanisms of inheritance (Mendelian and non-Mendelian) and modern molecular genetics, including regulation of transcription and translation, introduction to genomes, understanding the basics of gene transmission, mutation, expression, and regulation, and extranuclear genomes of mitochondria. This course meets for three hours lecture and three hours laboratory per week. Laboratory sessions include utilization of techniques of both classical genetics (with plants, fungi, and invertebrates) and contemporary molecular genetics.



# COURSE DESCRIPTIONS

## **BIO 296 Scientific Research Seminar (1)**

The course is for science and engineering majors, but anyone who is interested in learning more about science-related research is also welcome. It offers a broad-based background in current scientific research. Weekly discussions on various methods used in scientific research are covered in the seminar along with some hands-on research experiences.

## **BUSINESS AND OFFICE ADMINISTRATION** **(BUS)**

### **BUS 111 Keyboarding (3)**

This course enables students to learn skills on the computer keyboard. The students will learn to key alphabetical and number keys by touch; basic skills in formatting letters, memos, and reports; and composing other business documents. One (1) hour laboratory required.

### **BUS 121 Records Management (3)**

*Prerequisite: FST 131.*

This course provides an introduction to the application of basic methods with emphasis on management, planning, and control of records.

### **BUS 124 Office Procedures (3)**

*Prerequisite: BUS 111; FST 130.*

This course introduces the students to general office duties, including telephone techniques, receptionist duties, record-keeping, time management, and employment preparation.

### **BUS 141 Introduction to Business (3)**

*Prerequisite: FST 131.*

This survey course is designed to orient students to the role of business in the American economic system. An overview of business ownership, management, marketing, data processing, human resources, accounting, finance, consumerism, and the economic environment of capitalism is provided.

### **BUS 142 Business Math (3)**

*Prerequisite: MTH 051; FST 131.*

This course emphasizes mathematics used in business: percentages, interest, discounts, cost markup and markdown, taxes, checking accounts, insurance, and payroll with emphasis on proficient use of the calculator.

### **BUS 143 Business English (3)**

This course introduces students to basic grammar and sentence structure used in the business world.

### **BUS 144 Human Relations (3)**

This course is an examination and application of basic interpersonal communication skills. Students will investigate and examine attitudes, behavior, and cultural influences that affect job and school performance. It offers structured situations in which interpersonal relationships and communication skills are explored. The course is open to students in education, the health fields, and all others who wish to explore the dynamics of getting along with people.

### **BUS 145 Customer Relations and Service (3)**

Students will learn the techniques and guidelines for making customer service a priority. This course introduces students to the customer service environment, essential personal skills, and communication skills and challenges in the world of business.

### **BUS 152 Fundamentals of Accounting (3)**

*Prerequisite: MTH 051.*

This course is an introduction to accounting fundamentals. It includes journalizing, posting, worksheets, financial reports, and data processing for accounting. One (1) hour laboratory required.

### **BUS 180 Computers in Business (3)**

*Prerequisite: Basic keyboarding skills.*

This course is an introduction to microcomputers in the business world. It emphasizes the use of software for processing business data, including word processing, spreadsheets, databases, and presentation software. One (1) hour laboratory required.

### **BUS 204 Business Law (3)**

*Prerequisite: FST 131.*

This course introduces law and the legal process as they relate to business transactions such as contracts, sales, commercial paper and secured transactions. It also includes discussions of business ethics.

### **BUS 211 Business Internship (3)**

*Prerequisite: Must have successfully completed 45+ credit hours.*

The course is for advanced business students who have completed the majority of their program requirements. The students will be employed in a position related to their degree program. All students will be required to work 100 hours at their job site. The interns will be responsible for weekly reports, work evaluations, completing a career portfolio, and other class-related activities assigned by the coordinating teacher.



# COURSE DESCRIPTIONS

## **BUS 214 Word Processing I (3)**

*Prerequisite: BUS 111, FST 130.*

This course is a basic introduction to word processing. It includes application of the basic functions of the word processor. One (1) hour laboratory required.

## **BUS 216 Word Processing II (3)**

*Prerequisite: BUS 214.*

A continuation of Word Processing I. Applies basic and advanced functions of word processing. One (1) hour laboratory required.

## **BUS 240 Personal Finance (3)**

*Prerequisite: FST 131; MTH 051; BUS 152.*

This course creates an awareness of personal money management with particular emphasis on budgeting, borrowing, purchasing, investing, insurance, and other financial planning.

## **BUS 242 Small Business Management (3)**

*Prerequisite: BUS 152.*

This course presents an overview of the basic management principles, financing, accounting, and legal requirements encountered by modern small businesses. It stresses characteristics of successful business operations and incorporates the uniqueness of business enterprises on the Navajo Nation. Students will create a business plan.

## **BUS 243 Business Communications (3)**

*Prerequisite: BUS 111, BUS 143, and ENG 100B or ENG 101.*

This course emphasizes the importance of skills in oral and written communication in the world of business, giving special attention to proofreading and mechanics of grammar.

## **BUS 246 Principles of Management (3)**

*Prerequisite: FST 131; ENG 101.*

This course introduces vital aspects of supervisory management. It gives an overview of skills, functions, communications, employee problems, productivity management, and legal concerns related to supervisory tasks.

## **BUS 251 Financial Accounting (3)**

*Prerequisite: BUS 152.*

This course covers the theory and practice of accounting in sole proprietorships, partnerships, and corporations. It emphasizes the accounting cycle, periodic reporting, receivables, payables, inventories, and accounting systems. One (1) hour laboratory required.

## **BUS 252 Managerial Accounting (3)**

*Prerequisite: BUS 251.*

This course is a continuation of BUS 251 with emphasis on corporations, taxes, investments, and managerial approaches for decision-making. One (1) hour laboratory required.

## **BUS 254 Microcomputer Accounting (3)**

*Prerequisite: BUS 152*

In this course, students use commercial accounting software for microcomputers. The course includes general ledger, accounts receivable, accounts payable, and payroll.

## **BUS 272 Marketing (3)**

*Prerequisite: FST 131; ENG 101; BUS 152; and either ECO 200 or ECO 201.*

This course introduces students to basic marketing concepts and practices. Topics include the impact of external forces on marketing decisions, especially marketing on the Internet; marketing strategies; marketing aspects of business ethics and social responsibilities; and global marketing.

## **CHEMISTRY (CHM)**

### **CHM 130 Fundamental Chemistry (4)**

*Prerequisite: ENG 100B, FST 131, and MTH 051 or instructor's permission.*

Students receive a survey of modern chemistry and the relationship of chemical principles to familiar aspects of living, including topics relevant to Navajo culture. The faculty will discuss theories of atoms, molecules, chemical bonds, chemical reactivity, solutions, and the chemical basis of life. This course is suitable for allied health and education majors. This course meets for three hours lecture and three hours laboratory per week.

### **CHM 151 General Chemistry I (5)**

*Prerequisite: High school chemistry plus MTH 110 or equivalent or instructor's permission.*

The first semester of this two-semester sequence presents fundamental concepts of chemistry with an emphasis on theoretical and physical principles; atomic and molecular structure and theory; principles of chemical bonding, and their impact on the properties of gases, liquids, and solids. Laboratory experiments illustrate chemical principles, some of which are quantitative in nature, involving titrimetric and gravimetric methods. Instrumentation in this class includes use of the spectrophotometer. This course meets for four hours lecture and three hours laboratory per week.

*Note: This course is designed for pre-professional, engineering and chemistry majors.*

# COURSE DESCRIPTIONS

## **CHM 152 General Chemistry II (5)**

*Prerequisite: CHM 151 or equivalent.*

This course is a continuation of CHM 151. Topics include physical states of matter, equations of state, phase transformations, solutions and colloids, chemical thermodynamics and kinetics, electrochemistry, ionic equilibrium, and instrumental analysis. This course meets for four hours lecture and three hours laboratory per week.

## **CHM 230 Fundamental Organic Chemistry (4)**

*Prerequisite: CHM 130 or equivalent or instructor's permission.*

In this course, students survey modern organic chemistry. Topics include structure, properties, and reactions of the various classes of organic chemicals, such as saturated and unsaturated hydrocarbons, alcohols, halides, carbonyls, and amines. Reaction mechanisms are introduced with examples such as simple synthesis and biochemical reactions. This course is designed for allied health and nursing majors. This course meets for four hours lecture and three hours laboratory per week.

## **CHM 235 General Organic Chemistry I (4)**

*Prerequisite: CHM 152 or instructor's permission.*

This is the first course in a two semester sequence that will study the structure, physical properties, synthesis, and typical reactions of the various series of aliphatic, alicyclic, and aromatic compounds, with attention to reaction mechanisms and applications to living systems. This course meets for three hours lecture and three hours laboratory per week.

*Note: This course is for pre-professional, engineering, and chemistry majors.*

## **CHM 236 General Organic Chemistry II (4)**

*Prerequisite: CHM 235*

This course is a continuation of CHM 235. Topics include spectroscopic applications in organic chemistry; condensation reactions of carbonyl compounds, rearrangement reactions, and mechanisms; and chemistry of fats, amines, proteins, and carbohydrates. This course meets for three hours lecture and three hours laboratory per week.

## **COMPUTER INFORMATION SYSTEM (CIS)**

### **CIS 100 Windows (1)**

Mini-course introduction to the Windows Operating Systems for personal computers, including optimization of file organization, personalization of the desktop, basic mouse operations, and program installation.

### **CIS 101 Spreadsheet (3)**

Beginning to intermediate use of Microsoft Excel. Students will create worksheets for budgets, financial planning and forecasting, and personal finance, including multiple worksheets, as well as create charts and work with the database function of Excel.

### **CIS 102 Data-base Management (1)**

Mini-course introduction to data-base management. Creating files of customers, students, and others. Sorting files as desired. Printing reports and form letters. Students use microcomputers for program exercises throughout course.

### **CIS 103 Computer Graphics (1)**

Mini-course introduction to computer graphics, including business graphics with spreadsheet programs, free-hand drawing with mouse, editing graphics screens, transferring graphics between programs, and printing graphics. Students use microcomputers for program exercises throughout course.

### **CIS 106 Introduction to the Internet (1)**

Mini-course introduction to the Internet. Emphasis on searching for academically and culturally relevant materials with a web browser and a search engine. Students also learn how to set up and use e-mail. Each student develops a home page and uses a microcomputer for class exercises throughout the course.

### **CIS 111 Introduction to Computers (3)**

*Prerequisite: ENG 100B, FST 131 and MTH 051*

This course introduces business information systems and the uses of business application software with an emphasis on database and spreadsheet packages. Two (2) hours laboratory required.

### **CIS 210 Systems Analysis and Design (3)**

*Prerequisite: CSC 150*

Principles of information systems analysis and design using high-level development tools. Covers flow diagrams, PERT charts, and Gantt charts. Requires a case study (small-group) project. Three hours lecture and two hours laboratory per week.

## **COMPUTER SCIENCE (CSC)**

### **CSC 140 Hardware Fundamentals (3)**

Introduction to electronics as it applies to computers. Theory of computer hardware and how programs are implemented in that hardware. Practical skills of maintaining, upgrading, and building computers. Three hours lecture and two hours laboratory per week.

# COURSE DESCRIPTIONS

## **CSC 150 Programming Fundamentals (3)**

*Co-requisite: MTH 100.*

This is the first programming course for CS majors—a re-introduction to computers from a programmer’s perspective. Topics include history of computers; social and ethical aspects of computers; working with files and folders; fundamentals of procedural programming (data types, variables, control structures, functions and arrays, input/output, built-ins); the use of pseudo code; high-level languages (interpreted and compiled); and the basics of software development. Three hours lecture and two hours laboratory per week.

## **CSC 170 Web Fundamentals (3)**

*Co-requisite: ENG 100B.*

Web fundamentals for CS majors. How to create structured documents and share them on a network. HTTP, HTML, XML, and CSS. Media on the web: images, sound, animation, and text encodings. Security and usability, integrating programs and databases with web documents. Three hours lecture and two hours laboratory per week.

## **CSC 190 OS Fundamentals (3)**

*Co-requisite: CSC 150 or CSC 170.*

Fundamentals of operating systems—theory and system administration using Linux or other POSIX compliant OS. Three hours lecture and two hours laboratory per week.

## **CSC 200 Object-Oriented Programming (3)**

*Prerequisite: CSC 150.*

This course assumes that students are familiar with the basics of procedural programming. Students should already be able to write, from scratch, simple programs that use variables, conditionals, loops, and arrays. The course will begin with a review of this material. Then students will be introduced to the basics of object-oriented programming. Key notions are classes, objects, properties, and methods. Emphasis is on building programs using the object-oriented paradigm. Three hours lecture and two hours laboratory per week.

## **CSC 240 Network Fundamentals (3)**

*Prerequisite: CSC 150 or CSC 170.*

Introduction to the fundamentals of computer networking. History of networking. Network standards and protocols. The OSI and TCP/IP reference models. Practical examples of Ethernet LANs and IP routing. Network monitoring and management. Common network services. Wireless networks. Three hours lecture and two hours laboratory per week.

## **CSC 295 Internship or Practicum (3)**

*Prerequisite: Departmental approval and at least 3 semesters of Computer Science.*

The student will work with CS Faculty to customize an internship

or practicum that will tie together, and go beyond, what the student has learned in the rest of the courses. This course would normally be taken in the student’s last semester. The student should have completed most of the required courses.

## **EARLY CHILDHOOD EDUCATION (ECE)**

### **ECE 108 Field Experience I (2)**

*Prerequisite: ECE 111 and another ECE program core course.*

This course is designed to assist students in applying content from coursework to the daily experiences of teaching in an early childhood setting. Students are expected to apply theory, materials, and research discussed in the semester’s coursework, assess applicability, and critique for best practices in teaching and learning for young children (birth through eight years old).

### **ECE 110 Field Experience II (2)**

*Prerequisite: Must be taken as an exit course during the last semester of completing the required ECE program core courses.*

This course is designed to assist students in applying content from coursework to the daily experience of teaching in an early childhood setting. Students are expected to apply theory, materials, and research discussed in the semester’s coursework, assess applicability, and critique for best practices in teaching and learning for young children (through eight years of age).

### **ECE 111 Introduction to Early Childhood Education (3)**

This survey course covers major concepts across basic areas of study in early childhood education. Focuses on curriculum development in all areas, including literacy, numeracy, the arts, health, science, social skills, and adaptive learning for children through eight years of age. Integrates curriculum across content areas, using home language, experiences, and cultural values. Taught in Navajo.

### **ECE 116 Language and Cognitive Development (3)**

*Prerequisite: ECE 111.*

This course covers the development of language and mental growth in children from birth to age eight. Focuses on the use of a variety of language strategies during adult-child interactions and facilitates dialogue between and among children to develop expressive language and thought. Develops knowledge of language assessment procedures and instruments to determine each child’s language strength. Taught in Navajo.

### **ECE 220 Creative Arts for Young Children (3)**

*Prerequisite: ECE 111.*

This course focuses on the central role that the creative arts play as an overall design element for early childhood care programs. Students learn to use drawing, painting, sculpture, manipulative, drama, music, dance, and other artistic modalities in planning the

# COURSE DESCRIPTIONS

activities of children. Through the arts, guidance strategies are explored that foster responsibility, autonomy, self-reliance, and positive social interactions within the cultural framework of the child. Taught in Navajo.

## **ECE 225 Child Growth and Development (3)**

*Prerequisite: ECE 111.*

This course covers main theories of and research on the physical and psychological development of young children. It also covers strategies for parents and teachers to encourage healthy development. Taught in English.

## **ECE 235 K'é, Ádaa Ákohwiindzin, Social Development, and Community (3)**

*Prerequisite: ECE 111 or instructor's permission.*

This course examines the structure of healthy Navajo communities by focusing on clan and extended family systems. Structures are then expanded and related to other institutional support systems that provide for the welfare of children and their families. Taught in Navajo.

## **ECE 245 Wellness and Special Needs for Young Children (4)**

*Prerequisite: ECE 111.*

This course focuses on the health, nutrition, and safety of young children. Students learn about basic safety and illness prevention. The course also covers inclusion of children with special needs. It requires throughout the semester application of the material in field experiences at a childcare center. Taught in English and Navajo.

## **ECONOMICS (ECO)**

### **ECO 111 Introduction to Economics (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is an introduction to the study of capitalism, including macro and micro perspectives. The course draws comparisons with other forms of economic organization, including those of the Navajo.

### **ECO 200 Principles of Macroeconomics (3)**

*Prerequisite: MTH 051; ENG 101, or concurrent enrollment.*

This course is an introduction to macro-analysis of the capitalist system. Topics include national income accounting, aggregate demand and supply, inflation, unemployment, and monetary and fiscal policies. Topics relate to the productive capacity of the Navajo economy, international economics, and current economic issues. This course emphasizes the general education special requirements of intensive writing/critical thinking (IW/CI).

### **ECO 201 Principles of Microeconomics (3)**

*Prerequisite: MTH 051 and ENG 101 or concurrent enrollment.*

This course is an introduction to micro-analysis of the capitalist system. Topics include utility theory and consumer choice, the theory of the firm, costs and producer choice, supply, demand and price determination, perfect and imperfect markets, business regulations, markets for resources, and the determination of wage rates. This course emphasizes the general education special requirements of intensive writing/critical thinking (IW/CI).

### **ECO 262 Navajo Resources and Economic Development (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This is a basic economic development course. It treats the economic development of less developed countries. Topics include theories of economic development: Marxist theory, Classical theory, Rostow's takeoff theory, savings, investment and capital accumulation, population growth and food supply, and the importance of Navajo resources in the economic development on the Navajo Nation.

## **EDUCATION (EDU)**

### **EDU 200 Foundations of Education (3)**

*Prerequisite: ENG 101; NAV 101 or 211.*

The course examines the philosophical, sociocultural, historical, and legal foundations of education. Students explore methods and materials, bilinguals and bicultural programming, and teaching careers, with particular emphasis on Nation education.

### **EDU 238 Children and Youth Literature (4)**

*Prerequisite: ENG 101; NAV 101 or 211.*

This course provides an overview of prose and poetry for K-12 learning environments with special attention to Navajo Nation and Indigenous cultures. Emphasis is placed on understanding the purpose and content of literary works to encourage literacy, life-long love of reading, critical thinking, and creativity. Ways to promote the development and assessment of reading skills are examined.

### **EDU 240 Introduction to Special Education (3)**

*Prerequisite: ENG 101; NAV 101 or 211.*

This course includes an overview of the history, current trends, and future directions of special education. The course covers federal legislation and policies, learning about disabling conditions, classroom integration/inclusion, and social issues.



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## **EDU 261 Technology in Education (3)**

*Prerequisite: ENG 101; NAV 101 or 211.*

This course offers opportunities to increase computer application skills and understand how technology can be used to enhance learning in K-12 classrooms. Students will use technology to organize instruction, facilitate group and individual instruction, and assess student learning. Projects require the use of office and educational software as well as digital and video cameras.

## **EDU 290 Methods and Materials in Navajo Education (3)**

*Prerequisite: FST 131 and ENG 100B.*

This course examines K-8 methods and materials that relate to teaching Indigenous students, with special attention to Navajo Nation schools. It provides opportunities for students to improve their understanding of the roles and responsibilities of an elementary education teacher. Students assess the quality and usefulness of methods and materials.

## **EDU 292 Bilingual-Bicultural Education and Curriculum Critique (3)**

*Prerequisite: FST 131 and ENG 100B.*

This course presents bilingual-bicultural K-8 teaching and learning theories and policies for Indigenous students, with special attention to Navajo Nation schools. It provides opportunities for students to improve their understanding of bilingual-bicultural issues through analysis of programs as well as through experiences in schools and communities.

## **EDU 297 Practicum in Education (1)**

*Prerequisite: ENG 101; NAV 101 or 211; any two EDU courses; Navajo Nation Tribal Background Check; and State of Arizona Fingerprint Clearance Card.*

Through Nitsáhákees, Nahat'á, Iiná, Siihasin, this course is designed to provide an opportunity for practical application of education courses in a K-12 setting. The course includes 24 hours of field experience as well as classroom experience conducted as a seminar. The seminar focuses on instructional approaches, learning styles, and broader issues associated with teaching and learning.

## **EDU 345 Understanding Human Development in Schools (3)**

*Prerequisite: Acceptance in the BA Elementary Education Program.*

This foundations course introduces pre-service teachers to educational theories to help them understand how children attempt to “make sense” of information and events that shape learning and development in their lives at school as well as outside the school environment. Navajo and Non-Navajo perspectives of how children learn and develop are studied with a focus on students from non-English-language backgrounds.

## **EDU 352 Methods for Teaching Diné Educational Philosophy in K-8 Schools (3)**

*Prerequisite: Acceptance into the BA Elementary Education Program.*

This course examines Diné Educational Philosophy and how it can be applied inside and outside of schools. Teacher candidates explore Navajo perspectives on learning, teaching, classroom management, parental and community involvement, and K'é. Instruction is in Navajo and English.

## **EDU 353 Diversity in Navajo and American Indian Education (3)**

*Prerequisite: Acceptance in the BA Elementary Education program.*

This course surveys theories on Native student learning and empowerment with implications for Navajo and American Indian educational program development. It examines factors that affect relations among student learning, schools, other social institutions, communities, language, culture, and power; teaching and assessment strategies for addressing differences among students; and strategies for maintaining effective home-school and community-school relations.

## **EDU 354 Emergent Literacy, Language Learning, & Assessment in Bilingual/ESL Settings (3)**

*Prerequisite: Acceptance in the BA Elementary Education Program.*

In this course, pre-service teachers are introduced to ways of understanding home and school language and literacy as a part of self-expression. Literacy across the disciplines and in Language Arts K-8 classrooms will be studied. The focus is on how the emergent literacy and language acquisition of non-English-language-background students can be observed and supported by elementary teachers in Navajo Nation schools. Topics covered include language and literacy learning, developing and organizing instruction, self-understanding and self-expression, feedback, and assessment of learning.

## **EDU 358 Field Experience I (2)**

*Prerequisite: Acceptance into the BA Elementary Education program.*

This 6-week field experience provides the pre-service teacher with opportunities to apply course content in a K-8 classroom and actively reflect on the teaching profession. A mentor teacher and CDTE supervisor provide guidance during this learning experience. The pre-service teacher will engage in daily classroom activities and teach and assess lessons with individuals and small groups.

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## **EDU 360 Special Education in Indigenous Classrooms (3)**

*Prerequisite: Acceptance in the BA Elementary Education Program and successful completion of EDU courses 345- 358*

This course expands the knowledge and practical applications of skills and strategies needed to meet the diverse needs of learners from non-English-language backgrounds in general education classrooms, particularly on the Navajo Nation. Emphasis is on federal legislation and policies; identifying, assessing, and implementing classroom learning for children with diverse needs; principles of classroom organization and management; and effective teaching strategies and methods. Course content includes lectures, readings, discussions, and projects focusing on pre-service teachers' knowledge and skills to meet the diverse needs of learners in a general education classroom and to develop strategies in differentiated instruction.

## **EDU 361 Methods for Language Diverse Students I (3)**

*Prerequisite: Acceptance in the BA Elementary Education Program and successful completion of EDU courses 345- 358.*

This course introduces pre-service teachers to instructional strategies which enhance language learning for K-8 non-native speakers. K-8 Navajo-as-a-second-language (NSL) learners will be studied in depth along with the experiences of other groups learning a second language. In addition, pre-service teachers will explore factors that have excluded the Navajo language from K-8 schools and ones that now make access possible. The pre-service teacher will develop an understanding of the general characteristics of K-8 second-language learners, and learn how to evaluate oral and written language proficiencies. They will demonstrate proficiency in preparing and teaching lessons that utilize methods and materials for learning oral and written second language.

## **EDU 362 Integrated Elementary Teaching Methods for Bilingual/ESL Classrooms I (3)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of EDU 345-358.*

This course introduces integrated methods, strategies, and materials for teaching science, math, and social studies in K-8 classrooms. Candidate teachers will apply appropriate state, tribal, and common core standards to design inquiry-based lessons with cooperative learning strategies. They will apply science, math, and social studies concepts to explore issues in local communities.

## **EDU 374 Bilingual/ESL Reading Methods, Management & Assessment (3)**

*Prerequisite: Acceptance in the BA Elementary Education Program and successful completion of EDU courses 345- 358.*

The pre-service teacher will study the teaching of reading instruction for limited-English-proficient students in K-8

schools, particularly on the Navajo Nation. They will examine the reading process, comprehending a variety of texts and instructional strategies, and assessing student learning. They will gain a greater understanding of children's literature and how it can be utilized in the classroom. Pre-service teachers will plan, select, and collect materials, develop appropriate goal-setting, and assess students' reading skills.

## **EDU 378 Field Experience II (2)**

*Prerequisite: Acceptance in the BA Elementary Education Program and successful completion of EDU courses 345 – 358.*

This 6-week field experience provides the pre-service teacher an opportunity to apply course content in a K-8 classroom and actively reflect on the teaching profession. A mentor teacher and CDTE supervisor provide guidance during this learning experience. The pre-service teacher will engage in daily classroom activities and teach and assess lessons with whole groups.

## **EDU 474 Bilingual/ESL Writing Methods, Management & Assessment (3)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of EDU courses EDU 345 – 378.*

In this course, pre-service teachers will develop their own personal philosophy about teaching writing, participate in activities that develop their own writing and practice, record and acquire a variety of techniques and methods for teaching and assessing limited-English-proficient K-8 students in Navajo Nation schools. They will gain facility with the writing process, six-trait writing instruction and assessment, writing portfolios, a variety of assessment methods, and a variety of options for publishing student writing. Pre-service teachers will experience the importance of integrating writing across the content areas as a tool for learning and as a subject of study.

## **EDU 475 Methods for Language Diverse Students II (3)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of EDU courses 345 - 378.*

This course prepares pre-service teachers to understand language acquisition and language learning in a K-8 setting. Pre-service teachers will gain knowledge of debates and processes of inquiry central to the elementary disciplines (i.e., advantages and limitations of teaching Navajo via situational, immersion, and/or second-language teaching approaches). Ways of teaching K-8 subjects in the target language will be explored. Pre-service teachers will develop lesson plans that have clearly defined instructional objectives and employ a variety of instructional approaches, strategies, techniques, and assessment options.

# COURSE DESCRIPTIONS

## **EDU 476 SEI/ESL for Linguistically Diverse Learners in Bilingual Settings (3)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of EDU courses 345–378.*

This course introduces theories related to teaching children who are learning a second language. The purpose is to prepare teachers to work with children who experience the languages of Navajo and English and must gain competency in both to be a part of their community and to have options in schooling and when selecting a career. This course examines immersion topics of instructional SEI/ESL methods and strategies, assessment, feedback, and the contexts in which languages are learned and used. This course follows the curricular framework for Sheltered English Immersion instruction in accordance with the Arizona State Department of Education.

## **EDU 477 Integrated Elementary Teaching Methods for Bilingual/ESL Classrooms (3)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of EDU courses 345–378.*

This course introduces integrated methods, strategies, and materials for teaching science, math, and social studies in K-8 classrooms. Candidate teachers will apply appropriate state, tribal, and common core standards to design inquiry-based lessons with cooperative learning strategies. They will apply science, math, and social studies concepts to explore issues in local communities.

## **EDU 478 Field Experience III (2)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of EDU courses 345 – 378.*

This 6-week field experience provides the pre-service teacher opportunities to apply course content in a K-8 classroom and actively reflect on the teaching profession. A mentor teacher and CDTE supervisor provide guidance during this learning experience. The pre-service teacher will engage in daily classroom activities and teach and assess a thematic unit with whole groups.

## **EDU 496 School Law (2)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of EDU courses 345–378.*

This course explores legal actions and theories applied in Navajo Nation schools. The Navajo language, culture, and philosophy are integrated and addressed through the course. Pre-service teachers will gain a greater understanding of how to protect the legal rights of students, teachers, and the schools on the Navajo Nation by examining the legal system. There will be discussions of practical guidelines to prevent litigation.

## **EDU 498 Student Teaching (8)**

*Prerequisite: Acceptance into the BA Elementary Education Program and successful completion of all BAEE courses except EDU 496 and EDU 499.*

This course covers the final semester of the senior year. Pre-service teachers are placed in a K-8 school. They will be expected to show understanding and application of pupil management, planning and delivery of instruction, and assessment.

## **EDU 499 Diné Education Seminar (1)**

*Prerequisite: Acceptance in the BA Elementary Education Program. Successful completion of all courses except EDU 498.*

This is a capstone course in which pre-service teachers reflect upon their experiences in student teaching and review their commitment to a career in Elementary Education. During this semester, the pre-service teachers, as cohort members, will share their experiences in schools—lessons learned, current dilemmas, and joys experienced. Pre-service teachers will create, complete, and present a professional portfolio. They will also conclude preparation for the AEPA Professional and Subject Matter standards exams and show completion of or a scheduled date for taking the exam.

## **ENGINEERING (EGR)**

### **EGR 111 Introduction to Engineering (2)**

*Prerequisite: MTH 100 or equivalent.*

A broad survey of the various fields of engineering and an in-depth look at the disciplines of study needed to pursue a career in engineering. Particular attention given to measurement and calculation with an introduction to computing and the BASIC programming language.

## **ENGLISH (ENG)**

### **ENG 100A Communication Workshop I (3)**

*Prerequisite: FST 133 or placement test.*

This course develops the students' writing abilities (specifically, the writing of paragraphs), with additional effort focused on grammar, vocabulary building, and mechanical skills. Narrative and descriptive writing are emphasized. (IP grade applicable).

### **ENG 100B Communication Workshop II (3)**

*Prerequisite: ENG 100A or placement test.*

This course advances students' abilities to write well-crafted and grammatical essays, with appropriate and effective word choice. Elements of expository prose are emphasized. Advanced grammar and other discrete skills are taught as necessary. (IP grade applicable).

# COURSE DESCRIPTIONS

## **ENG 101 Freshman English I (3)**

*Prerequisite: ENG 100B or placement test.*

Emphasizes critical reading and writing to develop necessary college level communication skills. One guided research paper is required.

## **ENG 102 Freshman English II (3)**

*Prerequisite: ENG 101 with a grade of C or greater.*

Emphasizes development of critical, analytical, and argumentative skills through reading, writing, and discussion. Continues research writing and requires one research paper.

## **ENG 121 Speech Communication (3)**

*Prerequisite: ENG 101 and FST 131.*

A study of principles, cultural dimensions, and techniques of public speaking. Students prepare and present speeches.

## **ENG 131 Reading and Writing for Special Purposes (3)**

*Prerequisite: FST 131 and ENG 100B.*

This course introduces students to techniques of reading and analyzing materials. Addresses topics of current public interest. Emphasizes reading, note taking, summarizing, and reporting.

## **ENG 180 Technical Writing (3)**

*Prerequisite: ENG 101.*

Instruction in writing and analysis of proposals, technical descriptions and articles, manuals and reports, and business letters.

## **ENG 212 Creative Writing: Poetry (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

An introduction to techniques of writing poetry. Introduces forms, elements of poetry, and the creative writing process.

## **ENG 213 Creative Writing: Short Fiction (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is an introduction to the writing of short fiction. Emphasizes the elements of short fiction.

## **ENG 231 Introduction to Literature (3)**

*Prerequisite: ENG 102.*

Study of poetry, short stories, drama, essays, and novels from a variety of perspectives. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

## **ENG 233 Introduction to Native American Literature (3)**

*Prerequisite: ENG 102.*

A survey of American Indian literature with emphasis on contemporary writers and oral tradition. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

## **ENG 234 Literature of the Southwest (3)**

*Prerequisite: ENG 102.*

A survey of selected works by Southwest authors in a variety of genres to promote appreciation and understanding of this multicultural region. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

## **ENG 241 Media Journalism (4)**

*Prerequisite: Reading Proficiency plus ENG 101 or instructor's permission.*

This interdisciplinary course is designed to help students survey the various fields of print media journalism and to acquire the skills needed to recognize, develop, and write different kinds of news stories. Visual reporting and advertising are explored, as are the ethics of the field. Students produce a campus newsletter or newspaper that reflects the journalistic skills acquired in the class and is printed in both Navajo and English.

## **ENVIRONMENTAL SCIENCE AND TECHNOLOGY (ENV)**

### **ENV 101 Introduction to Environmental Science (4)**

*Prerequisite: FST 131, ENG 100B, MTH 011.*

This course presents basic information for understanding environmental problems and making good personal choices. It surveys sources, types, and effects of pollutants on the environment and human health as well as ways to control pollutants and to mitigate pollutant damage. Special emphasis on the local environment and public health issues incorporates Navajo views of the environment, science, and health. Students research contemporary issues of health, diet, consumer products, and resource management. This course meets for three hours lecture and three hours laboratory per week.

### **ENV 105 Climate Change for Tribal Peoples (4)**

Students are introduced to scientific evidence of global climate change especially relating to Native American tribes, including ecological changes on tribal lands. They explore conditions causing climate change and the influence of human behaviors. They also investigate actions that can be taken locally to mitigate the impacts of climate change. This course meets for three hours lecture and three hours laboratory study per week, which includes field studies and possible weekend field trips.





# COURSE DESCRIPTIONS

## **ENV 160 Introduction to Geographic Information System (3)**

*Prerequisite: Student must be accepted into a Summer Research Program.*

During this course, students are introduced to Geographic Information System (GIS) software using the ArcInfo program. Faculty covers GIS planning methods and the uses and analysis of geographic and attributes data. Students are required to apply what they have learned to summer research projects. The course also includes an introduction to ArcInfo data commands and the ArcView display program. Students must use GIS in a summer research project and in a final presentation.

## **ENV 218 Water Resources Technology (4)**

*Prerequisite: GLG 101 and MTH 110 or above.*

In this course, students are introduced to the concepts of hydrology, water law, water resources management, and planning with special focus on the Navajo Nation.

## **ENV 230 Environmental Sampling and Monitoring (4)**

*Prerequisite: BIO 181 or BIO 182.*

Covers the principles of geology, ecology, and introduces methods and techniques in environmental sampling and monitoring for water, air, and solids. This course meets for three hours lecture and three hours lab.

## **FINE ARTS (FA)**

### **FA 101 Introduction to Theater (3)**

A survey of theater, including basic elements and principles of production, styles, and historical perspectives of theater, dramatic literature, and criticism.

### **FA 102 Introduction to Acting and Storytelling (3)**

The course will incorporate fundamental techniques of acting and storytelling through physical and vocal expression, improvisation, and monologue scene work, with an emphasis on characterizations and performance. A class performance of a dramatic production will be the course culmination.

### **FA 112 Basic Design (3)**

This course involves creative, imaginative, and perceptual problem-solving using design, color theory, and critical evaluation. It covers two- and three-dimensional design projects for intuitive thinking and problem-solving. Two hours lecture and three hours lab per week.

### **FA 115 Beginning Drawing (3)**

This course develops basic concepts, graphic sensitivity, and compositional skills in drawing. Two hours lecture and three hours lab per week.

### **FA 120 Beginning Ceramics (3)**

Explorations in coil, slab, mold, and wheel methods. Introduction to firing and glazing techniques. Two hours lecture and three hours lab per week.

### **FA 121 Beginning Photography (3)**

This introductory course in photography as an art medium includes operating a camera, developing black-and-white film, and enlarging negatives to make prints. Includes analysis of aesthetics and the historical background of photography during student critiques. Two hours lecture and three hours lab per week.

### **FA 131 Beginning Sculpture (3)**

Introduction to media, materials, methods, and techniques in sculpture as an art medium. Emphasis on design. Two hours lecture and three hours lab per week.

### **FA 180 Introduction to Commercial Art (3)**

Introduction to principles and processes of commercial art, including graphic design, layout, lettering, typography, illustration, and portfolio preparation. Two hours lecture and three hours lab per week.

### **FA 181 Digital Photography and Image Editing (3)**

*Prerequisite: Reading proficiency; Computer literacy or instructor's permission.*

An introductory course in the creation and manipulation of digital images. Students are introduced to the concepts and techniques of digital cameras and Adobe Photoshop to create, edit, and manipulate images. Focus on artistic aspects of the medium using the elements and principles of design. Two hours lecture and three hours lab per week.

### **FA 190 Beginning Painting (3)**

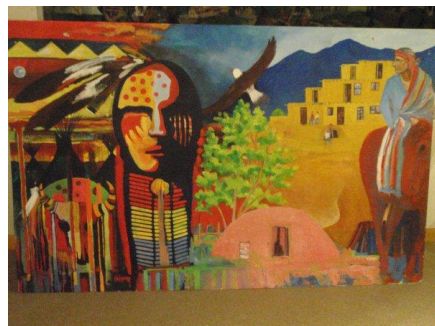
*Prerequisite: FA 112.*

This course offers an introduction to practical applications of painting, emphasizing the personal exploration of ideas; also covers concepts such as functional color theory and atmospheric perspective. Two hours lecture and three hours lab per week.

### **FA 215 Intermediate Drawing (3)**

*Prerequisite: FA 115.*

A second-semester course on drawing as an art medium. Emphasis on figures. Two hours lecture and three hours lab per week.



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## **FA 221 Intermediate Photography (3)**

*Prerequisite: FA 121 or instructor's permission.*

A second-semester course on photography as an art medium. Refines camera and darkroom techniques. Includes critique of photographs, the historical background of photography, photographic vision, and the aesthetics of photography to help students develop individual styles. Two hours lecture and three hours lab per week.

## **FA 227 Art for Teachers (3)**

This course is an introduction to methods and theories of art education for early childhood and elementary school, including art appreciation and art history.

## **FA 245 Life Drawing (3)**

*Prerequisite: FA 115 and FA 215.*

An introduction to the development of skills in drawing the basic forms and gestures of the human figure. Two hours lecture and three hours lab per week.

## **FA 290 Intermediate Painting (3)**

*Prerequisite: FA 190 or equivalent.*

This second-semester course in painting as an art medium offers further application of painting concepts and physical processes. Students are encouraged to show independent initiative in developing expertise in painting. Two hours lecture and three hours lab per week.

## **FOUNDATION STUDIES (FST)**

### **FST 100 College Success Skills (3)**

*Prerequisite: Placement tests or instructor's permission.*

This course offers students opportunities to improve their study habits and skills and to develop effective thinking and planning necessary for success in college and in life. The course includes practice in academic skills (such as note taking, test taking, time management, and use of the library) as well as skills and strategies benefiting students in their everyday lives (reading labels and contracts, writing basic business letters, being proactive with others, taking responsibility for one's actions, and researching and utilizing available resources). Students also begin exploring career options.

### **FST 129 Foundations of Reading I (3)**

*Prerequisite: Placement test.*

Introduces a variety of reading skills and strategies, focusing on literal comprehension. Reading selections reflect pre-college-level reading demands and include topics related to Diné life and culture. (IP grade applicable).

### **FST 130 Foundations of Reading II (3)**

*Prerequisite: FST 129 or placement test.*

Reinforces a variety of reading skills and strategies. Reading selections reflect pre-college-level reading demands and include topics related to Diné life and culture. (IP grade applicable).

### **FST 131 Advanced Reading (3)**

*Prerequisite: FST 130 or placement test.*

Stresses higher-order cognitive skills through critical reading and comprehension. Competencies to be mastered include expressing implied main ideas, recognizing biased language, distinguishing between fact and opinion, locating supporting evidence, and utilizing a reading/study method. Emphasis placed on Native American reading materials. (IP grade applicable).

### **FST 133 Applied Communication I (3)**

*Prerequisite: Placement test.*

This course uses the writing process to develop the students' sentence-level writing skills as well as basic grammar, vocabulary building, and mechanical knowledge and skills. (IP grade applicable).

## **GEOLOGY (GLG)**

### **GLG 101 Indigenous Physical Geology (4)**

*Prerequisite: ENG 100B, FST 131, and MTH 051 or instructor's permission.*

High-school chemistry or physics is recommended. Provides basic principles of geology and applications of chemistry and physics to geological problems with an emphasis on the geology of the Navajo Nation and topics of significance to Navajo people. Topics include rocks, minerals, regional landforms and structures, and earth processes, earth systems, and geologic time. This course meets for three hours lecture and three hours lab. Students will participate in field studies and possible weekend field trips.

### **GLG 102 Historical Geology (4)**

*Prerequisite: GLG 101.*

Applies geologic principles to the interpretation of earth history and the evolution of life. This course meets for three hours lecture and three hours lab. Students will participate in field studies and possible weekend field trips.

### **GLG 203 Environmental Geology (4)**

*Prerequisite: GLG 101, CHM 151, and MTH 110 or above.*

This course provides a quantitative study of environmental problems involving solid-earth systems and human interactions. Case studies concerning the Navajo Nation and the arid Southwest are given special emphasis. This course meets for three hours lecture and one three-hour lab per week. Some weekend field trips may be required.

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## **GLG 229 Field and Laboratory Geology for Teachers (3)**

*Prerequisite: One college-level science course.*

This modular (project-oriented) course in the principles of geology and methods of geology education is for practicing K-12 teachers. Provides hands-on field and lab experience to foster creative and technical skills that teachers require to develop student-centered lessons. Examples and activities are drawn from the Navajo land and environment, the Diné Education Philosophy, and the National Science Education Standards. Graduate-level credit may be arranged through a cooperating university. Some weekend fieldtrips may be required..

## **HEALTH EDUCATION (HEE)**

### **HEE 110 Introduction to Wellness (3)**

An introductory class in wellness that covers health, cultural diversity, relationships, sexuality, stress management, substance use and abuse, nutrition, mental health, lifestyles, aging and death, alcoholism, communicable and chronic diseases, environmental health, and health care systems.

### **HEE 111 Personal and Community Health (3)**

Explores how to achieve, maintain, and promote wellness. Also covers prevention and control of diseases, nutrition, consumer health, and ecology.

### **HEE 112 First Aid/CPR (3)**

Techniques in basic first aid and CPR. Students receive certification upon successful completion of the course.

## **HISTORY (HST)**

### **HST 101 World Civilization I (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is a historical survey of Middle Eastern, Asian, Western, Native American, and African history from the earliest human civilizations to the European invasion of the Americas. This course emphasizes the general education special requirements in ethnic/race/gender and historical and global awareness (ERG, HA, and GA).

### **HST 102 World Civilization II (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is a historical survey of Middle Eastern, Asian, Western, Native American, and African history from the European invasion of the Americas to the present. This course emphasizes the general education special requirements in ethnic/race/gender and historical and global awareness (ERG, HA, and GA).

### **HST 135 American History: Prehistory to 1865 (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is a historical survey of the American experience from the period of European exploration to the end of the Civil War. This course emphasizes the general education special requirements in ethnic/race/gender and historical awareness (ERG and HA).

### **HST 136 American History: 1865 to Present (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is a historical survey of the American experience from the conclusion of the Civil War to the present. This course emphasizes the general education special requirements in ethnic/race/gender and historical awareness (ERG and HA).

### **HST 201 Colonial Latin America (3)**

*Prerequisite: ENG 101*

This course is a survey of the history and peoples of Latin America beginning with their origins, including European contacts, conquests, and the colonial era, and ending with the struggles for independence. The course emphasizes general education special requirements of intensive writing/critical thinking, and ethnic/race/gender and historical awareness (IW/CI, ER, and HA).

### **HST 202 Modern Latin America (3)**

*Prerequisite: ENG 101.*

This course is a historical survey of the history and peoples of Latin America from their independence to the present. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender and historical awareness (IW/CI, ERG, and HA).

### **HST 234 History of Native Americans: Precontact to the Modern Age (3)**

*Prerequisite: ENG 101.*

This course is a historical survey of Native American history from precolumbian times to the present. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender and historical awareness (IW/CI, ERG, and HA).

### **HST 245 History of the American West (3)**

*Prerequisite: ENG 101.*

This course is a historical survey of the American West from precolumbian times to the present. This course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender and historical awareness (IW/CI, ERG, and HA).

# COURSE DESCRIPTIONS

## **HST 256 Southwestern Borderlands (3)**

*Prerequisite: ENG 101.*

This course focuses on the cultural, political, socioeconomic, and ethnic evolution of the Southwestern Borderlands from prehistory to the present. The course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender and historical awareness (IW/CI, ERG, and HA).

## **HST 289 Selected Topics in History (1-3)**

*Prerequisite: ENG 101 or instructor's permission.*

This course covers selected topics in history which are identified when the course is scheduled. This course may be repeated if there is a change in content.

## **HUMANITIES (HUM)**

### **HUM 105 Introduction to Logic and Critical Thinking (3)**

*Prerequisite: ENG 100B or placement test and FST 131, or the reading proficiency requirement.*

Introduction to basic principles of logical analysis. Students present and evaluate arguments in ordinary language using critical thinking and appropriate standards of evidence.

### **HUM 131 Music Appreciation (3)**

*No prior music experience necessary.*

Designed to develop listening skills for increased listening pleasure. Utilizes community resources for live performances as well as audiovisual material. The course emphasizes the general education special requirement of ethnic/race/gender awareness (ERG).

### **HUM 151 Perspectives on the Southwest (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

An interdisciplinary study of the land and the cultural and artistic expressions of three ethnic groups in the Southwest. Emphasizes art; also includes history, geology, geography, and archaeology. The course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

### **HUM 152 Film Appreciation (3)**

A course in film history and the special qualities of film communication. Discusses the effects and technical aspects of film. Several American film genres are examined. Emphasizes the development of critical viewing abilities. Includes readings about film, film viewing, lectures, discussions, and a two-hour lab per week for film viewing.

## **HUM 221 Introduction to Philosophy (3)**

*Prerequisite: ENG 101 and FST 131.*

An introduction to major issues in philosophy. Readings and discussion of writings by major philosophers. The course emphasizes the general education special requirement of intensive writing/critical thinking (IW/CI).

## **HUM 250 The Arts and Society (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

A comparative study of humanity's need for art and the attempts to create through the visual arts, literature, philosophy, music, and history. Designed to develop an appreciation for and understanding of European and modern American culture as artistic and creative expression. The student gains insight into the process of creating and understanding meaning through symbols or art.

## **MATHEMATICS (MTH)**

### **MTH 011 Arithmetic (3)**

This course will cover arithmetic operations with whole numbers, fractions, decimals, percent measurement conversions, area and volume, and basic algebraic manipulations. (IP grade applicable).

### **MTH 051 Beginning Algebra (3)**

*Prerequisite: Placement test or minimum grade of "C" in MTH 011.*

Students are introduced to algebra concepts. Covers integers, rational numbers, algebraic expressions, linear equations, products, factors, algebraic fractions, quadratic equations, exponents, and radicals. (IP grade applicable).

### **MTH 100 Intermediate Algebra (4)**

*Prerequisite: Placement test or minimum grade of "C" in MTH 051.*

Students taking this course will be introduced to real number systems, arithmetic operations with integers, linear equations, word problems, formulas, exponents and radicals, polynomials, factoring, quadratic equations, rational expressions and graphing. (IP grade applicable).

### **MTH 110 College Algebra (4)**

*Prerequisite: Placement test or minimum grade of "C" in MTH 100 or instructor's permission.*

Covers functions and their graphs, including linear, quadratic, polynomial, rational, exponential, and logarithmic functions. Also covers the algebraic concepts necessary for the study of these functions. Four lecture hours per week.



# COURSE DESCRIPTIONS

## **MTH 111 College Trigonometry (3)**

*Prerequisite: Minimum Grade of "C" in MTH 110 or instructor's permission.*

Trigonometric functions, graphs, identities, inverse trigonometric functions, equations, applications, law of sines, and cosines. Two lecture hours and two workshop hours required per week.

## **MTH 114 College Mathematics (4)**

*Prerequisite: Placement test or minimum grade of "C" in MTH 100 or instructor's permission.*

Contemporary quantitative methods, especially descriptive statistics, elementary probability, statistical inference, linear and exponential models of growth and decay, and discrete models. Four lecture hours per week.

## **MTH 118 Finite Mathematics (3)**

*Prerequisite: Minimum grade of "C" in MTH 110 or instructor's permission.*

Matrices and the solution of linear systems, inequalities, linear programming, permutations and combinations, discrete probability, and a brief introduction to descriptive statistics.

## **MTH 180 Mathematics for Elementary School Teachers I (3)**

*Prerequisite: Grade of "C" or better in MTH 110 or MTH 114.*

This course offers an in-depth look at our base 10 numeration system. It includes a study of number operations, properties of numbers and operations, computation, algorithms, and other numeration systems. Problem-solving is emphasized throughout.

## **MTH 181 Mathematics for Elementary School Teachers II (3)**

*Prerequisite: Grade of "C" or better in MTH 180.*

This course investigates statistics, probability, measurement, and geometry. The geometry portion includes plane and solid geometry, geometric constructions, coordinate geometry, and transformational geometry. Problem-solving is emphasized throughout.

## **MTH 190 Pre-Calculus (5)**

*Prerequisite: Minimum of grade of "C" in MTH 110 or instructor's permission.*

Offers in-depth preparation for students in science, math, and engineering. Services as a prerequisite for calculus. Covers algebraic and geometric properties of functions (polynomial, rational, exponential logarithmic, and trigonometric); sequences and series; methods of proof; the binomial theorem; topics in analytic geometry; matrices; polar coordinates; complex numbers; vectors; and an introduction to limits. Five hours lecture per week.

## **MTH 191 Calculus I (5)**

*Prerequisite: Minimum grade of "C" in MTH 190 or instructor's permission.*

Introduction to calculus with an emphasis on problem-solving. Limits and continuity, differential and integral calculus of one variable, the fundamental theorem of calculus, with applications in business, social and behavioral sciences, and the natural sciences. Five hours lecture per week.

## **MTH 192 Calculus II (4)**

*Prerequisite: Minimum grade of "C" in MTH 191 or instructor's permission.*

Techniques of integration, applications of integration, parametric equations, polar coordinates, sequences, and series. Five hours lecture per week.

## **MTH 210 Discrete Math (3)**

*Prerequisite: MTH 110 or instructor's permission.*

Set theory, combinatorics, probability, graphs theory, and finite geometry. Topics relevant to Computer Science majors.

## **MTH 213 Statistics (4)**

*Prerequisite: Minimum grade of "C" in MTH 110 or MTH 114 or instructor's permission. Cross listed with PSY 213.*

Representation of data, measures of central tendency; standard deviation; sampling; normal, chi-square, student's  $t$ , and  $F$  distributions; and regression and correlation. Basic concepts of experimental design and statistical analysis involved in quantitative research.

## **MTH 220 Calculus III (4)**

*Prerequisite: Minimum grade of "C" in MTH 192 or instructor's permission.*

Vector analysis, differentiation and integral calculus of several variables with applications. Five hours lecture per week.

## **MTH 221 Ordinary Differential Equations (3)**

*Prerequisite: Minimum grade of "C" in MTH 192 or instructor's permission.*

First-order differential equations, applications, higher-order differential equations, numerical methods, with applications in physical, biological, and social and behavioral science.

## **MTH 225 Elementary Linear Algebra (3)**

*Prerequisite: MTH 110 or instructor's permission.*

An introductory course for all science, engineering, and mathematics education majors. Topics include matrices, system of linear equations, determinants, vector spaces, linear transformations, and eigenvalues.

# COURSE DESCRIPTIONS

## **NAVAJO LANGUAGE (NAV)**

### **NAV 101 Navajo as a Second Language I (4)**

For non-Navajo speakers. Aimed at mastery of pronunciation, identification of sounds, thought patterns, and vocabulary. Students learn simple Navajo conversation. An individual, one-hour conversational practice workshop is mandatory for each class session. The course emphasizes the general education special requirement of ethnic/race/gender awareness (ERG).

### **NAV 102 Navajo as a Second Language II (4)**

*Prerequisite: NAV 101.*

Mastery of simple sentences. Combination of simple sentences with more complex sentences. Enlarging of vocabulary through oral exercises. An individual, one-hour conversational practice workshop is mandatory for each class session. The course emphasizes the general education special requirement of ethnic/race/gender awareness (ERG).

### **NAV 201 Intermediate Navajo for Non-Native Speakers (4)**

*Prerequisite: NAV 102.*

Third-semester course for non-native speakers. Students review the material taught in NAV 101 and NAV 102 and proceed to more advanced structures, situations, vocabulary, and functions. An individual, one-hour conversational practice workshop is mandatory for each class session.

### **NAV 202 Advanced Intermediate Navajo for Non-Native Speakers (4)**

*Prerequisite: NAV 201.*

Fourth-semester course for non-native speakers. Students review material from NAV 101, 102, and 201 and then proceed to more advanced structures, situations, functions and grammar. An individual, one-hour conversational practice workshop is mandatory for each class session.

### **NAV 211 Navajo Literacy for Speakers I (3)**

For Navajo speakers. Designed to develop skills in reading and writing Navajo, as well as an understanding of the language and its sounds and structure. The course emphasizes the general education special requirement of ethnic/race/gender awareness (ERG).

### **NAV 212 Navajo Literacy and Grammar for Speakers II (3)**

*Prerequisite: NAV 211.*

For Navajo speakers. Develops additional skills in reading and writing Navajo. Emphasis on grammatical structure. The course emphasizes the general education special requirement of ethnic/race/gender awareness (ERG).

### **NAV 231 Medical Terminology of the Navajo (3)**

*Prerequisite: NAV 101 or NAV 211.*

Translation and use of medical terminology from English to Navajo and Navajo to English.

### **NAV 287 Navajo Transcription (3)**

*Prerequisite: NAV 212.*

Interpretation, translation, and transcription of raw materials gathered from interviews, ceremonies, speeches, storytelling, and other contexts. Stresses the development of vocabulary, including specialized terminology and concepts.

### **NAV 289 Navajo Linguistics (3)**

*Prerequisite: NAV 212*

Introductory linguistics course covering basic concepts in sociolinguistics, psycholinguistics, syntax, phonology, and morphology. Navajo is used for concrete exemplification.

### **NAV 291 Advanced Navajo Public Speaking (3)**

*Prerequisite: NAV 212 or instructor's permission.*

Students study videotaped presentations of twelve articulate Navajo speakers in genres of major oral performance. The presentations are analyzed in terms of style, theme, topic, structure, and effectiveness. Students are required to give oral presentations of various types, culminating in a 20-minute public speech. Students must work from extensive notes in Navajo.

### **NAV 301 Navajo Descriptive and Narrative Writing (3)**

*Prerequisite: NAV 212.*

Students read and write descriptive and narrative texts in Navajo, complete weekly papers, and use word-processors to produce high-quality written products. One such text must be read over the radio.

### **NAV 350 Teaching Navajo to the Native Speaker (4)**

*Prerequisite: NAV 301*

Addresses major issues in teaching Navajo literacy and Navajo language arts to native speakers of Navajo.

### **NAV 351 Teaching Navajo as a Second Language (4)**

*Prerequisite: NAV 301.*

Addresses major issues in the teaching/learning of second languages with specific emphasis on Navajo language as taught in the public schools.

### **NAV 401 Navajo Grammar and Applied Linguistics (3)**

*Prerequisite: NAV 289 and NAV 301.*

Analysis of the Navajo language using the descriptive terminology of Young and Morgan (1987).

# COURSE DESCRIPTIONS

## **NAV 478 The Athabaskan Roots of Navajo (3)**

*Prerequisite: NAV 401 and NAV 289.*

This course investigates the relationship between the Navajo language and the other languages of the Athabaskan branch of the Na-Dene language family. It traces sound changes from Proto-Athabaskan to modern Navajo. Texts from other Apachean languages and Athabaskan languages of the Pacific Coast and farther north are examined to explore common roots, syntax, morphology, and even cultural elements.

## **NAVAJO AND INDIAN STUDIES (NIS)**

### **NIS 090 Chief Manuelito Scholars' Navajo Government (2)**

*For high-school students only.*

This course satisfies the history and government requirement for Chief Manuelito scholarship applicants.

Course covers the history of Navajo government from the earliest days, through the changes in local leadership, the Naat'áanii system, headmen, and the emergence of the Navajo Tribal Council in 1868 as well as the discovery of oil and gas, and the need to approve leases. It also provides students with an overview of the relationship between Navajo Nation government and the federal government.

### **NIS 101 Navajo Pottery (3)**

The origin of Navajo pottery and development of pottery wares as an extension of human tools. Projects involve making pottery, design, and glaze.

### **NIS 103 Navajo Basketry (3)**

The origin, purposes, philosophy, and functions of Navajo baskets. Projects include making traditional designs, baskets, and water jugs.

### **NIS 105 Navajo Weaving I (3)**

The origin, purposes, philosophy, and historical development of weaving from the Diné perspective. Rug weaving projects include traditional upright-loom weaving techniques and design.

### **NIS 107 Moccasin Making (3)**

The origin, purposes, philosophy, and historical development of moccasins. Includes projects in making male and female moccasins.

### **NIS 108 Navajo Silversmithing I (3)**

The origin and cultural development of silver jewelry. Basic skills in making tools, designing, forming, cutting, piercing, and soldering.

### **NIS 111 Foundations of Navajo Culture (3)**

*Prerequisite: ENG 101.*

An introduction to the basic values of Diné society, past and present, including the clan system, philosophy of duality, oral narratives, and symbolic interpretations. Instruction takes place in Navajo and English.

### **NIS 150 Introduction to Navajo Herbology (3)**

Examines concepts fundamental to the Navajo use of herbs in environmental and ceremonial contexts. Instruction in Navajo and English. This course is offered only in the Summer or Fall semester.

### **NIS 205 Navajo Weaving II (3)**

*Prerequisite: NIS 105.*

Development of design, skills, and creativity in weaving geometrical, pictorial, and double-woven rugs, including the comparative study of ancient and contemporary weaving.

### **NIS 208 Navajo Silversmithing II (3)**

*Prerequisite: NIS 108.*

Creative design, intermediate skills, and lapidary techniques in silversmithing, including the comparative study of Navajo and American Indian jewelry craftsmanship.

### **NIS 220 Navajo Oral History (3)**

*Prerequisite: ENG 101 and NIS 111.*

Examines Diné oral history and cosmology with an emphasis on ceremonial practices and world creation narratives. May include a field trip to Diné'tah or other historical sites. This course is offered only in the Fall semester.

### **NIS 221 Navajo History to Present (3)**

*Prerequisite: ENG 101.*

Examines Diné history beginning with anthropological theories about prehistoric migrations to and acculturation in the Southwest followed by the European contact period and ending with current events. Includes an overview of key aboriginal land settlements, federal Indian laws, court decisions, and other Indian policies within the context of Diné tribal, intertribal, city, county, state, and federal government relations. The course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender and historical awareness (IW/CI/ERG, and HA).

### **NIS 222 Contemporary Indian Affairs and Tribal Government (3)**

*Prerequisite: ENG 101, and NIS 221.*

An overview of federal policies and programs since 1776 that have dealt with U.S. Indian Nations. Examines relationships between tribes and national, regional, and local governments, as well as the rise of a new, collective, national, and political Native American identity.

# COURSE DESCRIPTIONS

## **NIS 225 Indians of the United States and North America (3)**

*Prerequisite: ENG 101 or concurrent enrollment. Cross-listed with ANT 225.*

A survey of indigenous groups of the U.S. and Canada, with an emphasis on changing economic and political forces that influence various tribal groups. Discussion of origins, customs, language, arts, and habitats.

## **NIS 226 Navajo Nation Government (3)**

*Prerequisite: ENG 101 and NIS 221. Cross-listed with POS 226.*

The development of Navajo Nation government, concentrating on its evolution since the 1920s. Examines the legal and political basis of Navajo Nation government, its structure and functions as well as powers and services, fiscal changes, and administrative growth. Includes political relations, developments, and transitions related to state and federal governments. Highlights major contributions of Navajo Nation chairmen and presidents.

## **NIS/POS 230 Introduction to Policy Research Methods (3)**

*Prerequisite: ENG 101 and either NIS 226 or NIS 221.*

This course provides students with an introduction to Diné Policy Institute's unique approach to research. Students will learn the foundations of mainstream academic and traditional Diné research methods, gain an understanding of how to utilize both approaches, and apply these skills to existing Diné Policy Institute research.

## **NIS 261 Navajo Oral Tradition and Styles (3)**

*Prerequisite: ENG 101 and NIS 111.*

Examines the philosophy and thinking of traditional elders in Navajo society by listening to and analyzing oral styles, including storytelling, oratory, prayers, and lectures. Instruction in English and Navajo.

## **NIS 290 Native American Symposium (3)**

Selected topics in contemporary Native American affairs.

## **NIS 292 Native American Holistic Expression (3)**

Examines the basic principles of Native American spiritual life, common philosophies and values, cycles of life, and contemporary ritual practices throughout North America.

## **NIS 293 Native American Music for Teachers (3)**

Focuses on music, dance repertoire, and teaching methods for use in the classroom. Discusses traditional tribal style, instruments, and social/ceremonial contexts with special emphasis on the Navajo Nation and other Southwest tribes.

## **NIS 294 Diné Educational Philosophy I (3)**

Introduces teachings of the Diné knowledge and living systems. Relates them to curricula, pedagogy, and academic life in higher education. Advances learning of the basic Diné educational philosophy in both traditional and Western curricula.

## **NIS 295 Diné Educational Philosophy II (3)**

*Prerequisite: NIS 294.*

This course is designed to develop intermediate-level knowledge in using SNBH components to advance student learning.

## **NIS 311 Introduction to Navajo Holistic Healing (3)**

*Prerequisite: ENG 101 and NIS 111.*

A general discussion of major Navajo ceremonies of the summer and winter seasons according to Navajo teachings. Examines the development and organization of ceremonies with emphasis on their purpose, significance, and procedures. Includes study of ceremonies from the Hózhóóji (Blessing Ways) and Naayéé jí (Protection Ways). May include field experiences to local traditional healing ceremonies.

## **NIS 371 Navajo Philosophy (3)**

*Prerequisite: ENG 101 and NIS 111.*

An advanced analysis of the inter-relationship of male and female principles and the manifestation of dual forces. The course looks at Diné philosophical thought, including metaphysics, epistemology, aesthetics, ethics, religion, and traditional social structure.

## **PHYSICAL EDUCATION AND HEALTH (PEH)**

### **PEH 113, 114, 119 Team Sports (1)**

*Restricted enrollment to student athletes.*

Members of all athletic teams may enroll in the courses with coach/faculty's permission. Students sign a course contract and are responsible for knowing the rules and regulations of their sport. Students who quit or are dropped from the team are dropped from this course unless other arrangements are made.

### **PEH 120 Strength Training (1)**

Introductory activities in strength training with individualized programs and a focus on safety, fitness, benefits, and exercise selection. One hour lab required.

### **PEH 121 Advanced Strength Training (1)**

*Prerequisite: PER 120 or instructor's permission.*

Advanced activities in advanced strength training, individualized programs, and exercise selection. One hour lab required.

### **PEH 122 Fitness for Life (2)**

An individualized approach to physical fitness, designing personal fitness programs for cardiovascular development strength, flexibility, weight control, and nutrition. Fitness testing administered at the beginning and end of class.



# COURSE DESCRIPTIONS

## **PEH 123 Archery (1)**

Introductory activities in archery techniques. Includes the history of archery, equipment, safety, and individualized practice. One hour lab required.

## **PEH 125 Basketball (1)**

Introductory activities in basketball skills, rules, and offensive and defensive strategies. Includes demonstrations, drills, and scrimmages. One hour lab required.

## **PEH 130 Physical Education Activity (1)**

Introductory activity class that overviews a variety of physical activities and sports. One hour lab required.

## **PEH 132 Jogging (1)**

Introductory activities in running techniques, program design, pacing, form, interval training, and distance running. One hour lab required.

## **PEH 135 Recreational Games (1)**

Introductory activities in a variety of games, sports, and leisure activities. Activities include archery, bowling, basketball, badminton, billiards, jogging, softball, tennis, volleyball, strength training, table tennis, and traditional Navajo games. One hour lab required.

## **PEH 138 Volleyball (1)**

Introductory activities in basic skills, rules, and offensive and defensive strategies in volleyball.

## **PEH 141 Aerobics (1)**

Introductory activities in low- and high-impact exercises, training zones, body image, and exercise selection. One hour lab required.

## **PEH 143 Country and Western Dancing (1)**

Introductory activities in Country and Western dancing, proper body movement, posture, rhythm and beats, and music selection. One hour lab required.

## **PEH 148 Outdoor Recreation (1)**

Introductory activities, knowledge, and skills in hiking, camping, backpacking, mountaineering, canoeing, fishing, cross-country skiing, and traditional Navajo outdoor activities. One hour lab required.

## **PHYSICS (PHY)**

### **PHY 101 Survey of Physics (4)**

*Prerequisite: ENG 100B, FST 131, and MTH 051 or instructor's permission.*

A conceptual introduction to physics utilizing minimal mathematics. Designed for non-science majors and students

with no prior physics background. Three hours lecture and three hours lab per week. Fulfills the general education requirement for a laboratory science course.

### **PHY 110 Algebra-based Physics I (4)**

*Prerequisite: MTH 110 or concurrent enrollment or instructor's permission.*

An algebra-based introduction to physics sequence designed for science majors who do not require calculus-based physics. Also suitable for liberal arts majors and general education students with no prior physics background; covers classical mechanics. Trigonometric requirement will be taught in the class. Three hours lecture and three hours lab per week.

### **PHY 111 Algebra-based Physics II (4)**

*Prerequisite: PHY 110 or equivalent course.*

Second course in the algebra-based introduction to physics sequence designed for science majors who do not require calculus-based physics. Also suitable for liberal arts majors and general education student with no prior physics background; covers optics, electricity, and magnetism. Three hours lecture and three hours lab per week.

### **PHY 121 Calculus-based Physics I (4)**

*Prerequisite: MTH 191 or instructor's permission.*

First of three calculus-based courses designed for the science and engineering major with no prior physics background; covers classical mechanics. Three hours lecture and three hours lab per week.

### **PHY 131 Calculus-based Physics II (4)**

*Prerequisite: PHY 121 and MTH 192 or concurrent enrollment or equivalent courses.*

Second of three calculus-based courses designed for the science and engineering major; covers electricity, magnetism, and optics. Three hours lecture and three hours lab per week.

## **POLITICAL SCIENCE (POS)**

### **POS 111 Introduction to Political Science (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course examines the principles, methods, topics, and concepts of political science in light of contemporary political events. Students will analyze power, authority, and political philosophy in diverse contexts, including tribal politics. This course meets teacher certification requirements and emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender and global awareness (IW/CI, ERG, and GA).

# COURSE DESCRIPTIONS

## **POS 170 American Government and Politics (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

American Government and Politics examines the origin of the U.S. Constitution as well as governmental structures, procedures, and politics at the federal, state, local, and tribal levels.

## **POS 181 Arizona Constitution and Government (1)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course examines the Arizona Constitution in terms of its historical roots, content, modifications, and interpretations. It also examines Arizona's governmental structures, procedures, and politics at all levels, including the Navajo tribal level. POS 181 meets Arizona teacher certification requirements.

## **POS 226 Navajo Nation Government (3)**

*Prerequisite: ENG 101 and NIS 221. Cross-listed with NIS 226.*

The development of Navajo Nation government, concentrating on its evolution since the 1920s. Examines the legal and political basis of Navajo Nation government, its structure and functions as well as powers and services, fiscal changes, and administrative growth. Includes political relations, developments, and transitions related to state and federal governments. Highlights major contributions of Navajo Nation chairmen and presidents. The course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender and historical awareness (IW/CI, ERG, and HA).

## **POS/NIS 230 Introduction to Policy Research Methods (3)**

*Prerequisite: ENG 101 and either NIS 226 or NIS 221.*

This course provides students with an introduction to Diné Policy Institute's unique approach to research. Students will learn the foundations of mainstream academic and traditional Diné research methods, gain an understanding of how to utilize both approaches, and apply these skills to existing Diné Policy Institute research. (See NIS/POS 230).

## **POS 271 U.S. Constitution and Politics (2)**

*Prerequisite: ENG 101 or concurrent enrollment or instructor's permission.*

This course examines the philosophical antecedents, historical development, and interpretations of the U.S. Constitution. It also examines federal governmental structures, procedures, and politics. POS 271 meets Arizona teacher certification requirements.



## **PSYCHOLOGY (PSY)**

### **PSY 111 Introduction to Psychology (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is an introduction to the scientific study of individual behavior. It provides a broad overview of major approaches, concepts, issues, methods, findings, contributors, and applications of psychological knowledge to everyday life. It covers biological influences on behavior, sensation, perception, learning, cognition, motivation, emotion, personality, human development, psychopathology, and psychotherapy. The course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI).

### **PSY 213 Statistics (4)**

*Prerequisite: Minimum grade of "C" in MTH 110 or MTH 114 or instructor's permission. Cross-listed with MTH 213.*

Representation of data, measures of central tendency; standard deviation; sampling; normal, chi-square, student's *t*, and *F* distributions; and regression and correlation. Basic concepts of experimental design and statistical analysis involved in quantitative research.

### **PSY 215 Personal and Social Adjustment (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

An overview of basic psychological principles as they apply to coping with stress, interpersonal relationships, marriage, parenting, and working. Emphasis on learning to become a more competent and effective person. Course may carry one, two, or three credits.

### **PSY 220 Expressive Arts Therapy (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course provides an overview of experiential styles for individuals in the counseling and behavioral health fields. Visual arts, music/sound, dance/movement, play therapy, psychodrama, and bioenergetics are examined as tools of therapy.

### **PSY 221 Cinema Therapy (3)**

*Prerequisite: ENG 101 or concurrent enrollment and at least one Psychology course.*

Movies affect us because of their synergistic impact. This course will show the student and future counselor how film may help build a bridge between their client's "reel" life and their experiences in real life.

# COURSE DESCRIPTIONS

## **PSY 240 Human Growth and Development (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course provides an overview of the field of human growth and development from prenatal development and birth through adulthood and aging. Topics include physiology, perception, language, cognition, personality, social and moral development, family, and cultural and social influences on development. This course emphasizes the general education special requirements of intensive writing/critical thinking (IW/CI).

## **PSY 241 Abnormal Psychology (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course will examine etiology, symptomatology, and classification of organic and functional behavior disorder, mental deficiencies, and other deviations. Treatment modalities overview will be examined.

## **PSY 250 Social Psychology (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is an overview of science-oriented approaches to the study of the impact of environment, particularly the social environment, on individual behavior and considers individual behavior but emphasizes the relationship between individual and group behavior. The course emphasizes the general education special requirements of intensive writing/critical thinking (IW/CI).

## **PSY 260 Drug Use and Abuse (3)**

*Prerequisite: ENG 101 or concurrent enrollment. Cross-listed with SOC 260.*

This course examines current and historical patterns of alcohol and drug use, abuse, and control, including pharmacology and physiology of drugs. The use of PDR and DSM IV is presented with an emphasis on patterns of substance usage and programs for rehabilitation.

## **PSY 291 Introduction to Counseling (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course is an overview of various approaches to the techniques used in counseling. Mock counseling sessions and hands-on exercises are employed to demonstrate various counseling tools and styles.

## **PSY 292 Human Sexuality (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This survey course of the psychological aspects of human sexual behavior emphasizes cognitive, emotional, behavioral, and cultural factors that shape sexuality.

## **PUBLIC HEALTH (PUH)**

### **PUH 111 Introduction to Public Health (3)**

This course introduces students to all aspects of the field of public health, focusing on health promotion and disease prevention goals designed to establish and maintain healthy communities. The 3 core functions and 10 essential services of public health, as well as reading and lecture materials, are organized and presented within the contexts of the Diné educational philosophy. This course is intended to help students become both knowledgeable and culturally competent public health professionals in the Navajo Nation.

### **PUH 141 Nutrition for Health (3)**

*Prerequisite: MTH 011 and concurrent ENG 100B or instructor's permission.*

General concepts of nutrition applied to food choices that support health; cultural, psychological, and economic implications of food choices. Current concepts and controversies in human nutrition. Carbohydrate, protein, lipids, vitamins, and minerals in nutrition, and the relation of nutrition to health throughout the life cycle.

### **PUH 191 Seminar in Public Health (3)**

In this seminar, students are introduced to community health issues (especially in the Navajo Nation) and to problems faced in health care systems and health care delivery. Topics covered may include emergency services, the delivery and referral systems (both tribal and federal), and challenges, including alcohol use and abuse, illicit drug use, and mental health.

### **PUH 200 Principles of Health Education (3)**

*Prerequisite: Completion of FST 131 or reading proficiency requirement; PUH 111 and HEE 110 or concurrent enrollment.*

This course introduces students to the field of health education. It explores social and behavioral theories, and determinants of health behavior of individuals and groups. In their final project students must apply course concepts to design a prospective health education intervention. Course emphases are on health education methods and issues relevant to the Navajo Nation. Guest speakers involved in health education on the Navajo Nation may provide presentations. Content of the course will facilitate application of the principles of SNBH.



# COURSE DESCRIPTIONS

## **PUH 201 Principles of Environmental Public Health (3)**

*Prerequisite: Completion of FST 131 or reading proficiency requirement. Completion of or concurrent enrollment in PUH 111.*

This course explores environmental health professionals' roles in ensuring safe and healthy environments, including sanitation, food safety, occupational safety, and air and water quality. Policies and activities of federal, state, local, and tribal entities are examined, with a focus on Navajo examples. Navajo cultural beliefs related to nature and the environment provide the foundation on which the course is structured.

## **PUH 202 Uranium and Environmental Health (3)**

*Prerequisite: Completion of FST 131 or reading proficiency requirement.*

This course examines the impacts of uranium and the uranium mining industry on the people and land of the Navajo Nation. The primary emphasis is on environmental public health effects and efforts to remediate them. The course covers comprehensive information on all aspects of uranium, the uranium industry, and the health effects of exposure to uranium.

## **PUH 241 Human Nutrition (3)**

*Prerequisite: CHM 130 (recommended).*

The principle of human nutrition as it relates to health issues is the primary focus of this course. Emphasis is placed on nutrients and how they affect the human body. The structure and function, digestion and absorption, and metabolism of carbohydrates, lipids, proteins, minerals, and vitamins are discussed. This course also examines energy, weight-management, nutritional requirements of different age groups, U.S. dietary trends, and guidelines for good nutrition and health.

## **PUH 270 Community Health Assessment and Planning (3)**

*Prerequisite: Completion of ENG 100B and PUH 111.*

This is the first of two courses in which students examine assessment, planning, implementation, and evaluation in public health practice. The course focuses on assessment and planning as carried out in epidemiology, environmental public health, health education and promotion, and health services administration. It explores Navajo ways of knowing, defining, and thinking about health problems (Nitsáhákees) and the process of planning (Nahat'á) health intervention programs.



## **PUH 275 Health Services and Policy (3)**

*Prerequisite: Completion of PUH 111, ENG 101 or concurrent enrollment.*

In this course, students are introduced to health services administration and the role of policy development in public health. The course covers national, state, local, and Navajo Nation health services, focusing on how they are organized and administered. U.S. public health services are compared with those on the Navajo Nation and other tribal communities. The course is taught in accordance with the Diné educational philosophy (primarily in the realm of Iiná).

## **PUH 280 Implementation and Evaluation of Public Health Interventions (3)**

*Prerequisite: Completion of PUH 111 and PUH 270. Completion or concurrent enrollment in ENG 101.*

This is the second of two courses in which students examine assessment, planning, implementation, and evaluation in public health. The course focuses on implementation and evaluation as carried out in epidemiology, environmental health, health education and promotion, and health services administration. It is taught in accordance with the Diné educational philosophy (primarily in the realm of Iiná and Siihasin).

## **PUH 289 Public Health Emergency Preparedness (4)**

This focused course covers practical knowledge, steps, and considerations relating to preparation for any potential public health emergency in the Navajo Nation. The course is based on online materials originally developed by the Arizona Center for Public Health Preparedness at the University of Arizona, adapted by Diné College to the Navajo Nation environment. There are no prerequisites, but prior completion of PUH 111 is recommended.

## **PUH 290 Public Health Research Methods (4)**

*Prerequisites: Knowledge of basic mathematical concepts (MTH 100), biology (BIO 100 or above), and some computer literacy skills. ENG 101 and a Social and Behavioral Sciences course are recommended.*

This research methods course covers basic concepts in public health, health promotion, and disease prevention, including its cultural aspects. The design and implementation of qualitative and quantitative research are covered, including hypothesis development, research design, development of research protocols, data analysis using computer software packages, and presentation of results.



# COURSE DESCRIPTIONS

## **PUH 295 Public Health Sciences (3)**

*Prerequisite: MTH 110 or MTH 118 and PUH 111*

A basic introduction to epidemiology and biostatistics is provided in this mathematics-based course. Students are guided in identifying relevant and appropriate public health data and information sources. A special focus is on relationships of risk factors and disease outcomes, with attention to the health priorities of the Navajo Nation. The course also introduces students to epidemiological research designs and statistics, and ways in which they influence public health decision-making.

## **SOCIOLOGY (SOC)**

### **SOC 111 Introduction to Sociology (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

SOC 111 is a general introduction to sociological perspectives. Discussions of social institutions, class, power, conflict, change, culture, and socialization are integral to the course. The course emphasizes general education special requirements in ethnic/race/gender awareness (ERG).

### **SOC 205 Qualitative Research Methods (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course introduces students to methods of conducting research into human societies and provides guidance and supervision as students conduct research in local communities.

### **SOC 210 Deviant Behavior (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course examines behavior not accepted or approved by the society in which it occurs. It considers methods by which deviant behavior is studied, as well as theories of deviancy offered by sociologists, anthropologists, and psychologists. The course may focus on Navajo drinking behavior in its normative and deviant forms. It emphasizes the general education special requirements of ethnic/race/gender awareness (ERG).

### **SOC 215 Native Americans in American Society (3)**

*Prerequisite: ENG 101.*

This course is a general review of current living conditions, roles, statuses, and images of American Indians. Faculty and students analyze social and cultural change and conflict. It examines the growth of urban indigenous groups and their adjustments to urbanization, as well as the social, economic, and political achievements of Native Americans. The course emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

### **SOC 220 Criminology (3)**

*Prerequisite: ENG 101 or concurrent enrollment*

Criminology is an examination of crime, theories of criminal development, type of offenders, crime statistics, and incarcerated penology. The course emphasizes the general education special requirements of ethnic/race/gender awareness (ERG).

### **SOC 225 Marriage and Family in a Changing Society (3)**

*Prerequisite: ENG 101 or concurrent enrollment or instructor's permission.*

This course examines marital relationships and social change. The course emphasizes the general education special requirements of ethnic/race/gender awareness (ERG).

### **SOC 230 Racial and Ethnic Relations (3)**

*Prerequisite: ENG 101.*

This course examines minority and dominant group relations in the U.S. It explores patterns of prejudice and discrimination against racial and ethnic minorities, and assimilationist policies of the federal government and their impact on American Indians and the Navajo experience. SOC 230 emphasizes the general education special requirements of intensive writing/critical thinking and ethnic/race/gender awareness (IW/CI and ERG).

### **SOC 260 Drug Use and Abuse (3)**

*Prerequisite: ENG 101 or concurrent enrollment. Cross-listed with PSY 260.*

This course examines current and historical patterns of alcohol and drug use, abuse, and control, including pharmacology and physiology of drugs. The use of PDR and DSM IV is presented with an emphasis on patterns of substance usage and programs for rehabilitation.

### **SOC 275 Social Stratification (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course examines the unequal distribution of power, resources, income, and life changes in society. It analyzes economic and social classes, racism, ethnic stratification, colonialism within the U.S., gender stratification, and the changing position of women in society. It reviews the effects of poverty on individuals and communities. The course emphasizes the general education special requirements of ethnic/race/gender awareness (ERG).



# COURSE DESCRIPTIONS

## SOCIAL SCIENCE (SSC)

### **SSC 100 General Social Science (3)**

*Prerequisite: FST 133 or placement test equivalency.*

This course is an introduction to sociology, anthropology, and geography. It also includes material from political science, economics, and psychology. SSC 100 emphasizes concepts and terms common to the study of human societies, as well as fundamental academic skills.

## SOCIAL WORK (SWO)

### **SWO 111 Social Work as a Vocation (1)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course examines ego psychology as it is applied in social work.

### **SWO 211 Introduction to Social Work (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

SWO is a continuation of SWO 111. This course offers an introduction to values, ethics, skills, and knowledge pertaining to social work. Social systems theory is emphasized.

### **SWO 242 Community Social Service Skills (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

Examines casework, group skills, organization of communities, and family therapy. The course emphasizes case management, crisis intervention, and treatment planning, especially in substance abuse situations. Credit may be given for work in a community service setting (at the discretion of the faculty).

### **SWO 243 Community Social Services and Culture (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course examines the interplay of cultural factors and social services. Pertinent anthropological and social work concepts are introduced. The course is the capstone of the professional social work track. Contemporary American Indian (and, more specifically, Navajo) social problems, such as suicide, homicide, alcoholism, and family violence, are explored. Traditional Diné philosophical tenets are applied as intervention strategies.

### **SWO 250 Client Processing (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

This course examines the mandates, methods of operation, routines, goals, objectives, and technologies of human service organizations. Skills for direct interactions are studied.

### **SWO 295 Field Experience I (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

Students are placed in community social service agencies for practical social work experience for a minimum of ten hours per week, offering opportunities to apply skills and to operationalize social knowledge and values in social work.

### **SWO 296 Field Experience II (3)**

*Prerequisite: ENG 101 or concurrent enrollment.*

A continuation of SWO 295 with more advanced experiential applications.







# DINÉ COLLEGE ONE COLLEGE MULTI-SITE SYSTEM



*The Navajo Nation is Our Campus*

